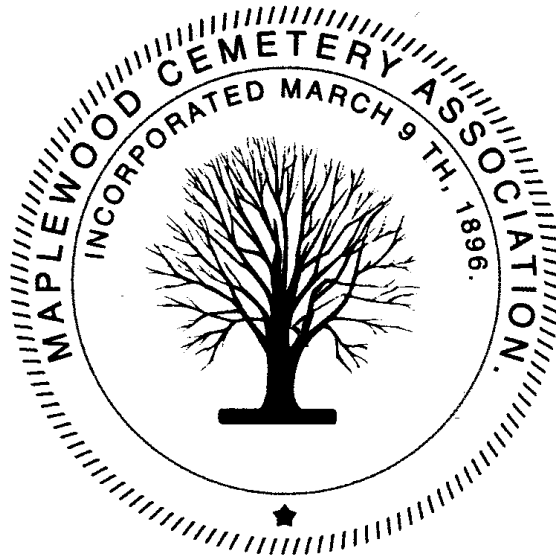


Maplewood Cemetery Association Meetings

2000



Archive Created by Gary Stockmaster

1999

Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD

HENRIETTA, NEW YORK 14467

103 rd Annual Meeting / 1999

March 1, 2000

The 103rd Annual meeting, of Maplewood Cemetery Association, was called to order, by Co-president Shirley Miller, at 7 PM, in the Henrietta Library Community Room.

Minutes of the 1999 Annual Meeting were read. Lucille made a motion to approve, and second by Melba.

The 1999 Annual Treasury Report was distributed, reviewed and approved, by a unanimous vote.

Our Director, Bruce Benedict, died in December 1999. A donation, in his memory was sent to the American Cancer Society and has been acknowledged.

Melba Rupert, chairman of the Nominating Committee, presented the nominations for Directors, as follows:

Three year terms 2000/2003

Warner Zornow
Lucille Newman
Paul Macauley
Eileen Hellems
(Open)

Replacements to fill two year terms
2000 / 2002

Betty Wall
Margaret Hayes

There were no other nominations. Paul made a motion for the Secretary, to cast one vote for the slate as presented, with unanimous approval.

Ray Feasel reported, the well and water supply and pumping system will be checked and evaluated in the spring.

Paul reported, having wrapped the cedars, in the Memorial Garden and by the shed. It has protected them from the Deer.

Carol reported, one tree removal this year.

The dumpster was not removed, in the fall. A unanimous vote was taken, to extend the months for trash pick up, starting in March through November. Carol will call them to start the seasonal contract.

Chris will be contacted, to continue the mowing contract for the coming year.

Ray contacted Robert Dunn about the mapping he was asked to do in 1998. The south border survey is done and mapping will be completed soon.

The Rules and Regulations were revised, approved by the State and have been in use since June 1999.

There was no further business. Melba made a motion to adjourn, second by Paul.

Phyllis McHargue

Present at the Meeting: Lot Owners- Victor Gudonis and Ed Martin.

Directors - Margaret Hayes, Melba Rupert, Betty Wall, Lucille Newman, Carol Feasel, Ray Feasel, Paul Macauley, Ron Symonds, Eileen Hellems, Mary Ann David, Shirley Miller, and Phyllis McHargue.

Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD

HENRIETTA, NEW YORK 14467

Directors Meeting

March 1, 2000

Shirley Miller, opened the Directors Meeting, immediately following the Annual meeting.

The secretary read the minutes of the last quarterly meeting, November 1999.

Melba Rupert, presented the nominations, for officers of the Board, to serve until the next annual meeting, as follows:

1st Co-President	-	Shirley Miller
2nd Co-President	-	Lucille Newman
Vice President	-	Paul Macauley
Secretary/Treasurer	-	Phyllis McHargue
Superintendent	-	Carol Feasel

Paul made a motion for the Secretary to cast one ballot, for the election of the slate, as presented, with unanimous approval.

Shirley appointed the following committees:

Grounds	-	Ray Feasel and Paul Macauley
Audit	-	Shirley, Mary Ann and Phyllis
Nominating	-	Melba, Ron and Mary Ann

Executive Comm. - Officers

Melba reported Paul Dash was contacted. He could not serve as Director but would help with volunteer grounds work, if needed.

Victor Gudonis will be called, by Phyllis, to ask if he would serve as a Director, to fill the three year term opening.

Ray and Paul reported on the Driveway Care. The North/South Road and the Center Road, will be evaluated, also widening the north road, at the bend.

Ray and Carol will contact Philip Litteer and George DesMarteau, as possible legal consultants.

(They have been called - Philip Litteer, could not legally help us but George DesMarteau gave his approval to help when needed. Phyllis will call him.)

It has been determined, that our 'Not-for -Profit' status does not exempt us, from paying Unemployment Insurance, on our employees. Payments and penalties have been made to them. We are doing what we can to resolve the problem.

