

Key 3 Agenda: 4/14/2025

NYS Cem Basics Training: Saturday 6/21/2025 @ ToH

Spring Cleanup Day: Saturday 4/26/2025 @ MWC

- Request sent to Steve Schultz to add the meeting notice to the next ToH newsletter
- Announcements: Mailchimp invitations emailed to 213 contacts, 174 opened.
 - We have trash bags and gloves available
 - Sign-In sheet required with photo permissions for NYS.

Finances – FY2025

- **New MWC pricing** in effect
- **Business Report**
- **Sales** – PM Q12025
- **MWC Expenses** – FY2025
- **Foundation Orders:** 9 winter orders, 1 new 2025 order

Budget planning:

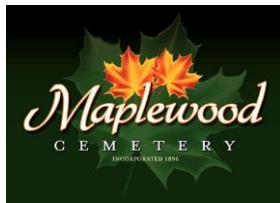
- Road Sealing: need estimates. Currently estimating \$5k-\$7k depending on scope.
- Equipment maintenance updates
 - Mower repair
 - JD Tractor steering repair

Expense Reductions:

- Shafer – spring cleanup cancelled, \$1,300 - \$1,500
- East – South volunteer mowing, ~ \$5,100
- New dumpster service with Casella starts May 1st
 - Cost reduction from \$600/month to \$95/month.
 - Larger 4 Yd vs. 2 Yd dumpster
 - Every other week pick up vs. weekly.
- Renegotiating Cardinal services and rates.

Other:

- Some recently poured monument foundations are crumbling.
- Zachary Ellis has earned BSA Eagle rank!
 - Zach's Eagle project was our sign replacement project.
- The new security camera has a new 'Patrol' and enhanced optical zoom capabilities.
- TruGreen: Met with Cindy Geller regarding lawn and tree-shrub issues.
 - Cindy will monitor the cemetery with me to determine if other actions/services are needed.
- Front-berm gardens will be removed soon.
- Section B evaluation for availability.
- Historic preservation project status



- Plans for East Hill development.
- Replacement 'left turn' sign installed by ToH.
- Renewed effort to get a parking pad installed by ToH.

NYS Audit:

- The NYS Cemetery Division Audit is scheduled for May 7th.
- NYS Questionnaire included for the MWC audit.
 - Need respondents to complete it.

Issues:

- QBO training: follow up, interested?
- Board training, who, what, when.
- Backup for Funeral management.

Meetings:

- Annual meeting completed with 1 guest
- June 4th Q2 meeting at MWC
- Next board meeting: September 3rd @ MWC
- Next Key 3 meeting: Early August?
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Attendees: John Hatch, Scott Nevol, Gary Stockmaster