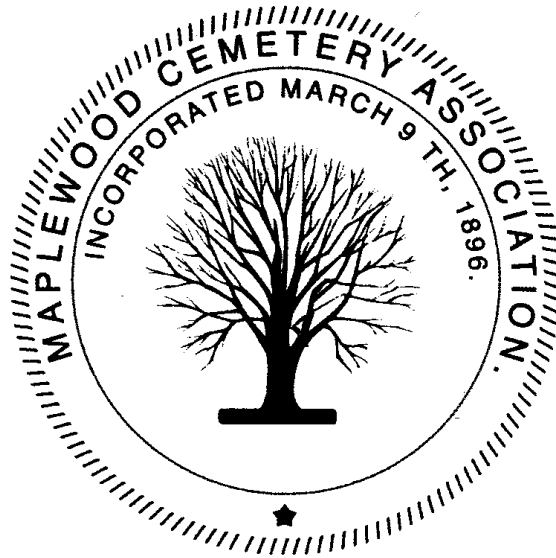


Maplewood Cemetery Association Meetings

2012



Archive Created by Gary Stockmaster

Maplewood Cemetery Association

150 MIDDLE ROAD
HENRIETTA, NY 14467

115th Annual Meeting

(Reviewing 2011)

Held on March 7, 2012 at the Henrietta Town Hall



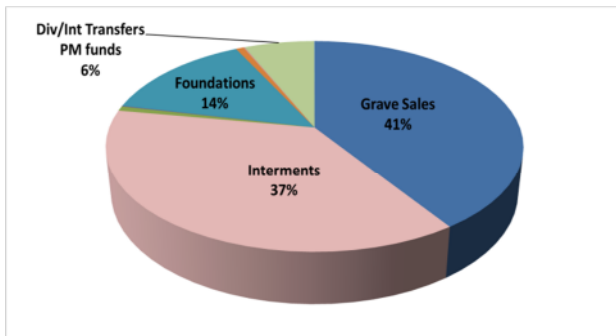
President Mary Ann David called the Annual Meeting to order. Welcome to our guests.

Secretary Report: The minutes of the last annual meeting of March 2011 were read by Gary Stockmaster. John Hatch made a motion to approve the minutes and was seconded by Shirley Miller and approved.

Treasurer Report: Gary provided a one page summary of the financial position in the Treasurer's report.

General Accounts:		Account Fund Summary:	
Forwarding Balance from 2010:	\$ 52,097.36	Permanent Maintenance Accounts	\$ 208,032.06
Total 2011 Receipts (+)	\$ 104,514.65	Trust Fund Accounts	\$ 4,293.48
Total 2011 Expenses (-)	\$ (72,540.35)	General Accounts	\$ 81,472.90
Forwarding Balance: 2011	\$ 84,071.66	Total Fund Balance (12/31/2011):	\$ 293,798.44

General Account Receipts:



General Account Receipts:

Grave Sales (55) + partial payments	\$ 42,425.00
Interments: (Full+Cre) (44 + 25) 69	\$ 38,800.00
Interments: Winter Access Fee	\$ 750.00
Interments: Holiday & Sunday Fee	\$ 100.00
Foundations	\$ 14,735.36
Donations	\$ 738.00
Equipment Sale	\$ -
Gen. Dividends and Interest	\$ 133.23
Div/Int Transfers from Trust-PM funds	\$ 6,794.42
Duplicate Deed(s)	\$ 10.00
Rebate - Refund	\$ 28.64
General Account Receipts Total:	\$ 104,514.65

General Account Expenses:

Cemetery Services: Repairs	\$ 300.00
Cemetery Services: Foundations	\$ 8,875.00
Cemetery Services: Interments	\$ 9,830.00
Cemetery Services: Other	\$ 200.00
Cemetery Services: Winter Access Fee	\$ 700.00
Contracts: Mowing Contract	\$ 4,213.00
Development	\$ -
Donation Program: Plaques	\$ 25.00
Equipment: Purchase	\$ 213.59
Equipment: Repair, Supplies	\$ 998.68
Gardens and Landscaping: seed, fertilizer	\$ 2,128.61
Grave Return, buy-back (5)	\$ 2,740.00
Insurance: Multi-peril, Bond, Comp., DBL.	\$ 2,924.63
NYS Association of Cemeteries: Fees-Dues	\$ 60.00
NYS Division of Cemeteries: Fees	\$ 187.00
Office Supplies, signs, software	\$ 1,004.36
Operations: maintenance - supplies	\$ 1,724.54
Payroll expenses - Officers (gross)	\$ 13,605.84
Payroll expenses - Wages, Contracts (gross)	\$ 12,468.50
Payroll expenses - Other (NYS UI fee)	\$ 54.69
Reimbursement	\$ 119.27
Supplies - Repairs	\$ 15.69
Utilities: Services	\$ 3,353.57
PM Acct. Transfer (\$35 per Interment)	\$ 2,415.00
PM Acct. Transfer (10% of Grave Sales)	\$ 4,662.50
Sub-Total:	\$ 72,819.47