Good fill dirt is needed, in the development of the south and east areas. Paul made a motion to approve, up to \$2,500.00, for the purchase of top soil, under the direction of the grounds committee.

The By-Laws need to be up dated, to include the resolutions that have been made, in our financial year reporting (January thru December) and the annual meeting. The changes were discussed and approved by all.

The meeting was adjourned by Paul's motion and second by Ray.

Next Meeting - Wednesday, June 2, 2000.



Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD
HENRIETTA, NEW YORK 14467

Quarterly Meeting - June 7, 2000

President, Shirley Miller, opened the Board of Directors Quarterly Meeting.

The Secretaries Report of the March Directors Meeting was read and approved, by Gordon Stone and second by Carol Feasel.

The Treasurer reported a balance, of \$ 18,831.07, in the HSBC Checking Account. There have been 12 interments and 23 Graves sold, since the first of the year.

Superintendent, Carol, reported on many mowings this spring, due to the early growing season.

Ray Feasel has had the water supply checked and repaired and turned on for the season. Measures will be taken, to reduce the water pressure, at the spigots.

The approval of \$2,500.00 , was given in March, for the purchase of top Soil, to be used in the development of the newly leveled, cemetery area. \$ 186.00 has been used, thus far.

The By-Laws Committee, will meet, following this quarterly meeting, to review the By-Laws and make necessary changes. The up dated By-Laws will be presented, for approval at the next meeting. The committee consisted of Margaret Hayes, Carol Feasel, Mary Ann David, Melba Rupert and Phyllis.

After repeated calls and no action, a letter, to Robert Dunn, was read and discussed. It will be sent to him, requesting the return, of any materials pertainent to the Cemetery. Phyllis will call, to set up a time when the materials, can be picked up from Robert Dunn.

Joyce Robarge - Wainwright was nominated, by Melba, to serve as a Director, for the remainder of this year.

A motion was made by Margaret, to elect Joyce, to fill the vacancy, The motion was second by Gordon.

Sandra Bezant is interested, in serving as a Director. The nomination was made to invite her to become a Director. The nominating committee will contact her in the spring.

There was no further business and the meeting was adjourned.

Phyllis McHargue

Members Present: Gordon Stone, Melba Rupert, Shirley Miller, Mary Ann David, Eileen Hellem, Carol Feasel, Betty Wall, Margaret Hayes and Phyllis McHargue.

Next Directors Meeting - Wednesday, November 1, 2000

Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD

HENRIETTA, NEW YORK 14467

Board of Directors Quarterly Meeting

November 1, 2000

The meeting opened, at 7 PM, with a general discussion, of the investments, held by the cemetery.

' American Advisor Group of NY, Inc.' representatives, Brian Marciniak and William Schemm, attended the meeting, to discuss possible options for increasing our investment income. The presentation was helpful and will be discussed, at the meeting to follow.

The June Quarterly Meeting minutes, were received by all and the reading was omitted, with a motion by Lucille Newman and second by Betty Wall.

Treasurers Report - 1/1/2000 to 10/31/2000

Balance Forward 1/1/2000	\$ 13,708.43
Receipts	37,599.93
Expenses	35,990.09
HSBC Checking Acct. Balance	\$ 15,318.27

Carol Reported a full summer of continually growing grass, resulting with many extra mowings. The contract is set up to cover 10 mowings, per season, with pay for extra mowings.

Greg Lane, RH Middle School, Social Studies teacher, asked to bring his class, for a Veterans Day Volunteer service project, at the cemetery. They will rake leaves and help where needed.

A registered letter was sent, this summer, to Robert Dunn. It was returned unopened. We need suggestions, for obtaining another surveyor, for mapping and a land survey, of our undeveloped land.

Ray discussed, removal of some trees. A motion was made by Paul Macauley and second, by Lucille Newman, to remove necessary trees, as per an evaluation, with Monroe Tree Surgeons.

Foundation charges need to be increased, due to increased installation charges and need to be figured, at 50% over installation charges.

Our last price change was approved, in 1998 and due to two increases, in interment expense, the charges need to be increased.

The secretary to request the following increases, from the Division of Cemeteries.

Interments	\$ 350.00
Cremations	200.00
Foundations	\$.35 per sq. inch or 50% over installation charge.
Lot Sale	\$ 500.00 per grave (does not need State approval.)

Changes effective following State Approval and notification to Funeral Homes and monument Companies.

Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD

HENRIETTA, NEW YORK 14467

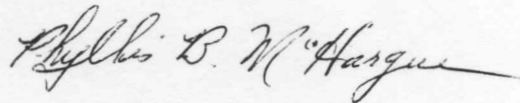
Board of Directors Meeting , Continued
November 1, 2000

By Laws Changes were read and approved, with a motion by Gordon Stone and second by Ray Feasel. Phyllis to get copies of the By-Laws as revised.

The executive Committee, was appointed, to evaluate changes in the investments and report to the Board, for final approval.

