

Maplewood Cemetery Association
Quarterly Board Meeting
September 3, 2025

➤ President John Hatch brought the Directors Quarterly meeting to order. Welcome to our guest, Connor Dickman.

Secretary's Report: The 2025 Q2 meeting minutes were read by George. Motion by Mark to approve, seconded by Elizabeth and approved.

Treasurer's Business Report: Gary's Business Report 3rd Quarter 2025. A motion to accept was made by Scott seconded by Carol and approved.

Business Report as of 8/31/2025

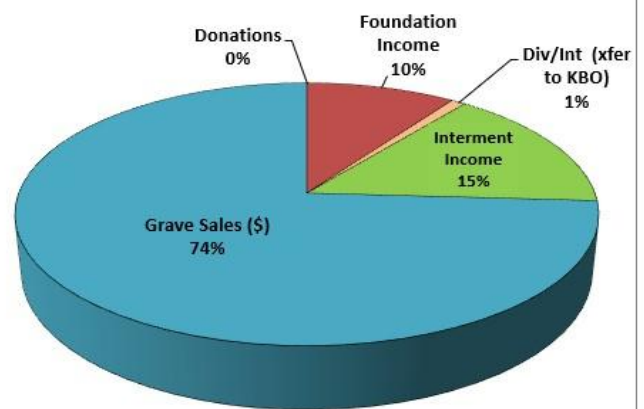
YTD 2025

Checking:	Key Bank	General Savings:	Vanguard (3)	General Accounts FY	PM Accounts:	Vanguard	Key Bank (PM)	PM Accounts YTD
Balance Forward	\$ 44,659.70	Balance Forward	\$ 175,662.59	\$ 220,322.29	Balance Forward	\$ 352,350.00	\$ -	\$ 352,350.00
Receipts/Deposit	\$ 99,916.08		\$ 39,380.73		Receipts/Deposits		\$ -	\$ -
Expenses	\$ 101,164.55	Expenses	\$ -		Expenses		\$ -	\$ -
Balance	\$ 43,411.23	Balance	\$ 215,043.32	\$ 258,454.55	Balance	\$ 439,582.02	\$ -	\$ 439,582.02
KBO YTD2025 +/-	\$ (1,248.47)	Includes:	Gen YTD2025 +/-	\$38,132.26			PM YTD2025 +/-	\$87,232.02
Total General and PM:	\$ 698,036.57	Xfer: \$20,000 KB->VG						

Business Report	YTD 2025	Last Year (FY 2024)	Average (past 52 years)
Graves SOLD (#)	49	38	43
Interments - Full (total)	17(29)	18(43)	43 (combined)
Interments - Cremated	12	25	
Foundations	22	30	-

Section Availability	# Graves	Income - YTD	Net Income
B	(135) 84	Donations	\$ -
C*	0	Foundation Income	\$ 6,157.00
D	1	Div/Int (xfer to KBO)	\$ 589.07
F*	0	Interment Income	\$ 9,750.00
H	0	Grave Sales (\$)	\$ 47,100.00
J	403		\$ 63,596.07
K	196		
Total Available:	600	J: MAIN (since 6/2013)	33%
Total Sold: J & K	407	J: CRE(since 6/2013)	20%
* Includes Buy-Backs		K: (since 6/2013)	55%
F: added 16 new graves	Donation Notes:	Historic Preservation	\$ 2,142.74
	(since inception)	Vet Flag Holders (All)	\$ 6,449.00
		\$\$ for Trees (All)	\$ 15,417.00

Net Income - YTD 2025



Finance Report: George reported:

