

Maplewood Cemetery Association
Quarterly Board Meeting
June 4, 2025

➤ President John Hatch brought the Directors Quarterly meeting to order.

Secretary's Report: The 2025 Q1 meeting minutes were read by George. Motion by Mark to approve, seconded by Scott and approved.

Treasurer's Business Report: Gary's Business Report 2nd Quarter 2025. A motion to accept was made by Carol seconded by Sandra and approved.

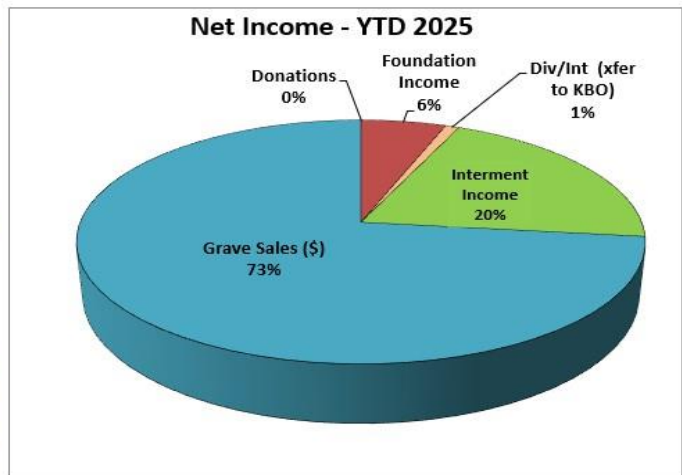
Business Report as of 6/1/2025

YTD 2025

Checking:	Key Bank	General Savings:	Vanguard (3)	General Accounts FY	PM Accounts:	Vanguard	Key Bank (PM)	PM Accounts YTD
Balance Forward	\$ 44,659.70	Balance Forward	\$ 175,662.59	\$ 220,322.29	Balance Forward	\$ 352,350.00	\$ -	\$ 352,350.00
Receipts/Deposit	\$ 61,992.21		\$ 21,272.51		Receipts/Deposits		\$ -	\$ -
Expenses	\$ 58,941.68	Expenses	\$ -		Expenses		\$ -	\$ -
Balance	\$ 47,710.23	Balance	\$ 196,935.10	\$ 244,645.33	Balance	\$ 410,670.93	\$ -	\$ 410,670.93
KBO YTD2025 +/-	\$ 3,050.53	Includes:	Gen YTD2025 +/-	\$24,323.04			PM YTD2025 +/-	\$58,320.93
Total General and PM:	\$ 655,316.26	Xfer: \$20,000 KB->VG						

Business Report	YTD 2025	Last Year (FY 2024)	Average (past 52 years)
Graves SOLD (#)	32	38	43
Interments - Full (total)	11(17)	18(43)	43 (combined)
Interments - Cremated	6	25	
Foundations	10	30	-

Section Availability	# Graves	Income - YTD	Net Income
B	(135) 84	Donations	\$ -
C*	0	Foundation Income	\$ 2,719.00
D	1	Div/Int (xfer to KBO)	\$ 435.87
F*	5	Interment Income	\$ 9,750.00
H	1	Grave Sales (\$)	\$ 35,100.00
J	406		\$ 48,004.87
K	196		
Total Available:	609	J: MAIN (since 6/2013)	32%
Total Sold: J & K	403	J: CRE(since 6/2013)	20%
* Includes Buy-Backs		K: (since 6/2013)	54%
Added 16 new graves	Donation Notes:	Historic Preservation	\$ 2,142.74
	(since inception)	Vet Flag Holders (All)	\$ 6,449.00
		\$\$ for Trees (All)	\$ 15,417.00



Finance Report: George reported:

PM & Perpetual Care Accounts	1/1/2025	5/31/2025	Change	%Change	Morningstar
1 - PM Equity Income	\$ 82,269	\$ 84,322	\$2,053	2.5%	VEIRX 4*
2 - PM GNMA Bond Fund	\$ 21,875	\$ 22,066	\$191	0.9%	VFII 4*
2 - PM Intermediate Bond Fund	\$ 23,617	\$ 24,060	\$443	1.9%	VBILX 4*
6 - PC Flower STAR Fund	\$ 5,009	\$ 5,195	\$186	3.7%	VGSTX 4**
5 - Perpetual Care STAR Fund	\$ 1,518	\$ 1,574	\$56	3.7%	VGSTX 4**
3 - PM (New) Hi Div Yield Fund (#)	\$ 212,417	\$ 214,932	\$2,515	1.2%	VHYAX 4*
3 - PM (New) TIPS Bond Fund (#)	\$ 56,646	\$ 58,522	\$1,876	3.3%	VAIPX 3*
Total PM + Perpetual Care (#)	\$ 403,351	\$ 410,671	\$7,320	1.81%	

General Operating Funds	1/1/2025	5/31/2025	Change	%Change	Morningstar
4 - Gen Balanced Fund	\$ 114,093	\$ 115,956	\$1,863	1.6%	VBIAX 4*
4 - Brokerage 077 (VOO - S&P500) @	\$ 61,704	\$ 80,980	\$19,276	31.2%	VGT 4/VOO 4
Total Vanguard Mutual Funds (#)	\$ 175,797	\$ 196,935	\$21,138	12.0%	

"1/1/25" balances include \$1,285 deposited during 2025.