A motion was made by Ray Feasel and seconded by George Zornow to approve the report and it was approved.

Finances: George presented the finance report.

Maplewood Mutual Fund Performance – 2012 Annual Meeting

PM & Perpetual Care Funds	12/31/10	12/31/11	Change	%change	Notes, Morningstar rating
BBB8/-17-9749 Govt Inc Bond	\$52,832	\$52,382	(450)	-0.8%	PM (dividends to Gen Fund) 3*
-2137 Equity Income	38,445	38,343	(102)	-0.3%	PM (dividends to Gen Fund) 4*
BBB3/-2603 Equity Income	2,900	2,892	(8)	-0.3%	PC (dividends to Gen Fund) 4*
Total PM + Perpetual Care	94,177	93,617	(560)	-0.6%	
General Fund	12/31/10	12/31/11	Change	%change	
BBC4/-10-9749 Equity Income	6,525	10,398	3,873	+59.4%	Receives Div Xfers from PM & PC
Total Mutual Funds at Putnam	\$100,702	\$104,015	\$3,313	+3.3%	

** Total Putnam Funds 3/6/12 = \$108,200 +4.0% YTD

Superintendent's Report: Carol confirmed that Chris Shafer is ready to go for his 2012 mowing contract. Waste management has been called to resume service on 3/15. The veteran US flag holder project will continue. She and Hank have been placing sections of pvc pipe at each veteran monument to support and protect the flag. Winter disruptions have been minimal. Snow plowing has only been needed about 5 times this winter.

The Grounds / Development Report:

Ray reported:

1. The recently added pine trees along the south border did not all survive. 7 of the 19 have died and will need to be replaced.
2. A Tree along the north-south road was removed over the winter before it fell down.
3. Development – No development took place in 2011. Villager was not ready with the new paving process. We have heard from AJ that they are ready for 2012.
4. The A-section grave leveling was successful last fall and more grave-leveling will be planned for 2012.

Sunshine Committee: Carol had nothing new to report.

Nominating:

Melba Rupert read the list of directors whose terms are ending:

Linda Stockmaster, Kim Mryglod, Mark Feasel, Mary Ann David and Phyllis McHargue

Melba made the motion to extend these directors terms for three more years and it was seconded by George and approved.

Website:

Gary reported that the website activity has continued to increase. Over 10,000 visitors have viewed the website. A full photo gallery of all of the cemetery monuments is now available online. The site is also used by monument companies and funeral homes.

Database:

Linda has updated the database. The record books are up to date.

Open Forum: Guest comments and issues.

John made a motion to adjourn the annual meeting with a second by Melba and all approved.

Next Annual Meeting – Wednesday, March 6th, 2013

Directors and Officers Present:

Paul Macauley, Mary Ann David, George Zornow , Melba Rupert, Margaret Hayes, Shirley Miller, Ray and Carol Feasel, Mark Feasel, Phyllis McHargue, Gary Stockmaster, Kim Mryglod, John Hatch, Hank Wallace, Devon VanVechten, Mark Wright

Thanks to our Guests: Richard Pascucci, Matthew VanValkenburg, H. Henry Junge, Judy Finch



Secretary

(Notes taken by Gary Stockmaster in Linda's absence)

President Mary Ann David called the Directors Quarterly meeting to order.

Secretary's Report: Gary Stockmaster, filling in for Linda, read the minutes of the November 2011 Quarterly meeting. A motion to approve was made by Hank, seconded by Mark and approved.

