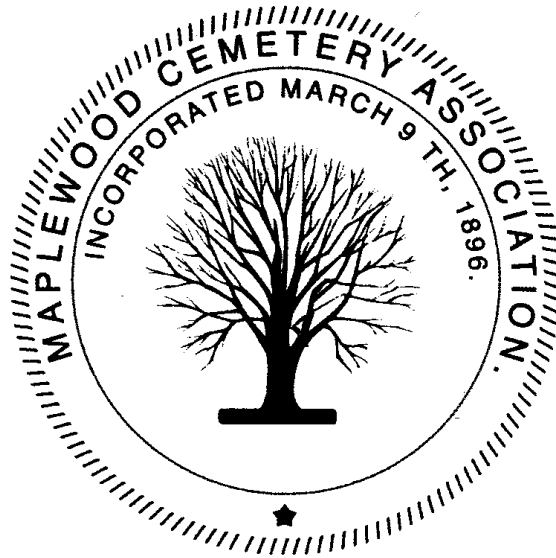


Maplewood Cemetery Association Meetings

2013



Archive Created by Gary Stockmaster

Maplewood Cemetery Association

150 MIDDLE ROAD

HENRIETTA, NY 14467

116th Annual Meeting

(Reviewing 2012)

Held on March 6, 2013 at the Henrietta Town Hall



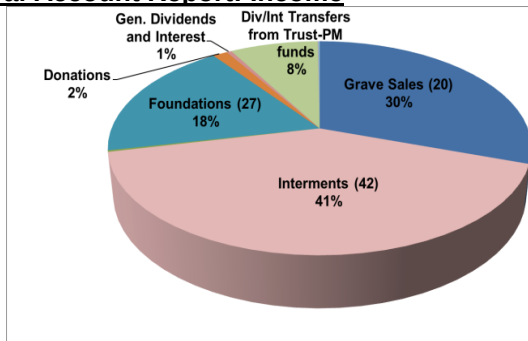
President George Zornow called the Annual Meeting to order. Welcome to our guests.

Secretary Report: The minutes of the last annual meeting of March 2012 were read by Linda Stockmaster. Melba made a motion to approve the minutes and was seconded by John and approved.

Treasurer Report: Gary provided a one page summary of the financial position in the Treasurer's report.

General Accounts:		Account Fund Summary:	
Forwarding Balance from 2011:	\$ 81,472.90	Permanent Maintenance Accounts	\$ 212,088.65
Total 2012 Receipts (+)	\$ 67,766.60	Trust Fund Accounts	\$ 4,364.01
Total 2012 Expenses (-)	\$ (105,273.83)	General Accounts	\$ 46,503.07
Carry Over (2011 posting 2012))	\$ 2,537.40		
Forwarding Balance: 2012	\$ 46,503.07	Total Fund Balance (12/31/2012):	\$ 262,955.73

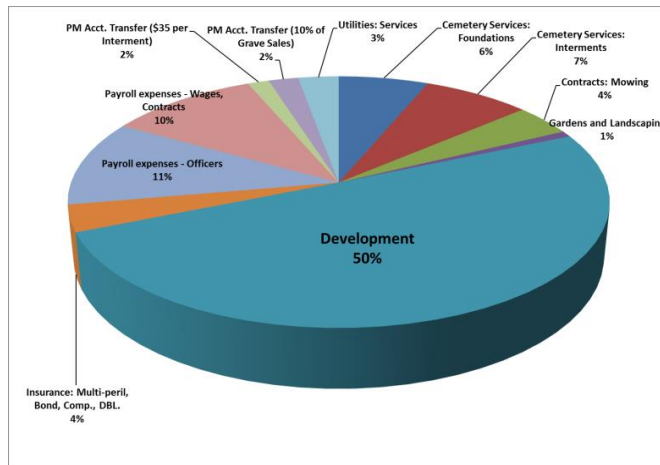
General Account Report: Income



General Account Receipts:

Grave Sales (20)	\$ 20,500.00
Interments (42)	\$ 27,950.00
Interments: Winter Access Fee	\$ 150.00
Interments: Holiday & Sunday Fee	\$ -
Foundations (27)	\$ 12,393.56
Donations	\$ 900.00
Equipment Sale	\$ -
Gen. Dividends and Interest	\$ 299.54
Div/Int Transfers from Trust-PM funds	\$ 5,451.17
Duplicate Deed(s)	\$ 50.00
Rebate - Refund	\$ 72.33
General Account Receipts Total:	\$ 67,766.60