The committee - Shirley, Lucille and Phyllis.

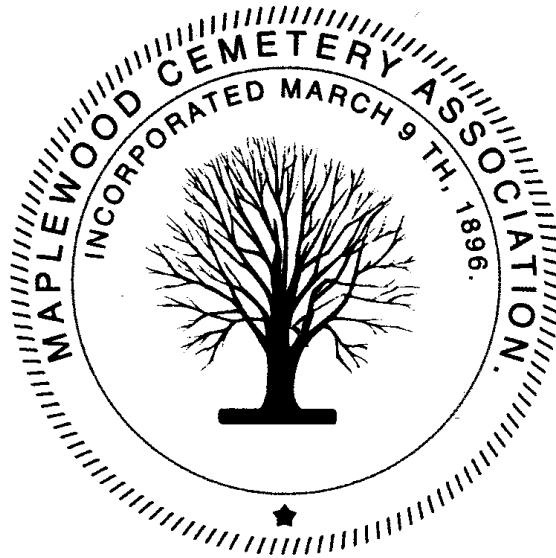
A motion, to adjourn, was made by Gordon and second by Paul.



Members Present: Shirley Miller, Lucille Newman, Carol Feasel, Ray Feasel, Margaret Hayes, Joyce Wainwright, Eileen Hellems, Melba Rupert, Gordon Stone, Betty Wall, Paul Macauley, Mary Ann David and Phyllis McHargue.

Maplewood Cemetery Association Meetings

2001



Archive Created by Gary Stockmaster

Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD
HENRIETTA, NEW YORK 14467

February 1, 2001

2002

Genesee Valley Penny Saver
Monroe Edition
PO Box 340 1471 Rt. 15
Avon, NY 14414

Please publish the following Notice in the Monroe Edition of the
Penny Saver, on the following consecutive weeks:
Thursday, February 15th, 22nd and March 1, 2001.

Legal Notice to Lot Owners

Maplewood Cemetery Association, will hold its 104th Annual Meeting,
Wednesday, March 7, 2001, at 7:00 PM, in the Henrietta Public
Library Community Room, 475 Calkins Road, Henrietta, NY.

At the Meeting, Five Directors, each to serve for three years, will
be elected and other Cemetery Business will be transacted.

Lot Owners are members of the Corporation and are urged to attend.

Lucille Newman
Shirley Miller - President

Phyllis B. McHargue - Secretary

Forward correspondence to:
Maplewood Cemetery Association
1460 Lehigh Station Road
Henrietta, NY 14467
334 5249

Sincerely,

Phyllis B. McHargue

Phyllis B. McHargue

Legal Notice to Lot Owners- Maplewood Cemetery Association, will hold its 104th Annual Meeting, Wed., Mar. 7 at 7pm in the Henrietta Public Library Community Room, 475 Calkins Rd., Henrietta. At the meeting, five directors, each to serve for three years, will be elected and other cemetery business will be transacted. Lot Owners are members of the corporation and are urged to attend.

Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD

HENRIETTA, NEW YORK 14467

104th Annual Meeting / 2000

3-7-2001

President Shirley Miller, opened the meeting, at 7PM, March 7, 2001, in the Henrietta Library Community Room, 475 Calkins Road.

The Secretaries minutes, of the 1999 annual Meeting were read and approved, with a motion by Melba and second by Lucille.

The Treasurers Report, for 2000, was distributed. The report will be filed, for audit.

Nominating Committee Chrm. Melba Rupert, presented the slate of directors, to be elected, for the next three year term, until 2004, as follows:

Mary Ann David
Ray Feasel
Gordon Stone
Ronald Symonds

George Zornow

The Secretary will cast one ballot, for the directors, as presented.

Carol & Ray- The cemetery experienced a very wet year, but lawns were kept in good shape.

One tree was removed, this fall.

Town Historian, Helen Elam attended our 104th annual Meeting, and spoke to all present.

The Cemetery By-Laws were revised this past year, and are on file.

There was no further business and the meeting was adjourned.

Those Present: Mary Ann David, Ray and Carol Feasel, Paul Macauley, Ron Symonds, Warner Zornow, Betty Wall, Margaret Hayes, Melba Rupert, Joyce Wainwright, Shirley Miller, Lucille Newman, Phyllis McHargue and Helen Elam.

Phyllis McHargue

Legal Notice to Lot Owners- Maplewood Cemetery Assoc., will hold its 104th Annual Meeting, Wed., Mar. 7 at 7pm in the Henrietta Public Library Community Room, 475 Calkins Rd., Henrietta. At the meeting, five directors, each to serve for three years, will be elected and other cemetery business will be transacted. Lot Owners are members of the corporation and are urged to attend.