Nominating Committee: Melba presented the slate of Officers for election: George Zornow for President, John Hatch for 1st Vice President, Hank Wallace as 2nd Vice President. Carol Feasel for Superintendent, Linda Stockmaster for Secretary, Gary Stockmaster for Treasurer. Melba's motion was seconded by Ray and approved.

Melba presented the director's terms to be renewed for 3 more years: Linda Stockmaster, Kim Mryglod, Mark Feasel, Mary Ann David and Phyllis McHargue. Melba's motion was seconded by Hank and approved.

Sunshine Committee: no report

Superintendent's Report: Carol

- Plan spring walk through: Wednesday May 2nd at 6:30PM, rain date: Thursday May 3rd.

Treasurer's Report:

- Gary: We have accepted our 1st credit card transaction!
- We are scheduled to be audited by NYS for 2009 and 2010.
- Our payment plan continues to be a success. We do not charge interest. Another cemetery charges 9%!
- The revised Rules and Regulations were approved by NYS. The only change required was to modify the section on grave buy-backs. New copies were handed out.

Finance Report: George had no new updates.

Grounds/ Development Report:

Some of the pine trees along the south border did not make it and should be replaced.

- Propose a budget of \$500 to replace these trees. Motion made by Shirley, 2nd by John, and approved.
- Propose a tree maintenance budget of \$1,500. Motion made by John, 2nd by Hank, and approved.
- Hank Wallace will donate \$250 for the tree replacement fund. Thank you Hank!

New Business:

1. Revisit paving projects with Villager.
 - a. Renew motion for spending up to \$60,000 on paving. (initially approved 6/1/2011)
 - b. Motion made by Hank, 2nd by George to renew funds, and approved.
2. Propose plan to have McMahon – LaRue surveyors review the settling of north section.
 - a. New motion for spending up to \$2,000 for the survey and repairs.
 - b. Motion made by John, 2nd by Hank, and approved.
3. Propose a garden and landscape budget of \$2,500.
 - a. Motion made by Hank, 2nd by Mark, and approved.
4. Discussion and tentative plans to open portions of Sections J and K in 2013. This will be reviewed at upcoming board meetings to review any issues and plan for a 'ribbon cutting' event at the grand opening.

The meeting was adjourned with a motion from John, seconded by Melba and approved.

Next Meeting – Quarterly meeting on June 6, 2012 at 7PM at Ray & Carol's home. 280 Ward Hill Rd.
Meeting reminders will be sent out as usual.

Directors and Officers Present:

Paul Macauley, Mary Ann David, George Zornow , Melba Rupert, Margaret Hayes, Shirley Miller, Ray and Carol Feasel, Mark Feasel, Phyllis McHargue, Gary Stockmaster, Kim Mryglod, John Hatch, Hank Wallace, Devon VanVechten, Mark Wright

Enclosed is a new listing of directors.

A handwritten signature in cursive script, appearing to read "Linda M. Stockmaster".

Secretary

(Notes taken by Gary Stockmaster in Linda's absence)

Maplewood Cemetery Association
c/o 244 Edgemoor Road
Rochester, NY 14618

Maplewood Cemetery Association
Quarterly Board Meeting
June 6, 2012

George Zornow, President, called the Directors meeting to order.

Old Business: Linda Stockmaster read the minutes of the March 2012 Annual and Quarterly meetings which were approved with a motion from Ray, seconded by Hank and approved.

Treasurer's Report: Gary. HSBC is now First Niagara. All accounts have been transferred. New checks and deposit slips are on order. New credit cards have been received. Quick Books online banking connections have been reconfigured. Overall there were very few interruptions in service, mostly inconveniences.

Checking:	2012 YTD	General Savings:	2012 YTD	Putnam General Holding:	2012 YTD
Balance Forward	\$46,214.95	Balance Forward	\$24,576.72	Balance Forward	\$10,398.03
Receipts/Deposits	\$24,179.34	Receipts/Deposits	\$2,823.40	Receipts/Deposits	\$2,695.61
Expenses	(\$21,247.61)	Expenses	(\$ 0.00)	Expenses	(\$1,542.15)
Balance	\$49,146.68	Balance	\$27,400.12	Balance	\$11,551.49

Business Report	Year to Date	FY 2011
Grave Sales	6	55
Interments - Full	13	44
Interments - Cremated	5	25
Foundations	11	38

- Current Section F availability: 93 graves
- Winter access fee charged Dec 1st to April 1st. No issues even though the mild winter caused some confusion and 2 winter fees were refunded since we were not charged. Broke even on charges and fees at \$150 vs. \$750 last year.
- Payment plan: status and success: 3-plans completed, 2 payment plans in progress.
- Genesee Valley Cemetery Services has raised grave opening charges as of June 1st.