General Account Report: Expenses



General Account Expenses:

Bank Service Fees: Deposit Box, Dep Slips	\$ 143.23
Cemetery Services: Repairs	\$ 230.00
Cemetery Services: Foundations	\$ 6,196.00
Cemetery Services: Interments	\$ 7,390.00
Cemetery Services: Other	\$ -
Cemetery Services: Winter Access Fee	\$ 100.00
Contracts: Mowing Contract	\$ 4,021.50
Development	\$ 50,061.00
Donation Program: Plaques	\$ 25.00
Equipment: Purchase	\$ 117.97
Equipment: Repair, Supplies	\$ 1,128.08
Gardens and Landscaping: seed, fertilizer	\$ 759.39
Grave Return, buy-back	\$ -
Insurance: Multi-peril, Bond, Comp., DBL.	\$ 3,429.18
NYS Association of Cemeteries: Fees-Dues	\$ 65.00
NYS Div of Cemeteries: Cemetery Fees	\$ 315.00
Office Supplies, signs, software	\$ 1,670.85
Operations: maintenance - supplies	\$ 1,854.89
Payroll expenses - Officers	\$ 11,001.46
Payroll expenses - Wages, Contracts	\$ 10,356.95
Payroll expenses - Other (NYS UI fee)	\$ 47.84
Sunshine Account	\$ 47.47
Supplies - Repairs	\$ -
Utilities: Services	\$ 2,793.02
PM Acct. Transfer (\$35 per Interment)	\$ 1,470.00
PM Acct. Transfer (10% of Grave Sales)	\$ 2,050.00
Sub-Total:	\$ 105,273.83

A motion was made by Mark and seconded by Hank to approve the report and it was approved.

Finances: George presented the finance report. Dividends were triple last year.

Maplewood Mutual Fund Performance - 2013 Annual Meeting					
Permanent Maintenance & Perpetual Care					
BBB8/-17-9749 Govt. Inc Bond	12/31/2011	12/31/2012	Change	%Chg	Notes, Morningstar rating
	\$52,382	\$51,619	(\$763)	-1.5%	PM (divs to Gen Fund) 3*
Putnam/-2137 B10 Equity Income	\$ 38,343	\$ 44,694	\$6,351	16.6%	PM (divs to Gen Fund) 4 *
BBB3/-2603 Equity Income	\$ 2,892	\$ 3,371	\$479	16.6%	PC (divs to Gen Fund) 4*
Total PM	\$ 93,617	\$ 99,684	\$ 6,067	+6.5%	
General Fund					
General Fund	12/31/2011	12/31/2012	Change	%Chg	
BBC4/-10-9749 Equity Income	\$ 10,398	\$ 16,062	\$ 5,664	+54.5%	Div Xfrs from PM & PC
Total Mutual Funds	\$ 104,015	\$ 115,746	\$11,731	+11.3%	

Special Presentation: Brian Matte presented his BSA Eagle Scout Project for Maplewood Cemetery. Carol asked about the height of the Hibiscus plants and they will grow to about 8 ft. Ray asked about the holes to be dug. The plants on the back edge will be hand dug by the Boy Scouts. The holes for the three trees will hopefully be done by GVCS. They will look to McGee or Miller's for a bench. Other fund raising options are being looked at. Motion by John made to accept Brian's project proposal and proceed and was seconded by Ray and approved.

Superintendent's Report: Carol

Carol thanked all the guests for coming. She talked about our organization to explain our volunteer status and if the Boy Scouts could help with this project it would be awesome. She had someone ask if we used ledgers and we do not. A group wanted a nighttime ceremony and she told them we could not permit it and asked the Sheriffs to look in at that time to ensure they did not go ahead. Waste Management will be asked to start on April 1st.

The Grounds Report:

Steve Smith did some needed trimming and removed one tree on the middle driveway. Gary, Linda and Ray replaced some dead pine trees on the South border with new Blue Spruce trees. Ray worked to remove ground hogs from A section and the Memorial Garden.

Sunshine Committee: Carol had nothing to report.

Nominating:

Melba Rupert read the list of directors whose terms are ending:

Devon VanVechten, George Zornow, Hank Wallace, John Hatch, and Ray Feasel, Jr.

Ray requested that Phyllis be designated as the Historian.

Website:

Gary reported that the website activity has continued to increase. Over 12,200 visitors have viewed the website. A full photo gallery of all of the cemetery monuments is now available online. The site is also used by monument companies and funeral homes.

