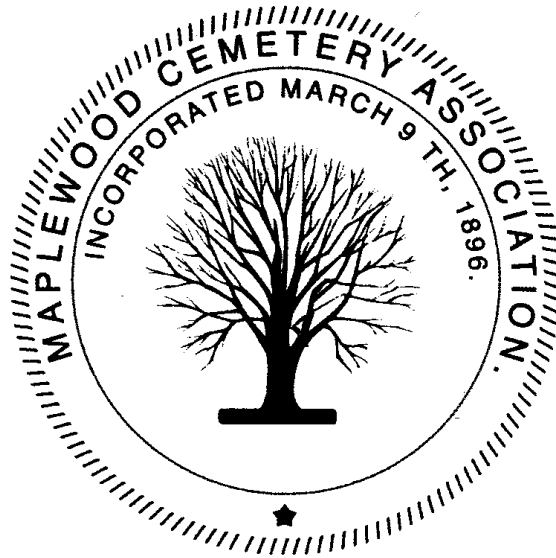


Maplewood Cemetery Association Meetings

2010



Archive Created by Gary Stockmaster

Maplewood Cemetery Association

150 MIDDLE ROAD
HENRIETTA, NY 14467



113th Annual Meeting

Held on March 3, 2010 at the Henrietta Town Hall

President Gary Stockmaster called the 113th Annual Meeting to order.

The minutes of the last annual meeting of March 2009 were read by Linda Stockmaster. Carol ask for a correction to the Superintendent's report that Chris actually asked for a \$10 per mowing increase to cover gas. Phyllis confirmed that the \$10 increase was made for Chris at the beginning of the mowing season and the minutes were changed to reflect this change. A motion was made to approve the minutes by Shirley and seconded by George and approved.

Treasurer Report:

Phyllis McHargue read the 2009 Annual Finance report and explained all of the bank changes and account number changes that made it very difficult to put together the amounts. A motion was made by Hank, seconded by Melba and approved. The summary is as follows:

General Accounts:		Account Fund Summary:	
Forwarded Balance 12/31/2008	\$82,532.62	Permanent Maintenance Accounts	\$191,745.92
Receipts 2009	\$148,031.70	Trust Fund Accounts	\$ 4,005.41
Expenses 2009	(\$112,195.56)	General Accounts	\$ 76,685.59
Forwarding Balance 12/31/09	\$118,368.76	Total	\$272,436.92

Finances: George presented the financials of our current funds. He stated that the Development project accounted for the most of the funds taken out of the general fund. It was noted that the Cemetery Prices were increased effective September 1, 2009. George mentioned that Putnam has become a top rated fund family.

Maplewood Mutual Fund Performance - 2009						General Fund					
Fund	EO2008	EO2009	Change	%chg	Notes	Fund	EO2008	EO2009	Change	%chg	
Permanent Maintenance & Perpetual Care						BBBC/-3205 GeoPut Blend	\$27,721	\$32,250	\$4,529	+16.3%	Sold Aug, 2009 1*
						BBBE/-8608 Grwth&Income	0	0			Sold Aug, 2008 2*
						BBC4/-10-9749 Equity Income	14,692	20,547	5,855	+39.9%	Receives Div Xfrs from PM & PC Funds 4* Redeemed \$18,000 Aug/09
						Subtotal GF	104,802	52,797	10,384	+24.5%	
						- amt withdrawn	62,389	50,250			Withdrawn During Year
						Total Gen Fund	42,413	2,547			
						Total Mut Funds	115,362	92,694			

Nominating: Melba Rupert read the list of directors whose terms are ending:
Devon VanVechten, George Zornow, John Hatch, Mary Ann David, and Ray Feasel
Board openings: 0 (By-Laws require min-12, max-15).