LEGAL NOTICE

MAPLEWOOD
CEMETERY
ASSOCIATION
ANNUAL
MEETING
Notice to Lot
Owners
Maplewood Ceme-
tery Association

will hold its 104th
Annual Meeting,
Wednesday, March
7, 2001, at 7:00
PM, in the Henriet-
ta Public Library
Community Room,
475 Calkins Road,
Henrietta, NY. At

the Meeting, five
Directors, each to
serve for three
years, will be elect-
ed and other
Cemetery Busi-
ness will be trans-
acted. Lot Owners
are members of

the Corporation
and are urged to
attend.

Shirley Miller
President
Phyllis B. McHargue
Secretary
2.14(3tcZ591)
2.28.01

HENRIETTA LEGAL NOTICE

Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD
HENRIETTA, NEW YORK 14467

Directors Quarterly Meeting

March 7, 2001

Shirley Miller opened the Directors Meeting, immediately following the Annual Meeting.

Secretary minutes were read, of the last quarterly meeting, in November 2000.

The minutes were approved, as read.

Melba Rupert, presented the slate of Officers, as follows:

Lucille Newman	President
Paul Macauley	Co-President
Mary Ann David	Vice President
Phyllis McHargue	Secretary - Treasurer

The Secretary will cast one vote, for the election of the officers, as presented, with unanimous approval.

Committees :	Grounds	- Ray and Paul
	Auditing	- Shirley, Mary Ann & Phyllis
	Nominating	- Melba, Ron and Mary Ann.
	Executive	-All elected Officers

A Letter was sent to Robert Dunn, to let him know, that after 3 years with nothing done we have made other arrangements.

Ray suggested contacting James Parker, on Telephone Road, for the survey needed. The Grounds committee, will get the necessary information and arrange a meeting with him.

Water - Ray will take what action is necessary, in the Spring. The public needs to get acquainted with the use of the handles.

Ray removed a tree, on the center driveway. Ray and Paul will proceed to obtain another Maple replacement, A motion was made by Ron and second by Ray, to spend, up to \$500.00, on the planting.

A committee of Shirley, Joyce and Ron, was appointed to look into a sign, to acquaint Lot Owners, of the restrictions for plantings and placement of articles, on the Lots.

Price Increases - Approval was received, from the Division of Cemeteries, in February. The Monument companies and Funeral Homes, have been notified and the increases, will go into effect April 1, 2001. A listing is enclosed.

The Next Quarterly Meeting , will be June 6, 2001 at 7 PM, at McHargues.

Phyllis McHargue

Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD
HENRIETTA, NEW YORK 14467

Board of Directors Meeting

June 6, 2001

Lucile Newman, President, opened the meeting, at 7:00.

Secretary minutes, of the March Directors meeting, were read and approved, by Shirley Miller and second by Paul Macauley.

Treasurers reports were distributed and accepted, by Shirley and second by Paul.

Superintendent, Carol Feasel reported 6 mowings, have already been completed and she had full approval, of the care and apperance, of the cemetery.

Grounds Committee - Ray reported the water pipe was raised, to eliminate the silt, from obstructing the flow. There seems to be plenty of water. Restrictors, were installed, on the faucets, to control the force of the water.

Paul has replaced some trees and will evaluate another area, where one is needed. Paul will be working on the Memorial garden and made a motion, for up to \$60.00 approval, for improvements, second by Margaret Hayes.

Black top - Shirley made a motion, for the grounds committee, to spend up to \$ 4000.00, for repaving the south, center and north drives, as necessary, second by George Zornow.

Ray reported the new area, east of the driveway, is leveled and ready for topsoil and seeding, in the fall.

With the new area ready to seed, our need for burial room is adequate.

The survey of the south line, is not needed, at this time.

Lot sales, in Section, 'H', will stop, through Lot # H 18. The lower part, to be left open to fill and level the undeveloped, south area.

Sign Committee- Ron Symonds, Shirley Miller and Joyce Wainwright, met and presented their report and estimates. The sign wording, was discussed.

It was decided, to add Shepherd Hooks and Wooden Crosses, to the list of removals, by 2002.

Ray Feasel made a motion, to allow the committee, \$500.00, for the purchase, of 2 - 4 foot x 3 foot signs, as soon as possible, second by George Zornow.

Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD

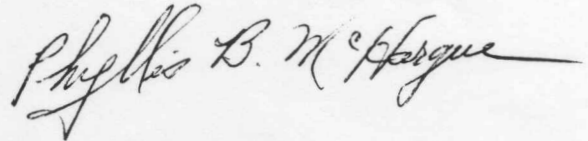
HENRIETTA, NEW YORK 14467

June 6, 2001 - Directors Meeting Minutes continued.

A Memorial foundation order, was received, from Hart Monuments Co. The Board of Directors voted unanimously, in reference to articles # 9 and # 17, in our Rules and Regulations. It does not conform to the general plan, of the cemetery and is unsightly and offensive. Carol will contact Hart Monuments.

The meeting was adjourned, by a motion from Shirley Miller and second by George.