Database:

Linda has updated the database. The record books are up to date.

Open Forum: Guest comments and issues.

Hank made a motion to adjourn the annual meeting with a second by Mary Ann and all approved.

Next Annual Meeting – Wednesday, March 5th, 2014

Directors and Officers Present:

Paul Macauley, Mary Ann David, George Zornow, Melba Rupert, Margaret Hayes, Ray and Carol Feasel, Mark Feasel, Phyllis McHargue, Gary and Linda Stockmaster, Kim Mryglod, John Hatch, Hank Wallace.

Thanks to our Guests: Brian and Maureen Matte, Scouts from Troop 750 and Tim Schulik and Richard Pascucci.



Secretary

President George Zornow called the Directors Quarterly meeting to order.

Secretary's Report: Linda Stockmaster read the minutes of the November 2012 Quarterly meeting. A motion to approve was made by Hank, seconded by Mark and approved.

«Name»
«Address»

Treasurer's Report:

- Gary: Over \$170,000.00 in transactions went through Maplewood's General Accounts in 2012.

Checking: (03/01/13)	2013 YTD	General Savings:	2013 YTD	Putnam General Holding:	2013 YTD
Balance Forward	\$16,588.28	Balance Forward	\$13,886.92	Balance Forward	\$16,061.65
Receipts/Deposit	\$ 9,700.00	Receipts/Deposits	\$2,033.41	Receipts/Deposits	\$ 198.39
Expenses	(\$ 6,947.88)	Expenses (2)(3)	(\$0.00)	Expenses	\$0.00
Balance	\$19,340.40	Balance	\$15,920.33	Balance	16,260.04

General Account Total: \$51,520.77

Business Report (03/01/13)	Current Year to Date	Last Year FY 2012	Average (past 11 years)
Grave Sales	4	20	51
Interments - Full	6	27	40 (combined)
Interments - Cremated	2	15	
Foundations	0	27	

- Current Section F availability: 77 graves

Treasurer's report approved with a motion from Ray and seconded by Hank.

Finance Report: George reported the following;

Maplewood Mutual Fund Performance - March 2013 Meeting					
Permanent Maintenance & Perpetual Care	12/31/2012	3/4/2013	Change	%Chg.	Notes, Morningstar rating
BBB8/-17-9749 Govt Inc. Bond	\$51,619	\$51,581	(\$38)	-1.0%	PM (divs to Gen Fund) 3*
Putnam/-2137 B10 Equity Income	\$ 44,694	48,351	\$3,657	8.2%	PM (divs to Gen Fund) 4*
BBB3/-2603 Equity Income	\$ 3,371	3,647	\$276	8.2%	PC (divs to Gen Fund) 4*
Total PM	\$ 99,684	103,579	3,895	+3.9%	
General Fund					
General Fund	12/31/2012	3/4/2013	Change	%Chg.	
BBC4/-10-9749 Equity Income	\$ 16,062	17,578	1,516	+9.4%	Div Xfrs from PM & PC
Total Mutual Funds	\$ 115,746	\$ 121,157	\$ 5,411	+4.7%	

Nominating Committee: Melba presented the slate of Officers for election:

John Hatch for President, Hank Wallace for 1st Vice President, Mark Feasel for 2nd Vice President. Carol Feasel for Superintendent, Linda Stockmaster for Secretary, Gary Stockmaster for Treasurer. Hank made the motion was seconded by Kim and approved.

Melba presented the director's terms to be renewed for 3 more years:

Devon VanVechten, George Zornow, Hank Wallace, John Hatch, and Ray Feasel
Mark made a motion and it was seconded by John and approved.

Sunshine Committee: no report

Superintendent's Report: Carol had nothing more to report.

Grounds/ Development Report:

The North road is still closed. Ray has placed a road cone on top of some graves that needed to be filled in.

Audit Committee: Hank met with Gary and reviewed the records. Gary would like to review the IRS 990-EZ tax exempt form with Hank.

Website: Gary said over 12,200 hits so far. Many Find-a-Grave requests have been answered.

Annual Meeting Notices:

We are required to post at least 1 legal notice in a local newspaper running for once a week for 3 weeks before the meeting. Last year we ran the notices in the Messenger Post (Henrietta Edition) for \$36.80 and the Genesee Penney Saver for \$135.00 (no legal sized notices). Few, if any, have ever responded to these notices. This year we ran our legal notices in only the Messenger Post (Henrietta Edition). A partial mailing list of association members was compiled and about 90 postcard invitations were mailed out at a cost of \$81.00. This cost covered the printing by Vista Print and the US postage. Even with 'direct-mailing' we only had two visitors.