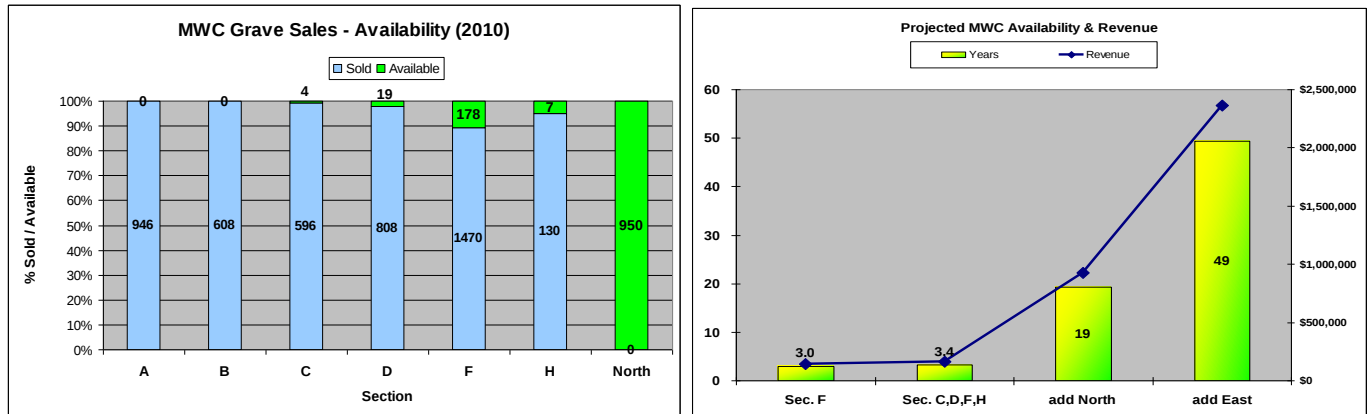
Superintendent's Report: Carol will call to have the dumpster started to get ready for the removal of the wreaths which should be gone by March 15th and try to have it moved to the new pad near the North road. Ray suggested we open the new road in the summer when snow will not need to be plowed.

The grounds committee:

Ray stated that there are no present tree problems. Ray mentioned the water pipe in the shed burst again and he would fix it. Ray stated that we rolled the new areas last year and would need to see if this should be done again this year.

Gary reviewed the 2009 Cemetery expansion and development updates that were on display. The roads were paved, water hydrants installed, a new service road was created to allow dumping of the dirt from graves in the South and a new dumpster pad was created. The final DEC and Town inspections were held in 2009 and successfully passed after working on the East bank stabilization. Gary was able to get the DEC to agree that the huge boulders and steep embankment in the East would deter the grounds crew from encroaching on the wet lands. He read the letter we received from the DEC thanking us for our cooperation. They had made a field trip to the cemetery on 1/6/2010 and thought that we nicely completed our permit.

The current section grave availability was presented which show that after adding 80 more graves were added to the F section we can postpone the opening of the North section until 2012.



Database: Last Updated 12/5/2009. Next update will be in March or April.

Website: Website activity has continued to increase. Over 6500 visitors have viewed the website. Sales, information, and genealogy requests continue to come in. The website hosting company has been changed. Service issues with the previous hosting company were increasing and technical support was almost non-existent. The new hosting company offers better service, 24/7 technical support. The website transfer was done quickly and should not have been noticeable to any users. The old sites cost about \$5 and month and the new site is under \$4 a month.

New Business:

Open Discussion: Questions and comments were asked for.

Ray present Mark Feasel to everyone and stated he would like to become a Director of the board in the future.

Ray made a motion to adjourn the annual meeting with a second by Kim.
Gary adjourned the meeting.

Next Annual Meeting – Wednesday, March 2nd, 2011

Directors, Officers, and Visitors Present: Paul Macauley, Mary Ann David, George Zornow , Melba Rupert, Margaret Hayes, Shirley Miller, Mark Wright, Ray and Carol Feasel, Phyllis McHargue, Gary and Linda Stockmaster, Kim Mryglod, Devon VanVechten and Hank Wallace.

Visitors: Mark Feasel

Maplewood Cemetery Association

150 MIDDLE ROAD
HENRIETTA, NY 14467



Quarterly Board Meeting

March 3, 2010

Gary Stockmaster, President, called the Directors Quarterly meeting to order.

Linda Stockmaster read the minutes of the November 2009 Quarterly meeting. A motion to approve was made by Shirley, seconded by Mary Ann and approved.

Nominating Committee: Melba presented the slate of Directors and Officers for election: Margaret Hayes for President, Mary Ann David as 1st Vice President and George Zornow as 2nd Vice President. Hank Wallace was nominated to be a new director.