PM & Perpetual Care Accounts	1/1/2025	8/31/2025	Change	%Change	Morningstar
1 - PM Equity Income	\$ 82,269	\$ 90,937	\$8,668	10.5%	VEIRX 4*
2 - PM GNMA Bond Fund	\$ 21,875	\$ 22,474	\$599	2.7%	VFIIX 4*
2 - PM Intermediate Bond Fund	\$ 23,617	\$ 24,503	\$886	3.8%	VBILX 4*
6 - PC Flower STAR Fund	\$ 5,009	\$ 5,463	\$454	9.1%	VGSTX 4*
5 - Perpetual Care STAR Fund	\$ 1,518	\$ 1,655	\$137	9.0%	VGSTX 4*
3 - PM (New) Hi Div Yield Fund (#)	\$ 215,272	\$ 234,612	\$19,340	9.0%	VHYAX 4**
3 - PM (New) TIPS Bond Fund (#)	\$ 57,171	\$ 59,938	\$2,767	4.8%	VAIPX 3*
Total PM + Perpetual Care (#)	\$ 406,731	\$ 439,581	\$32,850	8.08%	
General Operating Funds	1/1/2025	8/31/2025	Change	%Change	Morningstar
4 - Gen Balanced Fund	\$ 114,093	\$ 124,087	\$9,994	8.8%	VBIAX 4*
4 - Brokerage 077 (VOO - S&P500) @	\$ 81,704	\$ 90,956	\$9,252	11.3%	VGT 4/VOO 4
Total General Operating Funds	\$ 195,797	\$ 215,043	\$19,246	9.8%	
Total Vanguard Mutual Funds (#@)	\$ 602,528	\$ 654,625	\$ 52,097	8.6%	
# "1/1/25" balances include \$4,655 deposited during 2025.					
@ "1/1/25" balances include \$20,000 deposited during 2025.					
YTD: Dow +7.05% S&P 500 +10.79% NASDAQ +11.44%					
https://www.slickcharts.com/nasdaq100/returns/ytd					

Sunshine Committee: Carol sent two get-well cards to Linda. Ray's cancer has gotten worse.

Superintendent's Report:

The Gator lift broke and Scott fixed it. Very few phone calls with concerns. The parking pad is installed and being used by others. It has been quiet.

Grounds Report

It has been very dry but the grass is coming back. Mark's August was very busy, and he wanted to thank Scott for stepping up. Mark's wife Linda was able to get the mower belt fixed while she waited at Martin's Outdoor for ~\$60. The brake cable is still broken but the switch works. John thanked Scott for a crash course in funeral management. Eliazbeth and Conner will join Scott and Gary on Saturday 9/6 at 11 am for the same training. This will give more members to call on if needed.

Website: The WordPress-based customer website continues to add features, links and photos. The same MaplewoodCemetery.org website address will take you there. The internal website, MaplewoodCemetery.org/mwadmin has been updated. All board members can access this site without a password.

Database: It continues to be updated locally and uploaded to the MaplewoodCemetery.org/mwadmin site.

Old Business:

- **Grave Sales Inventory:** 16 new graves have been added to the northern portion of Section F. All of the new 16 graves have been sold.
- A follow-up meeting was held with the Town of Henrietta to discuss the project work pending for this summer. The parking pad was completed but the tree work has stalled.
- Progress on total budget reductions are:
 - 18 Mowings = \$3,600 towards the goal of \$5,100 using volunteers for mowing the east and south sections.
 - Annualized savings are in progress. \$6,000 savings by switching to Casella over WM.
 - Done: \$3,500 savings by accepting the Seal Pro bid for road-sealing.
 - Done: \$5,100 savings by cancelling the Cardinal Landscape contract.
 - Done: \$1,300 savings by cancelling the Shafer Landscape contract.
 - **Total targeted budget savings: \$21,000**
- NYS Cemetery Basic 101 training: was held on Saturday June 21st @ Henrietta Town Hall.
- The Audit report has gone to Sarah's boss. No concerns were found. She was able to allow us to move 1 of our Perpetual funds to a general PM fund.

New Business:

- Treasurer backup needed: Gary proposes that Scott Nevol be approved as a vice-treasurer with access to transact business. The board approval would enable Scott to have full access to our primary KeyBank accounts for the purpose of maintaining all business operations. Full accounting permissions will then be granted in QuickBooks.
 - A motion was made by Gary and seconded by George and approved by the board.
- Database updates, map updates and website updates remain areas to have backup support. Sarah Ellis will begin helping with this.
- Internal audit capability is still needed. John has someone who might want to help.
- We are pleased to announce that Connor has volunteered to help Scott when needed. Connor gives us a much-needed backup for operations and potentially funeral coverage.
 - John made a motion to make Conner a board member and it was approved. Welcome aboard Connor!

The meeting was adjourned with a motion by Mark and seconded by George.

Next Meeting – The next meeting, 4th Quarter meeting of **2025**, is scheduled for 7PM Wednesday **December 3rd** at the **Henrietta Town Hall**. Reminders will be sent out as usual.

Directors and Officers Present: Carol & Mark Feasel, Gary and Linda Stockmaster, George Zornow, Scott Nevol, John Hatch, Sandra Ann Wilson and Elizabeth Clarke.

Guest: Connor Dickman


Secretary