New Business:

1. Propose a garden and landscape budget of \$2,500 and a tree maintenance budget of \$1,500.
 - a. Motion made by Carol, 2nd by Hank and approved.
2. Discussion and tentative plans to open portions of Sections J and K in 2013. Discuss plans for a 'ribbon cutting' event at the grand opening. Mowing will continue to be done by Gary and Linda until several monuments are added. A motion to open rows 1 through 5 in the J and K sections as well as add the new North road to the plowing schedule was made by John, seconded by Hank and approved. The opening was tentatively scheduled for June 8th. An 'opening committee' consisting of Ray, Carol, Gary, Linda and John was formed to plan the event.

The meeting was adjourned with a motion from Carol, seconded by Melba and approved.

Next Meeting – Quarterly meeting on June 5, 2013 at 7PM at Ray & Carol's home. 280 Ward Hill Rd.
Meeting reminders will be sent out as usual.

Directors and Officers Present:

Paul Macauley, Mary Ann David, George Zornow, Melba Rupert, Margaret Hayes, Ray and Carol Feasel, Mark Feasel, Phyllis McHargue, Gary and Linda Stockmaster, Kim Mryglod, John Hatch and Hank Wallace.

Tim Schulik had also stayed and was asked if he would like to become a director in the future. He was introduced to Melba by Ray.

Enclosed is a new listing of directors.


Secretary

President John Hatch called the Directors Quarterly meeting to order.

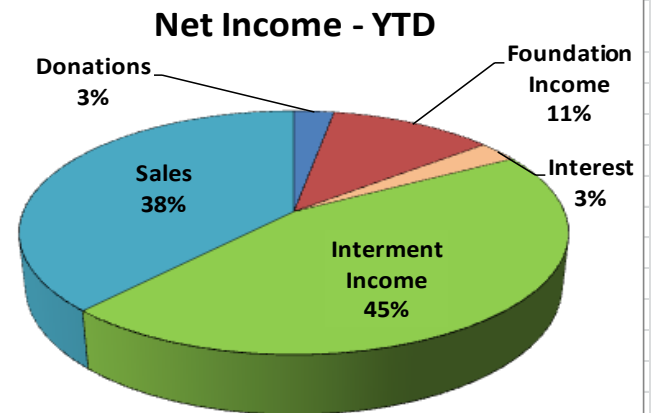
Secretary's Report: Linda Stockmaster read the minutes of the March 2013 Quarterly meeting. A motion to approve was made by Carol, seconded by Shirley and approved.

Treasurer's Report: Gary

Checking:	2013 YTD	General Savings:	2013 YTD	Putnam General Holding:	2013 YTD	General Accounts Total:
Balance Forward	\$ 16,588.28	Balance Forward	\$13,886.92	Balance Forward	\$18,431.80	
Receipts/Deposit (1)	\$ 31,461.34	Receipts/Deposits (2)	\$2,030.72	Receipts/Deposits	\$879.01	
Expenses	(\$26,413.20)	Expenses	\$0.00	Expenses	\$0.00	
Balance	\$ 21,636.42	Balance	\$15,917.64	Balance	\$19,310.81	\$56,864.87
(1) Checking Notes: Includes \$\$ for Trees donations of \$674 and a reimbursement of \$726 for the BSA Eagle project. (2) General Savings Notes: Includes \$ 2,028.84 transfer to PM Savings for PM Required: Sales and Interments						

Business Report	Current Year to Date	Last Year FY 2012	Average (past 11 years)
Grave Sales	13	20	51
Interments - Full	14	27	40 (combined)
Interments - Cremated	9	15	
Foundations	16	27	

Section Availability	# Graves	Income - YTD	Net Income
C	3	Donations	\$ 674.00
D	16	Foundation Income	\$ 2,757.00
F	68	Interest	\$ 666.31
H	4	Interment Income	\$ 10,860.00
J	536	Sales	\$ 9,200.00
K	433		
Total Available:	1060		



Treasurer's report was approved with a motion from George and seconded by Hank.