The following director's terms will be ending and should be renewed for 3 more years: Devon VanVechten, George Zornow, John Hatch, Mary Ann David, and Ray Feasel

A change of Officers was proposed to move Phyllis McHargue to a Sales Director position, Gary Stockmaster to become the Treasurer and Linda to become the Secretary.

A motion to approve the slate Directors and Officers for election and proposed Officer changes was made by George, seconded by Kim and approved.

It was recommended that Melba should follow up with Susan Barnes to see if she is still interested in being a Board Director since she has not attended one meeting since she was elected last year.

We all thanked Phyllis for her for over 40 years of service as our Secretary and Treasurer and presented her with a gift card to Applebee's and look forward to working with her as Sales Director.

Sunshine Committee: Carol had no additional updates.

Superintendent's Report: Carol proposed that a Tree Fund be setup for the Cemetery. The Cemetery is a registered charitable organization and allows for charitable tax deductions for contributors. She was willing to donate some of the pay she received while she was recovering from knee surgery last fall. Suggestions were made to put a notice on the bulletin board at the cemetery for anyone who wants to make a donation to call the cemetery voice-mail number (672-1020). A message currently is on the web site under events & news encouraging contributions. A brass plate or marker should be offered for anyone donating a large amount to state who has donated the tree or in memory of. Hank suggested were show the types of trees and how much each would cost. It was suggested a flyer be created to be added to the signs at the cemetery and be included in any new deed purchase mailing. Carol, Linda and Gary will follow up on these ideas.

Treasurer's Report: Phyllis had no additional updates from the annual meeting report.

Finance Report: George mentioned that Putnam has become a top rated fund family. This is a big improvement from the past ratings.

Grounds – Development Report:
Ray had nothing more to report.

New Business

Ray requested that a new-expanded shed be built to accommodate more and possibly larger equipment than the current shed can accommodate. The Case mower is 25 year old and he is not sure how much longer it will be usable. A replacement mower may not fit in the current shed. The decision was made to expand the shed this year and revisit the Case mower replacement next year.

Gary asked the Directors for 2010 development and operations funding:

Budget Categories:	Amount:	Type:	Notes:
Shed	\$ 16,000.00	Development	Top priority
Survey: Grever & Ward	\$ 7,000.00	Development	North Section
Grave markers: G&W	\$ 2,500.00	Development	North Section
Water line/hydrants - North	\$ 2,500.00	Development	North Section
Development Budget Sub-Total:	\$ 28,000.00		
Gardens - Landscaping	\$ 2,000.00	Operating	postponing trees until 2011
Tree Maint budget	\$ 1,000.00	Operating	
Mower Maint budget	\$ 500.00	Operating	
Case Replacement	\$ -	Operating	decided against pursuing in 2010, revisit in 2011
Operating Budget Sub-Total:	\$ 3,500.00		
Total Requested 2010 budget:	\$ 31,500.00		

A motion was made to allocate \$28,000 for 2010 Development and \$3,500 for Operations by George to approve funding, seconded by Hank and approved.

The By-Laws were handed out to Hank, our new Director, for his review.

Mark your calendars: A Spring walk through is scheduled for May 5th at 6:30pm at the Cemetery. Everyone should try to bring a shovel to assist in moving the monuments back into place where needed. A list will be made of any repair needed. We will review the repair list at the June Board meeting to decide what actions to take.

The meeting was adjourned with a motion from Kim, seconded by Devon.

Next Meeting – Quarterly meeting on June 2nd, 2010 at Ray & Carol's home. 280 Ward Hill Rd.

Directors and Officers Present:

Paul Macauley, Mary Ann David, George Zornow, Melba Rupert, Margaret Hayes, Shirley Miller, Mark Wright, Ray and Carol Feasel, Phyllis McHargue, Gary and Linda Stockmaster, Kim Mryglod, Devon VanVechten and Hank Wallace.

Visitor: Mark Feasel


Secretary

Maplewood Cemetery Association
c/o 244 Edgemoor Road
Rochester, NY 14618

Maplewood Cemetery Association
Quarterly Board Meeting
June 2, 2010

Margaret Hayes, President, called the Directors Quarterly meeting to order.

Linda Stockmaster read the minutes of the March 2010 Annual meeting. A motion to approve was made by George, seconded by Carol and approved. The Quarterly minutes were read from March and a motion was made to approve by Ray, seconded by Melba and approved.