Members Present : Carol and Ray Feasel, Shirley Miller, George Zornow, Paul Macauley, Margaret Hayes, Lucille Newman, and Phyllis McHargue.

A handwritten signature in cursive script, reading "Phyllis B. McHargue". The signature is written in dark ink and is positioned in the lower right area of the document.

Our next Meeting will be- Wednesday, November 7, 2001, at 7 PM.

Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD
HENRIETTA, NEW YORK 14467

Board of Directors Meeting

November 7, 2001

President, Lucille Newmwn, opened the quarterly meeting, November 7, 2001.

The Secretaries report, of the June Quarterly Meeting was read and approved, by Carol and second by George.

The Treasurers report, for the year, through October 31st, was distributed and approved, by Melba and, second, by Betty.

Superintendent Carol, reported a good year, for the Lawn care and cemetery grounds, with no complaints or problems.

Shirley contacted, Dina Enterprises, (Phillip McCabe), for an estimate cost of printing 2- 4' by 3' signs. A draft of the information, on the proposed sign, was presented. Placement had been discussed, at the cmeetery, by Board members. Shirley will confirm the order, as presented.

Ray reported on completion, of the driveway re-surfacing and he has put dirt up to the black top, to protect the edge of the road.

Ray reported the water problems resolved, this year. The quantity, pressure and use seemed to be good. Water has been turned off, for this year.

Paul reported on the completion, of tree placements and the work he has done, in the Memorial Garden. The garden area, looks very nice. He also has wrapped the shrubs, to protect them from the deer, through the winter.

The questionable monument, from Hart Monuments, was put on hold, by the monument company. We have heard nothing from them.

Phyllis, Eileen, Shirley and Betty, will meet, at the cemetery, to measure and obtain a maximum size base, for cemetery monument orders. The measurements to be added, to our present Rules and Regulations.

We were asked, by the Henrietta Historical Committee, to allow them to up-date the Cemetery burial listings, on the internet. Carol will discuss what is involved, with Debbie Feasel and Phyllis will contact the representative.

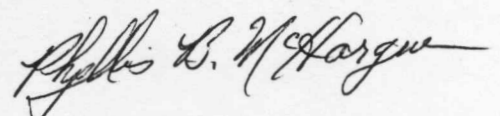
Our Certificate of Deposit interest rates were discussed. A motion was nade by Gordon and second, by Ray, for Shirley and Phyllis, to find the best interest rat~~e~~ in January, when the CD comes due, and make the transfer.

Phyllis and George, will meet next week, with Anthony Wick, an M & T Financial advisor, for our Putnam Investments. A correction, has to be made, in their transfer, of our Putnam BBBT Trust Account.

In June, \$ 460.00, was received, as a Memorial, in the name of Edyth McQuoid DeBellis, for the future care of the Memorial Gardens. The income was deposited in the M & T Perpetual Care Account.

A motion was made, by Eileen and second, by Gordon, to combine the Perpetual Care Acct. and the Special Care (Flower) Account, into one Trust Fund Account. Phyllis will check with the State Financial Representative, for their approval.

The Meeting was adjourned.



Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD

HENRIETTA, NEW YORK 14467

Directors Meeting - November 7, 2001

Members Present : Lucille Newman, Eileen Hellems, Shirley Miller, Betty Wall, Melba Rupert, Gordon Stone, George Zornow, Paul Macauley, Warner Zornow Ray Feasel, Carol Feasel and Phyllis McHargue.

Next Meeting: Annual Meeting for 2001 - March 6, 2002

Henrietta Library Community Room

Calkins Road

Henrietta, NY

Copy of Treasurers Report - November 7, 2001

Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD

HENRIETTA, NEW YORK 14467

Treasurers Report - 10-31-01

Balance Forward	1-1-01		\$ 15,652.34
Receipts Thru	10-31-01	+	40,890.11
Expenses Thru	10-31-01	-	<u>40,067.13</u>
Check Book Balance	10-31-01		<u><u>\$ 16,475.32</u></u>

Interments - 39

Lot Sales - 43

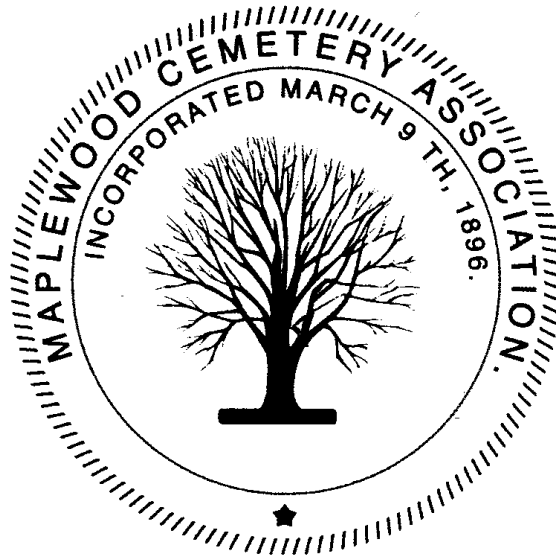
M & T Bank Accts.:

Balance to Date in PM Savings Acct. \$ 37,779.19

Balance to Date in General Savings Acct. \$ 19,618.62

Maplewood Cemetery Association Meetings

2002



Archive Created by Gary Stockmaster

Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD

HENRIETTA, NEW YORK 14467

105th Annual Meeting / 2001

President, Lucille Newman, opened the meeting, with the reading of the Legal Notice.