Finance Report: George reported on the finances in Putnam funds

Maplewood Mutual Fund Performance - June 2012 Meeting

Permanent Maintenance & Perpetual Care	12/31/2011	5/31/2012	Change	%Chg.	Notes, Morningstar rating
BBB8/-17-9749 Govt Inc. Bond	\$52,382	\$53,230	(\$152)	-0.30%	PM (divs to Gen Fund) 4*
Putnam/-2137 B10 Equity Income	\$ 38,343	\$ 38,650	\$307	-0.8%	PM (divs to Gen Fund) 4 *
BBB3/-2603 Equity Income	\$ 2,892	\$ 2,915	\$23	-0.8%	PC (divs to Gen Fund) 4*
Total PM	\$ 93,617	\$ 94,795	\$ 178	+0.2%	
General Fund					
General Fund	12/31/2011	5/31/2012	Change	%Chg.	
BBC4/-10-9749 Equity Income	\$ 10,398	\$ 11,857	\$ 1,459	-14.0%	Div. Xfrs from PM & PC

Total Mutual Funds	\$ 104,015	\$ 106,652	\$ 1,637	+1.6%
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Superintendent's – Report: Carol reported the mowing season started early. The mowing started in April instead of May. During the Memorial Day weekends, the cemetery looked fabulous. The machine maintenance done by Ray and Mark was a great help. Ray worked to remove a ground hog problem which was digging away at a foundation in the A Section.

Grounds – Report:

- Ray had to plow snow fewer times than normal over the winter.
- Graves have been topped.
- Thanks to Hank's donation for trees, we have purchased new Blue Spruce trees for the south border to replace those that did not make it. We also repositioned the south border line to make better use of the space. These were purchased at the Garden Factory at a good discount.
- New US Flag donation
- Update on North section drainage
- Update on Requests/bids for road repair/paving.
 - Villager's bid was \$55,020
 - Ruston's bid was \$44,624
 - *Post-meeting update:* Ray, Gary, Carol, Phyllis and Linda met at the cemetery on June 7th and determined that a 16 foot south road will be requested. The North road will be 20 feet with a two foot section made into a French drain to assist in water runoff.
 - Gary has given the go ahead to Ruston to begin the roads which may be in two to three weeks.
- The \$2K approved for the survey in the North was not used. Gary reviewed the pitch of the land to find a couple of low places. Ray and Gary performed a hydrology test by digging several holes to check for ground water issues and found none. Gary believes the aeration and new grass is removing the surface water we had last year.
- Cardinal will replace the dead maple and add another matching Crimson King in about three weeks.
- Cardinal will also fill in top soil around the roads once they are completed for about \$2k.
- Steve Smith has removed a dying tree by the south entrance for \$250.

Audit Committee:

According to the by-laws an audit committee is required. Shirley Miller was replaced by Hank Wallace with a motion from Mary Ann and seconded by Linda. Hank will work with Gary to gain a fundamental understanding of how he handles the finances.

Sunshine Committee: Carol had nothing to report.

Website Update: The Photo gallery of all the cemetery monuments continues to grow on the website.

Almost 2700 photos are organized in albums by Section. Search functions and slideshows are available.

There has been an increase in website access now that we are linked to Find-A_Grave.com. Now there are over 11,000 visitors who have been to our site.

Database update: Linda updated DB. Data also updated frequently on website.

New Business:

Linda suggested that we have a meeting before November since we should have one a quarter according to the by-laws.

George requested that the first Wednesday in September be added.

A new utility tractor was suggested by Ray for between \$15K and \$22K. After the road work is complete, we will determine if we have enough funds to accomplish the purchase this year.

The meeting was adjourned with a motion from George and seconded by Linda and approved.

Next Meeting – Quarterly meeting on September 5th, 2012.

Directors and Officers Present:

Mary Ann David, John Hatch, Hank Wallace, George Zornow, Melba Rupert, Margaret Hayes, Shirley Miller, Ray and Carol Feasel, Mark Feasel, Phyllis McHargue, Gary and Linda Stockmaster, Kim Mryglod.