Treasurers Report was given by Gary as follows:

HSBC Checking:

Balance Forward (12/31/09)	\$28,502.23
Receipts / Deposits	\$21,756.58
Expenses	(\$35,239.54)
Balance (5/30/2010)	\$15,019.27

Development (2010)	Budgeted	\$28,000
	Expenditures	(\$22,995.24) (Included in Expenses above)
	Available	\$ 5,004.76

Donation Program (2010)	\$ 3,035.00 (Included in Receipts / Deposits above)
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General Funds:

Savings	\$45,636
Putnam Holding	\$ 3,671

General Funds Total:	\$63,710
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A motion was made by Mary Ann to approve the report and seconded by Linda and approved.

Finance Report: George provided a report on the Putnam funds.

Permanent Maintenance & Perpetual Care

Fund	E02009	6/1/2010	Change	%Chg	Notes, Morningstar rating
BBB8/-17-9749 Govt Inc Bond	\$52,786	\$53,707	\$981	+ 1.7%	PM (divs to Gen Fund) 5*
-2137 B10 Equity Income	\$34,741	\$32,902	\$(1,839)	-5.3%	PM (divs to Gen Fund) 4 *
BBB3/-2603 Equity Income	\$ 2,620	\$ 2,482	\$ (138)	-5.3%	PC (divs to Gen Fund) 4*
Total PM	\$90,147	\$89,091	\$(1,056)	-1.2%	
General Fund					
Fund	E02009	\$40,330	Change	%Chg	
BBC4/-10-9749 Equity Income	\$ 2,547	\$ 3,593	\$ 1,056	41.1%	
Total Gen Fund	\$ 2,547	\$ 3,593	\$ 1,056	41.1%	Receives Div Xfrs from PM & PC Funds 4*

Total Mutual Funds	\$92,694	\$92,684	-10	0.01%
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Grounds: The new shed was finished in four days and is working very well.
Two new water hydrants were added to north area before the new trees were added.

Sixteen trees were planted and several plants added to the berm in front of the shed by Cardinal Landscaping. Garden Factory provided us with a landscaper's discount for the trees and plants so we will be placing a plaque under a Cherry tree to acknowledge all of their assistance and the savings of over \$700. When the four foot trench was being dug for the new hydrants, it filled with water at the back of the north section across from the level spreader. The water may be a problem in the future for burials. The donations collected were enough to cover the purchase of the trees and plants and pay for the planting. Any additional donations can go to improve the cemetery. Margaret presented a donation from the Legion Auxiliary and Kim added a donation from her mother. Plaques will be provided for those who donated enough to cover a tree. The donors will receive a proof for their plaque before they are ordered. Linda passed around pictures of the new trees and a map as to where they are and who has donated them. There are still one pear, two cherries, two crabapples and two crimson maples left. All of the new 5" by 5" grave markers were installed by Grever and Ward in the North. Carol and Phyllis will determine when to open the new North section. They would like to try to fill the F section first. George suggested we charge a different price for the North to get people to use up the F section first. Gary and Linda had trimmed trees and John also assisted in tree cutting and branch removal.

Superintendent's Report: Carol stated that the grass was growing faster than normal and needed mowing before the normal start of May 1st. There were six mowings in the F section, two in A and Chris had four already. The trees look great in the north section and we are receiving a lot of compliments on the appearance of the cemetery.

Sunshine Committee: Carol had no additional updates.

New Business

Ray suggested that it was time to purchase a new tractor and utility vehicle. The Case is over 25 years old and there is not a good backup for the Scagg. The new utility vehicle will assist in trash pickup, grave topping, moving of soil, mulch and tree cleanup. With John Deere providing a 12% discount, the two pieces of equipment would run about \$13,000. At the beginning of the year, over 12 graves needed topping which meant shoveling the trailer with soil and then shoveling the soil out of the trailer for each grave which took about 2 or 3 times each due to soil shrinkage. The new utility vehicle has a power dump which would greatly assist in dumping the soil. George asked if we would keep the Case and the answer was yes since it can serve as a backup. Shirley asked which dealer we would purchase from and Gary stated it was Lakeland. Both Gary and George have reviewed the current financial position and agree that we can afford to do this at this time. John made the motion to approve the \$13,000 for the new equipment and Kim seconded this and it was approved by all.