LEGAL NOTICE

NOTICE TO
MAPLEWOOD
LOT OWNERS
Maplewood Cemetery Association
will hold its 105th
Annual Meeting,
Wednesday, March

6, 2002, at 7:00
PM, in the Henrietta Public Library
Community Room,
475 Calkins Road,
Henrietta, N.Y. At
the Meeting, five
Directors, each to

serve for three
years, will be elected and other
Cemetery Business will be transacted. Lot Owners
are members of the corporation

and are urged to attend.
Lucille Newman
President
Phyllis B. McHargue
Secretary
2.21(3tcZ566)
3.7.02

Secretaries Minutes of the 2000 Annual Meeting, were read and corrected with the date 2000 changed from 1999. The minutes were approved, by Shirley Miller and second by George Zornow.

Treasurer Reports, were distributed, discussed and approved, with a motion from Paul Macauley and second by George Zornow.

A Letter of Resignation was read, from Joyce Wainwright, who suggested we get younger Directors, for the board. The resignation was accepted and Melba will proceed to get a replacement, with the nominating committee.

The nominating committee representative, Melba Rupert, presented the slate of Directors, to serve for three years, through 2005, as follows:

Shirley Miller, Melba Rupert, Phyllis McHargue, Betty Wall and Margaret Hayes. The secretary will cast one ballot for the election of the Directors. The motion was made by George and second by Margaret Hayes.

Carol expressed thanks, for flowers sent when she had a leg operation, in January. Ray has been helping with the superintendent duties, when needed.

Paul Macauley has areas, for the placement of 2 more trees, in the cemetery.

Ray will look into installing a service road, for receiving town fill dirt deliveries. This would keep the heavy trucks off of our roadways.

Shirley distributed pictures, of the new signs, that outlines the rules and regulations, for the care of the graves. The signs are ready to install, in the spring. There was discussion of the use of the Sheperd Hooks.

Two Past Directors, died this year:

Robert Norget, on January 7, 2002, who served as a director for 27 years.

Oliver Stymus, on February 22, 2002, who served as director, for 25 years.

Phyllis will send \$25.00, to each memorial of their choice, in the name of the Cemetery Board.

Gary and Linda Stockmaster, offered to update our burial records, on the internet. Phyllis will give Gary, a phone Number for the Historical Society representative, to determine what information, is required. Debbie Feasel will be contacted, for the print out of Burial Records.

There was no further business, Shirley made a motion to adjourn, and second by Margaret.

Board Members Present: Lucille Newman, George Zornow, Melba Rupert, Margaret Hayes, Shirley Miller, Mary Ann David, Paul Macauley, Ray and Carol Feasel and Phyllis McHargue.
Lot Members Present: Kim Mryglod, Devon VanVechten, Gary and Linda Stockmaster.

Next Annual Meeting - March 5, 2003

Phyllis B. McHargue

Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD
HENRIETTA, NEW YORK 14467

DIRECTORS QUARTERLY MEETING

March 6, 2002

The quarterly Meeting was opened following the Annual Meeting.

The Secretaries minutes, of the November 2001 Meeting, were read and approved, by Shirley Miller and second by Carol Feasel.

The Nominating Committee representative Melba, presented the Slate of Officers, for 2002 as follows:

President	Paul Macauley
co-President	Mary Ann David
Vice President	Margaret Hayes
Secretary - Treasurer	Phyllis B. McHargue
Superintendent	Carol Feasel

The secretary will cast one ballot, for the election of the officers, as presented.

Notice of a Sewer Line, going past the cemetery, was received. Ray and the grounds committee, will contact them and decide, if we should sign into the district or decline, as we have no present need.

Ray requested approval of up to \$1,500.00, for gravel to provide a service road, for obtaining fill dirt, in undeveloped areas, of the cemetery and top soil, for leveling and care of new graves. A motion was made by Shirley and second by Carol.

Two new signs were printed, by Dina Enterprises (Phil McCabe), for \$160.00. The grounds committee, will contact Phil McCabe, for its pick up and placement. Carol suggested finishing the support posts, to make them as attractive, as the sign.

George Zornow and Phyllis McHargue, met with Anthony Nick, a financial advisor, at M & T Bank, in November 2001. George made a presentation, from their suggestions, for possible options, to up-grade our investments.