Secretary

Maplewood Cemetery Association
c/o 244 Edgemoor Road
Rochester, NY 14618

Maplewood Cemetery Association
Quarterly Board Meeting
September 5, 2012

George Zornow, President, called the Directors meeting to order.

Old Business: Welcome to our first 3rd quarter meeting in recent history! Linda Stockmaster read the minutes of the June 2012 Quarterly meetings which were approved with a motion from John, seconded by Mary Ann and approved.

Treasurer's Report: Gary.

Checking: (8/31/12)	2012 YTD	General Savings:	2012 YTD	Putnam General Holding:	2012 YTD
Balance Forward	\$46,214.95	Balance Forward	\$24,576.72	Balance Forward	\$10,398.03
Receipts/Deposit (1)	\$52,693.58	Receipts/Deposits	\$2,828.64	Receipts/Deposits	\$4,406.89
Expenses	(\$84,470.31)	Expenses (2)(3)	(\$11,705.00)	Expenses	(\$1,542.15)
Balance	\$ 14,438.22	Balance	\$15,700.36	Balance	\$13,262.77

- (1) Checking Note: includes \$10,000 transfer from General Savings
- (2) General Savings: includes \$10,000 transfer to Checking
- (3) General Savings: includes Q1 and Q2 PM required funds transfers to PM Savings

Business Report	Year to Date	FY 2011
Grave Sales	11	55
Interments - Full	21	44
Interments - Cremated	9	25
Foundations	20	38

- Current Section F availability: 89 graves

Finance Report: George reported on the finances in Putnam funds

Maplewood Mutual Fund Performance .. - September 2012 Meeting					
Permanent Maintenance & Perpetual Care	12/31/2011	8/31/2012	Change	% Chg	Notes, Morningstar rating
BBB8/-17-9749 Govt Inc Bond	\$52,382	\$52,306	(\$76)	-0.1%	PM (divs to Gen Fund) 4*
Putnam/-2137 B10 Equity Income	\$ 38,343	\$ 42,277	\$3,934	10.3%	PM (divs to Gen Fund) 4 *
BBB3/-2603 Equity Income	\$ 2,892	\$ 3,189	\$297	10.3%	PC (divs to Gen Fund) 4*
Total PM	\$ 93,617	\$ 97,772	\$ 4,155	+4.4	
General Fund	12/31/2011	8/31/2012	Change	% Chg	
General Fund					
BBC4/-10-9749 Equity Income	\$ 10,398	\$ 13,885	\$ 3,487	+33.5%	Div Xfrs from PM & PC
Total Mutal Funds	\$ 104,015	\$ 111,657	\$ 7,642	+7.3%	

Superintendent's Report: Carol reported mowing and gardens are doing well. Stopped mowing for 2 to 3 weeks due to the dry conditions. We had only one mowing in the Month of July.

Grounds – Report:

- Update on North section drainage. Road side drainage added as part of the Ruston north road paving project.
- Update on road repair/paving.
 - o Ruston Paving completed the paving and repairs for a total of \$45,124. This includes the original bid items and 2 repairs to other roads near the shed. The east road 'pot hole' was repaired for no extra charge.

- The south road is now 16 feet wide. The North road is 20 feet with a two foot section made into a French drain to assist in water runoff.
- In the past day, we had 3 ¾" of rain and everything was draining well with no standing water.
- The one speed bump by the dumpster pad is still to be fixed by Villager.
- Excess gravel was added to the shed openings and in front of the level spreader.
- Cardinal landscape completed the fill and seeding along the newly paved roads, replaced the Sentry maple trees and planted 2 new trees, and extended the berm in the north section for a total of \$4,937.
- The new Blue Spruce trees for the south border line are all doing well. Two of the other trees will have to be replaced.
- Middle Road has been repaved and the cemetery entrances have been repaved to match Middle Road. This was a Monroe County project using mostly Town of Henrietta resources.
- Business has been slow and revenues will not permit the purchase of a new compact utility tractor this year.
- Mark is collecting information on John Deere, Massey Ferguson, Mahindra and New Holland. Ray and Mark suggest that we go with John Deere due to the easy way the mower deck can be removed or added. The estimate was around \$19,746. This will be reviewed again in March.
- Dead wood in trees will need to be removed and Ray will contact Steve Smith.

Audit Committee: Hank and Gary held an initial meeting to start the review of the cemetery records. This should be complete before the next board meeting.