Finance Report: George reported the following:

Permanent Maintenance & Perpetual Care	12/31/2012	5/31/2013	Change	%Chg	Notes, Morningstar rating
BBB8/-17-9749 Govt Inc Bond	\$51,619	\$50,360	(\$1,259)	-2.40%	PM (divs to Gen Fund) 3*
Putnam/-2137 B10 Equity Income	\$ 44,694	\$ 51,823	\$7,129	16.0%	PM (divs to Gen Fund) 4 *
BBB3/-2603 Equity Income	\$ 3,371	\$ 3,909	\$538	16.0%	PC (divs to Gen Fund) 4*
Total PM	\$ 99,684	\$ 106,092	\$ 6,408	+6.4%	
General Fund	12/31/2012	5/31/2013	Change	%Chg	
BBC4/-10-9749 Equity Income	\$ 16,062	\$ 19,321	\$ 3,259	20.3%	Div Xfrs from PM & PC
Total Mutual Funds	\$ 115,746	\$ 125,413	\$ 9,667	8.40%	

Sunshine Committee: Nothing to report.

Superintendent's Report: Carol said we have had a steady interment flow. She sold two new graves in the new cremation only section of J. Gary and Linda have been working on the gardens and the look great. Hank and George agreed. Two new sales were because the people saw the signs about new sections were available

Grounds/ Development Report:

- Two new Kwanzan Cherry trees were added to J & K for donations as well as the three trees on the front berm. A new Prairie Fire Crabapple tree replaced the old crabapple at the front of the Entrance #1.
- **Mowing** started end of April.
- **Sections J&K** scheduled to be dedicated and officially opened on June 8th at 10AM.
- **Henrietta Post:** Article published in April 18, 2013 edition. Digital 'online' advertising started in May 2nd edition, ran for 5 weeks. Print advertising started in May 9th edition ran for 4 weeks. Ray and Carol passed around the articles from the Henrietta Post and the advertisement.
- **BSA Eagle Scout project** by Brian Matte, Troop 750, completed the East Hill Community Garden in 2 weekends with assistance from Troop 750 Scouts and parents. Kurt Knapp and Les Howell from GVCS donated their time, materials and equipment to install a foundation for the bench and dig holes for 3 trees. Mike Clayton from Cardinal Landscaping volunteered his time and expertise both weekends. Don Rath from McGee Monuments volunteered his time to help install the granite bench donated by McGee Monuments and Miller Funeral Homes. The project involved developing the overall garden area, installing a stacked stone wall around the garden bed, installing the bench foundation, planting 3 trees, planting 2 boxwoods, and mulching the garden area and trees. The back of the east section also received some assistance in this project from the Scouts who planted 4-Lilacs and 11-Hibiscus Rose of Sharon plants. Gary and Linda also planted 3-Prarie Fire crabapple trees, from our nursery, along the back as well. The total project cost was over \$2,600 in materials and labor. All of this cost was paid for by donations of the materials and labor by the companies involved, and fund raising activities by Brain Matte and the Scouts. Maplewood Cemetery donated the top soil and mulch and Gary & Linda donated their time and labor to the project planning and execution. Gary showed the plaque that commemorates the project which cost \$79. It is etched polished granite. He is working on getting a stone to mount it on.
- **New Pine Trees** were planted to replace the ones on the south sections that were dying. Hank was thanked for his donations.
- **Replacement trees** – The questions was asked if the two maples would be replaced in F and D and the answer was probably not.
- **Tree in D** – There is a tree that is split in the middle and Ray will watch to see if it needs to be removed.

Website: Gary said over 13,573 hits so far. Activity has increased with new advertising campaign. May 2nd to 23rd showed 594 'unique visitors' with 990 visits. The advertising links, the Henrietta Post and D&C articles all added to the visits to the website. The photo gallery has been very popular for genealogists and those interested in the BSA Eagle project.

New Business:

- Section J now has a new Cremation Area. Rows J20 to J23 (36 graves) have been modified to provide ½ size graves for single cremation burials at a lower cost. This increases the available number of graves in these rows to 72 cremation graves. The proposed price for one of these graves is \$500. A motion for the cremation grave price: motion from Gary, seconded by Linda and approved.
- Review plans for the dedication ceremony. Supervisor Yudelton will attend and speak. Topics were determined and people were assigned to speak.

The meeting was adjourned with a motion from George, seconded by Hank and approved.

Next Meeting – Quarterly meeting on September 4, 2013 at 7PM at Ray & Carol's home. 280 Ward Hill Rd. Meeting reminders will be sent out as usual.

Directors and Officers Present:

Mary Ann David, George Zornow, Melba Rupert, Margaret Hayes, Ray and Carol Feasel, Phyllis McHargue, Gary and Linda Stockmaster, Kim Mryglod, John Hatch, Devon VanVechten and Hank Wallace.