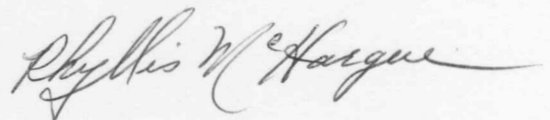
George, Phyllis and the Audit Committee, Mary Ann and Shirley, will meet, to discuss the possible transfers.

Monument size changes, will be discussed, in the spring, by the committee.

Up-grading monuments, in Section B, was outlined last fall and should be started, in the spring.

The meeting was adjourned, by Margaret and second by Melba.

Next Quarterly Meeting - June 5, 2002 @ 7 PM, at Phyllis McHargues
1460 Lehigh Station Rd.



Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD

HENRIETTA, NEW YORK 14467

DIRECTORS QUARTERLY MEETING

May 29, 2002

The Board of Directors , met Wednesday, May 29, 2002, at 7 PM.

Paul Macauley, President, opened the meeting.

The Secretaries report, of the March Directors Meeting, was read and approved.

The Treasurers quarterly report, of the checking account, was read.

Ray : The Town Sewer Contract, was signed. There was no commitment involved and of no use to the Cemetery.

Fill Dirt- A service drive into the north area, has been started, for receiving fill dirt, into that area. Ray has made some contacts, for dirt.

Rules Sign - Ray and Paul installed the new "Rules Sign" in March, at the north and south driveways. They were made, by Dina Enterprises.
(Philip McCabe).

Carol: A family has asked, for placement of a Lilac Bush, in the area of Section H. Two areas were suggested, for approval from the family.

Shepherd Crooks- The removal sign has been posted, since March, but many remain. It was voted, to tag each crook, with the following notice: " Shepherd Crooks are not permitted, in the cemetery and must be removed, by Labor Day.

Memorial Garden - Paul reported, some damage to the shrubs, by the Deed. He will be grooming the area, in the near future. The flowers placed, by Ron Symonds, for Memorial Day, were beautiful Red Carnations.

Old Business-

The finance committee, has not met and a meeting for Wednesday, June 12th, was scheduled, with the Audit Committee: Phyllis McHargue, Shirley Miller, Mary Ann David and George Zornow, for improving our investments.

Monument Repair in Section B - Larry Rath has completed repairs, to many broken and leaning foundations, in Section B, at the cost of \$ 3,430.00, to date.

Corner Posts- These are large upright posts, which were used, with metal rods, to section off some family plots. They have not been used for many years. The Board voted to remove the corner posts in Section B and Section A, as we upgrade that section.

The committee, to evaluate our Rules and Regulations, for monument sizes and limits, should meet this summer. Members : Eileen, Shirley Betty, Phyllis and Carol.

The meeting was adjourned.

Members Present : Shirley Miller, Eileen Helems, Carol and Ray Feasel, Mary Ann David, Gordon Stone, Paul Macauley, George Zornow, Margaret Hayes, & Phyllis.

Next Meeting - Wednesday, November 6, 2002, at 7 PM.

Phyllis B. McHargue

Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD
HENRIETTA, NEW YORK 14467

DIRECTORS QUARTERLY MEETING

November 6, 2002

The quarterly meeting of Maplewood Cemetery, met at 7 PM. President, Paul Macauley opened the meeting.

The secretaries report of the May 29th meeting, was read and approved, with a motion, by Shirley Miller and second by Margaret Hayes.

Melba Rupert Nominated Kim Mryglod, to fill the Directors vacancy, through 2002. Ray Feasel made a motion to elect Kim as a Director, for the unexpired term and it was second by George Zornow.

Carol reported having put tags, on all Shepherd Crooks, noting their removal. Most have been removed and the remainder will be marked with the name and removed to the shed area.

Gary Stockmaster has put our burial records, on the computer, for the internet. He explained how to use the information, accessing the names alphabetically and a Cemetery Map to identify the locations.

Board Suggestions:

1. Gary will include an E-mail number, to himself, for the Cemetery and will refer the information to Carol or myself.
2. Ray will get the latest disc, to Gary, to up date his records through this past year. In the future, the records will be up dated annually, in the summer.
3. Include a picture of the sign, which lists the Cemetery Rules.
4. Identify the location of the Cemetery, in Henrietta.
5. Contact the Historical Society, when the print out is complete, with the possibility of including it on their Web Sight.

The Board expressed their Unanimous approval and thanks, to Gary Stockmaster, for the completion of the print out, to date.

The Board voted their approval of the above suggestions (1-5), to be included.

The treasurers report, of the Checking account, was distributed, The report was approved by Carol and second by Melba Rupert.

Investments- George Zornow reported having transferred, in June, three of our investments, within the Putnam Group, The ratings for our transfers, have remained high.

Paul reported having wrapped the Cedar trees, for the winter and has continued care, of the Memorial Garden area.

Ray reported having received fill dirt, to complete an access road, through the front part of the north section, so that further fill can be obtained. Ray will close off the entrance that leads in off of Middle Road.