Sunshine Committee: Carol sent flowers to family of former board member Ron Symonds since his wife passed away. Ron was very appreciative.

Website Update: The visitor usage of our website continues to grow.

Database update: Linda updated the DB and the printed reports. Data is also updated frequently on website. Due to a problem with a cremation, a field has been added to identify the position of a cremation on the grave. This would be 40, 80 or 60 inches indicated from the head of the grave, usually in that order.

New Business:

Gary passed around a sample of the new checks that were created with the Maplewood logo on them.

Insurance Issues and Updates: The Hartford multi-peril business policy was not going to be renewed due to our agency breaking ties with The Hartford. After shopping for new policies and new agents we have our old policy and a new agent. We have signed with the Regan Agency, Inc. The Regan Agency specializes in NYS Cemeteries. The policy review uncovered some issues and possible deficiencies in our coverage. Most of the issues have been resolved. The remaining deficiencies should be resolved by adding Cemetery Professional Liability coverage. The additional cost is being prepared and estimated to be \$500 to \$700 per year for \$1,000,000 liability coverage. Mark asked if the policy covered rental equipment and Gary said it does. Gary also affirmed that if Ray incurs damages during plowing the policy will cover this since he is acting on behalf of Maplewood.

Employee salaries: The last pay raise was in 1996. The CPI Inflation calculator reports a 46% inflation rate from 1996 to 2012. Proposed a 28% increase from \$4,000 to \$5,100 for our Superintendent and Secretary. Devon made a motion, seconded by John and all approved.

Signs: Gary proposed adding signs at each entrance that would be numbered starting with entrance #1 as the North road and finishing with entrance #4 at the South road. This will allow better communication with vendors and funeral homes. John made the motion to spend up to \$500 and Devon seconded this and all approved.

The meeting was adjourned with a motion from Devon and seconded by Melba and it was approved.

Next Meeting – Quarterly meeting on November 7th, 2012.

Directors and Officers Present:

Mary Ann David, Devon VanVechten, John Hatch, George Zornow, Melba Rupert, Margaret Hayes, Ray and Carol Feasel, Mark Feasel, Phyllis McHargue, Gary and Linda Stockmaster.


Secretary

Maplewood Cemetery Association
c/o 244 Edgemoor Road
Rochester, NY 14618

Maplewood Cemetery Association
Quarterly Board Meeting
November 7, 2012

George Zornow, President, called the Directors meeting to order.

Old Business: Welcome to our 4th quarter meeting. Gary Stockmaster read the minutes of the September 2012 Quarterly meetings which were approved with a motion from Hank and seconded by Carol.

Treasurer's - Business Report: Gary

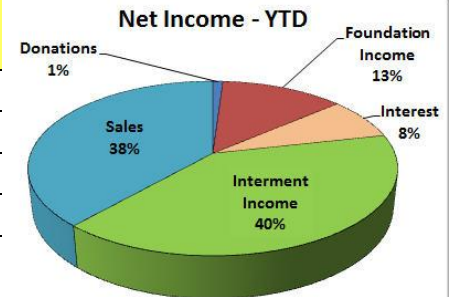
Checking: (11/01/12)	2012 YTD	General Savings:	2012 YTD	Putnam General Holding:	2012 YTD
Balance Forward	\$46,214.95	Balance Forward	\$24,576.72	Balance Forward	\$10,398.02
Receipts/Deposit (1)	\$64,431.58	Receipts/Deposits	\$2,829.43	Receipts/Deposits	\$4,524.21
Expenses	(\$98,189.77)	Expenses (2)(3)	(\$11,705.00)	Expenses	\$0.00
Balance	\$12,456.76	Balance	\$15,701.15	Balance	\$14,922.23

- (1) Checking Notes: Includes a new \$\$ for Trees donation of \$275 and a general donation of \$125 from Susan Conderman.
- (2) General Savings Notes: Includes \$10,000 transfer to Checking for paving project
- (3) General Savings Notes: Includes \$ 1,705 transfer to PM Savings for PM Required: Sales and Interments

Business Report	Current Year to Date	Last Year FY 2011	Average (past 11 years)
Grave Sales	14	55	51
Interments - Full	26	44	40 (combined)
Interments - Cremated	11	25	
Foundations	25	38	

- Current Section F availability: 86 graves

Treasurer's report approved with a motion from Hank and seconded by Mark.