Secretary

Maplewood Cemetery Association
 Business Office
 244 Edgemoor Road
 Rochester, NY 14618

Maplewood Cemetery Association
Quarterly Board Meeting
 September 4, 2013

President John Hatch called the Directors Quarterly meeting to order.

Secretary's Report: Linda Stockmaster read the minutes of the June 2013 Quarterly meeting. A motion to approve was made by George, seconded by Shirley and approved.

Treasurer's Report: Gary

Checking:	2013 YTD	General Savings:	2013 YTD		Putnam General Holding:	2013 YTD	General Accounts Total:
Balance Forward	\$ 16,588.28	Balance Forward	\$13,886.92		Balance Forward	\$16,061.64	
Receipts/Deposit (1)	\$ 50,849.34	Receipts/Deposits (2)	\$2,032.29		Receipts/Deposits	\$3,855.42	
Expenses	(\$46,165.55)	Expenses (3)	(\$2,755.00)		Expenses	\$0.00	
Balance	\$ 21,272.07	Balance	\$13,164.21		Balance	\$19,917.06	\$54,353.34

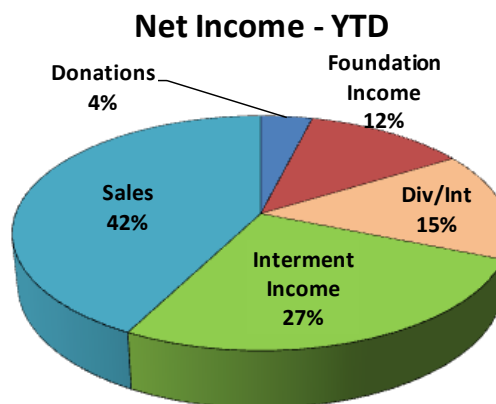
- (1) Checking Notes: Includes \$\$ for Trees donations of \$1,549 and a reimbursement of \$726 for the BSA Eagle project.

- (2) General Savings Notes: Includes + \$ 2,028.57 transfers from PM Savings for PM Dividends and Interest

- (3) General Savings Notes: Includes - \$ 2,755.00 transfers to PM Savings for PM Required: Sales and Interments

Business Report	Current Year to Date	Last Year FY 2012	Average (past 11 years)
Grave Sales	26	20	51
Interments - Full	22	27	40 (combined)
Interments - Cremated	11	15	
Foundations	20	27	

Section Availability	# Graves	Income - YTD	Net Income
C	3	Donations	\$ 1,549.00
D	16	Foundation Income	\$ 4,847.00
F	60	Div/Int	\$ 5,883.99
H	4	Interment Income	\$ 10,440.00
J*	568	Sales	\$ 16,700.00
K	433		
Total Available:	1084	Div/Int (Putnam GenHld + Keybank CDs)	
J*: additional Cremation Graves			



Treasurer's report was approved with a motion from Mary Ann and seconded by Mark.

Finance Report: George Zornow

Maplewood Mutual Fund Performance - June 2013 Meeting

Permanent Maintenance & Perpetual Care	12/31/2012	9/3/2013	Change	%Chg	Notes, Morningstar rating
BBB8/-17-9749 Govt Inc Bond	\$ 51,619	\$ 50,055	(\$ 1,564)	-3.00%	PM (divs to Gen Fund) 4*
Putnam/-2137 B10 Equity Income	\$ 44,694	\$ 52,507	\$ 7,813	+17.5%	PM (divs to Gen Fund) 4 *
BBB3/-2603 Equity Income	\$ 3,371	\$ 3,960	\$ 589	+17.5%	PC (divs to Gen Fund) 4*
Total PM	\$ 99,684	\$106,522	\$ 6,838	+6.9%	
General Fund					
BBC4/-10-9749 Equity Income	\$ 16,062	\$ 20,058	\$ 3,996	+24.9%	Div Xfrs from PM & PC
Total Mutual Funds	\$115,746	\$126,580	\$10,834	+9.4%	

Sunshine Committee: Nothing to report.

Superintendent's Report: The weather has made the grass grow. There have been over 17 mowings in the F and 13 in the A sections so far. We continue to receive compliments on how well our cemetery looks compared to others. The new trimmer head that Mark purchased is working great to edge the flush monuments in the F section.