Mark brought up a monument for Woodward in the A section which is off its foundation and may cause injury. Phyllis will add this repair to Larry Rath's list to have it fixed.

Gary reported about a dog that had chased his six year old grand daughter. The owner has been told before to keep her dog on a leash but did not. Gary met with the Henrietta Animal Control department and they will assist with enforcement of the leash law in Henrietta. Gary posted the Animal Control number on the bulletin board at the cemetery and that we should report of any dog that is not leashed or being picked up after. Melba made a motion to release Susan Barnes as a director and replace her with Mark Feasel since Susan has not attended any meetings and has not returned her calls. Shirley seconded the motion and all approved.

The meeting was adjourned with a motion from Devon and by George.

Next Meeting – Quarterly meeting on November 3rd, 2010.

Directors and Officers Present:

Mary Ann David, George Zornow, Melba Rupert, Margaret Hayes, Shirley Miller, Ray and Carol Feasel, Phyllis McHargue, Gary and Linda Stockmaster, Kim Mryglod, Devon VanVechten.

Visitor and now a new director: Mark Feasel

Enclosed is a new listing of directors.


Secretary

Maplewood Cemetery Association
c/o 244 Edgemoor Road
Rochester, NY 14618

Maplewood Cemetery Association
Quarterly Board Meeting
November 3, 2010

Margaret Hayes, President, called the Directors Quarterly meeting to order.

Linda Stockmaster read the minutes of the June meeting. A motion to approve was made by John, seconded by Hank and approved.

Hank Wallace was introduced as a new director.

Treasurers Report was given by Gary as follows:

HSBC Checking:

Balance Forward (12/31/09)	\$28,502.23
Receipts / Deposits	\$56,462.32
Expenses	(\$75,185.73)
Balance (11/02/2010)	\$ 9,778.82

HSBC General Savings:

Balance Forward	\$45,083.70
Receipts / Deposits	\$852.62
Expenses	(\$15,282.23)
Balance	\$30,654.09

Putnam General Holding:

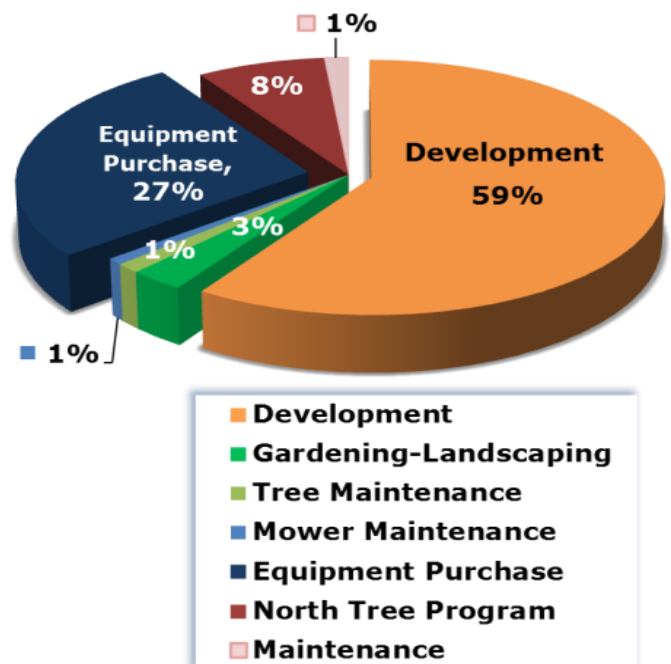
Balance Forward	\$2,547.31
Receipts / Deposits	\$3,341.52
Expenses	(\$534.82)
Balance	\$5,354.01

General Funds Total: \$45,786.92

Budget Summary:	Budgeted	Expenditures
Development (2010)	\$ 28,000.00	\$ 28,891.99
Gardening	\$ 2,000.00	\$ 1,388.67
Tree Maintenance	\$ 1,000.00	\$ 605.74
Mower Maintenance	\$ 500.00	\$ 413.23
Equipment Purchase	\$ 13,000.00	\$ 13,068.60
General Maintenance	\$ 750.00	\$ 703.96
Totals:	\$ 45,250.00	\$ 45,072.19
	Received	Expenditure
Tree Donation Program	\$ 3500.00	\$ 3730.35

Income:

Foundations:	(income only)	\$17,209.66
Grave Sales:	Year to Date: 22	\$21,000.00
Interments:	22 Full, 10 Cremations	\$18,200.00
Donations:	Tree Program	\$3,500.00
Total:		\$59,909.66



A motion was made by Carol to approve the report and seconded by Melba and approved.