Finance Report: George reported on the finances in Putnam funds

Maplewood Mutual Fund Performance — Nov 2012 Meeting

PM & Perpetual Care Funds	12/31/11	11/02/12	Change	%change	Notes, Morningstar rating
BBB8/-17-9749 Govt Inc Bond	\$52,382	\$52,039	(343)	-0.7%	PM (dividends to Gen Fund) 4*
-2137 Equity Income	38,343	43,682	5,339	+13.9%	PM (dividends to Gen Fund) 4*
BBB3/-2603 Equity Income	2,892	3,295	403	+13.9%	PC (dividends to Gen Fund) 4*
Total PM + Perpetual Care	93,617	99,016	5,399	+5.8%	
General Fund	12/31/11	11/02/12	Change	%change	
BBC4/-10-9749 Equity Income	10,398	14,922	4,524	+43.5%	Receives Div Xfers from PM & PC
Total Mutual Funds at Putnam	\$104,015	\$113,938	\$9,923	+9.5%	

Superintendent's Report: Carol reported mowing has been completed for the year. Chris Shafer was asked to mow sections B, C, and D to chop up the leaves. That has been completed.

Grounds – Report: Ray and Gary:

- **Signs:** Gary and Ray installed the new signs at each entrance. A budget of \$500 was approved at the previous meeting. The final cost was \$336.31.
- Dead wood in the selected trees was removed by Steve Smith for the approved amount of \$500.
- Status of south pine trees: 2 of the original pines have died and will be replaced in the spring.
- The water system has been shut down until spring. GVCS (Kurt) has been notified.

Audit Committee: Hank and Gary completed our internal review of the cemetery records with an audit of the 2010 records. Thanks to Hank for his timely efforts.....

NYS Audit: Maplewood Cemetery Association was audited by NY State for calendar years 2009, 2010, and 2011 on October 19, 2012. Gary represented Maplewood Cemetery and Sam Sciria represented the NYS Division of Cemeteries. We passed the audit and will receive the state report in the coming weeks.

- NYS Division of Cemeteries no longer requires cemetery deeds to be notarized. Changes have been made to our deed form.
- “Effective immediately, cemeteries will be responsible for processing the recording and approval of all third party sales of interment spaces.” This changes control of grave resale/buy-back to the cemeteries and will require changes to our Rules & Regulations.

Insurance Issues and Updates: The agency change to the Regan Agency and the renewal of our business operations policy has been completed. The Cemetery Professional Liability addition to this policy was initially estimated to be between \$500 and \$700, and now has been quoted at \$153.00. This additional coverage will be added soon.

Sunshine Committee: Carol: we received a thank you card from Ron Symonds for the flowers sent to his wife’s funeral.

Website Update: The visitor usage of our website continues to grow. The photo gallery is among the most popular sections of the website. Approximately 2700 monuments are included in the gallery.

Database update: Linda frequently updates the cemetery DB. The next update to the printed reports will be near the end of this year. Data is also updated frequently on website.

New Business:

BSA Eagle Project: A proposal for a Boy Scout Eagle project is being prepared by Brian Matte for presentation at the annual meeting. The project includes planting bushes along the back of the east section and potentially a center garden area.

Grave Transfers: What is the policy for pre-need grave transfers? The decision was to use the grave buy-back process for anyone that wants to ‘relocate’ their pre-need grave selection.

Opening the new north sections: when? We had a discussion about the rationale for opening or delaying the opening of Sections J & K (the new north sections). We have 86 unsold graves in Section F. Questions were raised about possible pricing increases for a grave in the new sections as an incentive to continue buying in Section F. We would plan on some sort of ‘grand-opening’ ceremony and announcement when we do open Sections J & K for business. The decision was deferred to the annual meeting in March, 2013.

The meeting was adjourned with a motion from John, seconded by Hank and it was approved.

Next Meeting – Annual and Quarterly meetings on March 6th, 2013 at the Henrietta Town Hall.

Directors and Officers Present:

Mary Ann David, Devon VanVechten, John Hatch, George Zornow, Margaret Hayes, Ray and Carol Feasel, Mark Feasel, Phyllis McHargue, Gary Stockmaster, Kim Mryglod, Hank Wallace.



Director –Treasurer
(Filling in for our Secretary, Linda)