Grounds/ Development Report:

- **Sections J&K** were dedicated and officially opened on June 8th at 10AM. 4 cremation graves have been sold in Section J. Two rows have been added to the Cremation Area to enhance this offering. Section J Rows 18 and 19 have been added. These rows double the capacity of the Cremation Area and align it with the big tree and garden at the north road turn.
- **Dedication Event and Henrietta Post:** Article posted in June 16, 2013 digital edition covering the June 8th Dedication Event. The Dedication was well attended and received the desired publicity. The 'New Sections Available' signs and the media publicity have helped raise the awareness of the cemetery's offerings and appeal.
- **Red Maples:** The 2 Red Maples in Sections J&K continue to be an issue. Cardinal Landscaping is looking for replacements. These trees are still under warranty.
- **East hill trimming:** Mark has added the string trimming of the east hill back boundary around the boulders and plants to his tasks. This will provide regular attention to this area to keep it looking good.
- **Tree in D** – There is a tree that is split in the middle and Ray received an estimate of \$250 to have the heavy weight removed to try to save it.
- **Driveway Sealing** – This was discussed and will be done next year.
- **American Flags** – Mark reported that the wood on the flag is very bad since the poles are bending and one touch of the trimmer will snap them off.
- **Flowers** - Mary Ann stated that in the C section her flowers were trimmed away. This section is handled by Chris Schafer and Ray stated he should be told.
- **Hydrants** - Linda asked is anything could be done about the hydrants that leak when used. Ray said the packing could be changed to decrease the water leakage.
- **Keys to the Shed** - It was decided to give John Hatch a key to the shed and show him how to turn on the well pump in case it goes off.

Website: Gary said over 14,385 hits so far. Activity has increased since the advertising campaign was run and the signs were posted at the cemetery.

Database: Reports and website data have been updated this month.

Donations: New donations for trees and inquiries have continued. We continue to receive money in general towards the cemetery. Mr. Hodges donated one of the Kwanzan Cherry trees along entrance number 2.

New Business:

- Emergency Contact list – Gary presented a list of people that could be contacted in case of various emergencies and Ray added a few names to the list. It will be placed in the shed and only used by association members.

The meeting was adjourned with a motion from George, seconded by Devon and approved.

Next Meeting – Annual and Quarterly meetings on March 6th, 2014 at the Henrietta Town Hall. Meeting reminders will be sent out as usual.

Directors and Officers Present:

Mary Ann David, George Zornow, Melba Rupert, Margaret Hayes, Ray and Carol Feasel, Mark Feasel, Phyllis McHargue, Gary and Linda Stockmaster, Shirley Miller, John Hatch, Devon VanVechten..


Secretary

President John Hatch called the Directors Quarterly meeting to order.

Secretary's Report: Linda Stockmaster read the minutes of the September 2013 Quarterly meeting. A motion to approve was made by Hank, seconded by Shirley and approved.

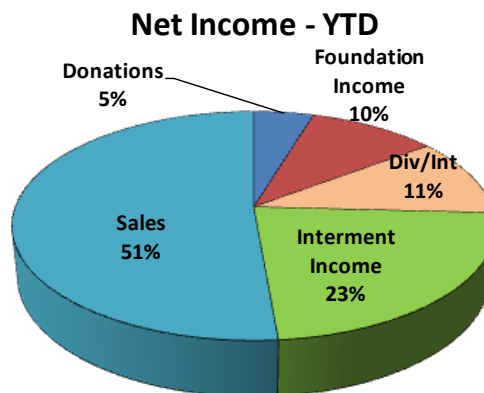
Treasurer's Report: Gary

Checking:	2013 YTD	General Savings:	2013 YTD	Putnam General Holding:	2013 YTD	General Accounts Total:
Balance Forward	\$ 16,588.28	Balance Forward	\$13,886.92	Balance Forward	\$16,061.64	
Receipts/Deposit (1)	\$ 74,831.34	Receipts/Deposits (2)	\$2,032.63	Receipts/Deposits	\$5,514.09	
Expenses	(\$58,944.50)	Expenses (3)	(\$4,705.00)	Expenses	\$0.00	
Balance	\$ 32,475.12	Balance	\$11,214.55	Balance	\$21,575.73	\$65,265.40

- (1) Checking Notes: Includes \$\$ for Trees donations of \$2,896 (YTD) and a reimbursement of \$726 for the May BSA Eagle project.
- (2) General Savings Notes: Includes + \$ 2,028.57 transfers (YTD) from PM Savings for PM Dividends and Interest
- (3) General Savings Notes: Includes - \$ 4,705.00 transfers (YTD) to PM Savings for PM Required: Sales and Interments