Finance Report: George provided a report on the Putnam funds.

Fund	6/1/2010	10/29/2010	Change	%Change	Notes, Morningstar rating
BBB8/-17-9749 Govt Inc Bond	\$53,707	\$53,495	(\$212)	-0.4%	PM (divs to Gen Fund) 4*
-2137 B10 Equity Income	\$32,902	\$36,453	\$3,551	+10.8%	PM (divs to Gen Fund) 4 *
BBB3/-2603 Equity Income	\$2,482	\$2,750	\$268	10.8%	PC (divs to Gen Fund) 4*

Total PM	\$89,091	\$92,698	\$3,607	+4.0%	
General Fund		10/29/2010			
BBC4/-10-9749 Equity Income	\$3,593	\$5,524	\$1,931	+53.7%	Receives Div Xfrs - PM & PC Funds 4*
Total Mutual Funds	\$92,684	\$98,222	\$5,538	+6.0%	

Superintendent's Report: Carol reported that there were a lot of mowings this year since it was a good grass growing season. Mowings were started in April before the normal contract period. There were 25 in F&H, 16 in A and 23 by Chris for B, C & D. If grass grows too long then the mowing will cause issues with clippings piling up. Trees and grass in the North section were watered and mulched by Gary and Linda and Carol wanted to thank them. Carol said that with the new equipment and shed this year she has been very pleased with what can be accomplished. Mark added that the Gator has already had 60 hours and the John Deere tractor over 40 hours as well as the Scagg with 145 hours.

Grounds: Ray mentioned that next year the existing roads may need to be paved. The new pruner pole extension for the trimmer has allowed him and Mark to do their own tree trimming. The double wide driveway continues to assist traffic flow during a funeral. The new North road will be closed during the winter since it is not conducive to plowing and will not be needed since the North section is not being used. The dumpster service will be suspended in two weeks. The water has already been turned off for the winter.

Garden Committee:

Thanks were given to Joyce Collins, Kim's mother, for donating several hostas and black-eyed susans. Linda passed out a layout of the new gardens that have been added and an update on the donations program.

Sunshine Committee: Carol had no additional updates.

New Business:

Hank asked if a tree could be put in to replace the one removed at the back of the F section. He also asked about a similar row of trees to be added on the other side of the road. A tree row on the other side of the double wide road cannot be placed near the road due to the French drainage system that is in place. It will be years before we develop the east section and graves need to be laid out prior to plantings. John suggested that a gate be installed at the new North driveway. Since the road closure will only happen for a few years, the expense would not be recommended. Pylons are used to designate the closed road and are very visible in the winter. Gary showed the new signs that are in the bulletin board and passed out the new brochures that have been printed. He also presented the new payment plan and document he created to handle anyone who cannot afford to pay the entire grave amount at one time. The obits that Phyllis had and any new ones are now in the cemetery database as a reference to a linked PDF file. An update was given on the one dog that is not always leashed. It seems the dog will have a leash, but the owner is not always on the other end. Signs to keep people from parking on the grass were brought up as they continue to drive on the grass. Phyllis read a letter from the Emma Sherman fourth grade class. They had a field trip and wrote to ask that the overgrown lilac bush be taken down since they could not see the grave marker. Ray rectified the situation and Phyllis wrote a letter to the class thanking them and advising that the lilac bush had been taken care of.

The meeting was adjourned with a motion from Kim and seconded by Shirley.

Next Meeting – The next Quarterly meeting and Annual meeting will be on Wednesday March 2nd, 2011 at the Henrietta Town Hall.

Directors and Officers Present:

Mary Ann David, George Zornow, Melba Rupert, Margaret Hayes, Shirley Miller, Ray and Carol Feasel, Phyllis McHargue, Gary and Linda Stockmaster, John Hatch, Kim Mryglod, Devon VanVechten, Hank Wallace, Mark Feasel, Paul Macauley



Secretary