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YTD: Dow -0.64% S&P 500 +1.06% NASDAQ +1.56%

<https://www.slickcharts.com/nasdaq100/returns/ytd>

Sunshine Committee: Carol received a thank you card for the dish garden sent to Shirley Miller's funeral .

Superintendent's Report: A storm caused tree damage, and the cemetery was shut for 2 days while it was cleared up. Sales have been busy, as well as phone calls. Mark was able to get a service tech to come and determine what the problem was steering on the tractor. Since we told them about the problem when it was under warranty, they did not charge us the \$1,000. The mower deck was leveled. They did not recommend that the hydraulic lifters be replaced because they would not damage the engine. Scott saw two panels missing from a columbarium and Gary found that Woodside had removed them for correction.

Grounds Report: Scott removed gardens on the J & K front berm. Mark suggested that we get a push mower for between the monuments in J & K instead of string trimming.

Website: The WordPress-based customer website continues to add features, links and photos. The same MaplewoodCemetery.org website address will take you there. The internal website, MaplewoodCemetery.org/mwadmin has been updated. All board members can access this site without a password.

Database: It continues to be updated locally and uploaded to the MaplewoodCemetery.org/mwadmin site.

Old Business:

- **Finance – Taxes and audits:** NYS Cemetery Division completed the 2-day financial audit on May 7th and 8th for the 9 years of 2016 through 2024. A final report from NYS is due soon.
- The new rates and charges are in effect April 1st. Price lists have been sent to all of our vendors.
- Gary and Linda are mowing the east and south sections, reducing mowing costs by a target of \$5,100.
- A new road sealing bid with Seal Pro has been selected for \$4,569. This bid is significantly lower than the Q1 approved amount of \$8,000 and lower than the competitive bid. The entrance 1 to 4 main road section will be done in 2 phases. Phase 1 is scheduled for June 17th and Phase 2 is scheduled for June 20th.
- The new dumpster service started on May 1st with Casella replacing Waste Management. The new dumpster is twice as large as the old one. The new contract price is \$91/month vs. \$600/month with Waste Management.
- The new Cardinal Landscape contract was reviewed. Cardinal has been operating at a loss at Maplewood for the past few years. A new proposal was issued, and the cost would have increased from \$5,100 to \$12,600 for the season. This proposal was rejected, and we will manage the gardens until another solution can be found.
- The Shafer Landscape cleanup proposal of \$1,300 was also rejected. This proposal may be modified for next year.

New Business:

- **Grave Sales Inventory:** 16 new graves have been added to the northern portion of Section F. The space was made available by the removal of the old cedar tree that broke last year. 11 of the 16 graves have already been sold. The B section is being reviewed for more available graves.
- A follow-up meeting will be scheduled with the Town of Henrietta to discuss available project work for this summer. The removal of a tree stump, the removal of the 2nd tree, and the possibility of a parking pad installation. will be reviewed
- Estimated total budget reductions are:
 - \$5,100 using volunteers for mowing the east and south sections.
 - \$6,000 savings by switching to Casella over WM.
 - \$3,500 savings by accepting the Seal Pro bid for road sealing.
 - \$5,100 savings by cancelling the Cardinal Landscape contract.
 - \$1,300 savings by cancelling the Shafer Landscape contract.
 - **Total budget savings: \$21,000**
- New contracts will be reviewed for next year as needed. These budget reductions give us some needed financial 'breathing room'.
- John will check with J & M Tree Service to see if they can make a recommendation on the tree by the old pump.
- Calendar Updates:
 - NYS Cemetery Basic 101 training: Saturday June 21st @ Henrietta Town Hall, 1 PM to 4 PM
 - Holiday Schedule: Reminder, June 19th - Holiday rates will be charged for any interments on this date.

The meeting was adjourned with a motion by George and seconded by Carol.

Next Meeting – The next meeting, 3rd Quarter meeting of **2025**, is scheduled for 7PM Wednesday **September 3rd** at the MWC shed. **Remember to Bring Your Own Chair!**

Directors and Officers Present: Ray, Carol & Mark Feasel, Gary and Linda Stockmaster, Margaret Hayes, George Zornow, Scott Nevol, John Hatch, Hank Wallace and Elizabeth Clarke. Sandra Ann Wilson.



Secretary