Business Report	Current Year to Date	Last Year FY 2012	Average (past 11 years)
Grave Sales	37	20	51
Interments - Full	29	27	40 (combined)
Interments - Cremated	18	15	
Foundations	28	27	

Section Availability	# Graves	Income - YTD	Net Income
C	3	Donations	\$ 2,896.00
D	16	Foundation Income	\$ 6,218.00
F	53	Div/Int	\$ 6,825.13
H	3	Interment Income	\$ 14,064.13
J*	567	Sales	\$ 31,700.00
K	432		
Total Available:	1074	Div/Int (Putnam GenHld + Keybank CDs)	
J*: additional Cremation Graves			



Treasurer's report was approved with a motion from George and seconded by Hank.

Finance Report: George Zornow

Maplewood Mutual Fund Performance - November 2013 Meeting

Permanent Maintenance & Perpetual Care	12/31/2012	11/5/2013	Change	%Chg	Notes, Morningstar rating
BBB8/-17-9749 Govt Inc Bond	\$51,619	\$51,047	(\$572)	-1.10%	PM (divs to Gen Fund) 4*
Putnam/-2137 B10 Equity Income	\$ 44,694	\$ 55,190	\$10,496	+23.5%	PM (divs to Gen Fund) 4 *
BBB3/-2603 Equity Income	\$ 3,371	\$ 4,163	\$792	23.5%	PC (divs to Gen Fund) 4*
Total PM	\$ 99,684	\$ 110,400	\$ 10,716	+10.7%	
General Fund					
BBC4/-10-9749 Equity Income	\$ 16,062	\$ 21,524	\$5,462	+30.0%	Div Xfrs from PM & PC
Total Mutual Funds	\$ 115,746	\$ 131,924	\$ 16,178	+14.0%	

Sunshine Committee: Mary Ann David fell down stairs and Carol sent her a card.

Superintendent's Report: Carol

Grounds/ Development Report:

- We have had 26 mowings and a lot of internments. Still getting comments on how nice the cemetery looks with the flowers, shrubs, trees and grass.
- **Red Maples:** The 2 Red Maples in Sections J&K have been replaced by Cardinal Landscaping.
- **East hill trimming:** Mark has added the string trimming of the east hill back boundary around the boulders and plants to his tasks. This will provide regular attention to this area to keep it looking good.
- **Tree in D –** Has been trimmed by Steve Smith. Ray said it was a great deal and we should use them in the future.
- **Entrance # 2 –** Ray asked the Town to fix the shoulders and they paved them for us.
- **Allen Grave Boulder –** Ray asked Anderson to help move a boulder that Kurt had removed when digging the Allen grave. They came right over and moved it. Carol gave them donuts the next day as a thank you.

Website: Gary said over 14,900 hits so far. Activity has increased since the advertising campaign was run and the signs were posted at the cemetery.

Database: Reports and website data have been updated this month. J and K were added to the reports.

Donations: New donations for trees and inquiries have continued. We continue to receive money in general towards the cemetery. Another tree has been donated for the John and Anne Pelliter. More new trees were discussed for the back side of J & K in the spring. Lilac trees will be considered since there is not much room by the side of the road. Maybe more trees can be added on the crest of the East hill in line with the two Pear trees now bordering the Boy Scout garden.

New Business:

- Sections J & K: Gary proposes that all of Sections J & K be opened for sale. A motion was made by Carol to encourage new customers to the first 5 rows but sell others areas if asked. It was approved.
- Winter 'stake outs' for Sections J & K were suggested by Gary and Carol agreed it was a good idea.
- Gary asked Solid surfaces if they could provide a base for the Boy Scouts garden plaque. They agreed to donate the labor and material. The inventory manager is an Assistant Scout Master in Brian's Troop 750. It will match the plaque with a rough edge to look like a monument.
- Kim inquired why \$500 is charged for each cremation and Gary stated it was NY state law.

The meeting was adjourned with a motion from Linda, seconded by George and approved.

Next Meeting – Annual and Quarterly meetings on March 5th, 2014 at the Henrietta Town Hall if we can still get a room if not maybe at the Library.

Meeting reminders will be sent out as usual.

Directors and Officers Present:

George Zornow , Melba Rupert, Margaret Hayes, Ray and Carol Feasel, Mark Wright, Phyllis McHargue, Gary and Linda Stockmaster, Shirley Miller, John Hatch, Kim Mryglod, Hank Wallace.


Secretary