Mark Feasel is interested in taking over part, of the mowing, for the coming year. The Board voted, to accept the offer and he will be employed by the cemetery.

Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD

HENRIETTA, NEW YORK 14467

Director Minutes Continued-

The Grounds Committee, will evaluate the need, for the purchase of a new mower, next year. The Committee will report, in March 2003, with what would best fit our needs and an estimate of the cost.

The B Section of the cemetery, was up graded, this past summer. Larry Rath put new foundations, under many tipping and sunken monuments.

The Board voted, to continue the repairs, in the A Section, next year.

A Committee, of Phyllis, Eileen, Kim and Ray of Carol, will meet to walk through the area, to evaluate what repairs are most needed, in Section A.

The Board voted the following maximum measurements, for Cemetery Monuments and foundations, as follows:

Single grave Monument size	- 36" x 16"
Multiple grave Monuments	- 60" x 16"
Height	- 48"

Foundations for monuments to include a 1" mowing collar, around the monument. The following figures, to be included in the Rules and Regulations.

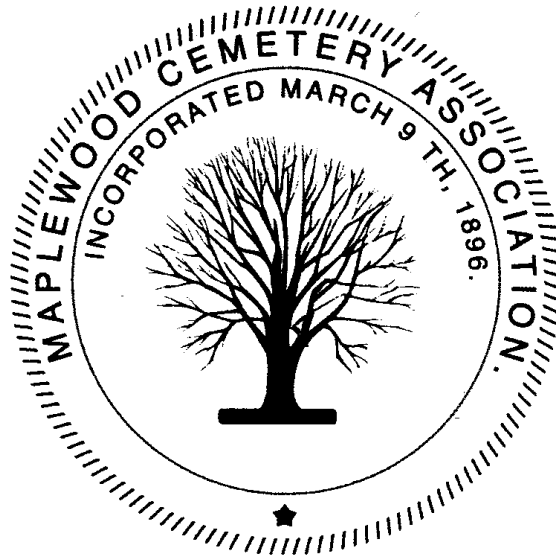
The Meeting was adjourned, with a motion by Paul and second by Warner.

Present: Carol Feasel, Ray Feasel, Paul Macauley, George Zornow, Shirley Miller, Betty Wall, Margaret Hayes, Eileen Hellems, Melba Rupert, Kim Mryglod, Warner Zornow and Phyllis McHargue

Next 'Annual' Meeting - March 5, 2003

Maplewood Cemetery Association Meetings

2003



Archive Created by Gary Stockmaster

Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD

HENRIETTA, NEW YORK 14467

106th Annual Meeting / 2002

Paul Macauley, opened the meeting at 7 PM, in the Library Community Room.

Legal Notice to Lot Owners:

LEGAL NOTICE
Legal Notice
to Lot Owners:
Maplewood
Cemetery Association
will hold its
Annual Meeting,
Wednesday,
March 5, 2003, at
7:00 PM, in the
Henrietta Public Li-
brary Community
Room, 475 Calkins
Road, Henrietta,
NY.
At the meeting,
five Directors, each
to serve for three
years, will be elect-
ed and other Cem-
etery Business will
be transacted. Lot
Owners are mem-
bers of the corpo-
ration and are
urged to attend.
Paul Macauley -
President
Phyllis B.
McHargue -
Secretary
F. 12, 19, 26
(09-06504631)
(09-06504632)

Secretary minutes, of the 2001 Annual Meeting were read and approved by Shirley Miller and second by Lucille.

The Treasurers Report was distributed to all. The report was approved by Ray Feasel and second by George Zornow.

In the absence of Melba Rupert, Lucille Newman read the list of Directors Nominated, for a three year term, from 2003 to 2006, as follows:

Warner Zornow, Lucille Newman, Kim Mryglod, Paul Macauley and Eileen Hellems. There were no other nomination. The Secretary will cast one ballot, for the election of the Directors as presented.

Ray Feasel Reported -

1- The new signs, explaining the Cemetery rules, were placed in the cemetery, in March of 2002.

2- The sewer line, was put in past the cemetery, in 2002. The Official papers were signed by the Directors, but there was no obligation to the cemetery.

3- A Service road, was put in through the north, front section, with dirt received from town projects. This will keep trucks, that bring dirt into the back area, from using the cemetery roadways.

4- A large tree, that had a full length open crack, has been removed.

5- The Shepherd Crooks, were removed this fall. All crooks were tagged this summer. Many families removed them and the remainder, were put by the shed.

George Zornow reported having transferred our Putnam investments, in June and they will remain there, for now.

Gary Stockmaster reported having completed putting the Maplewood Cemetery burial record on the internet. He explained how to access them and distributed copies of the cemetery picture, to look for. A map and the cemetery rules are also part of the information.

Phyllis reported that Larry Rath has completed many repairs, to old monument foundations, in Section B, (the flag pole section). Broken and crumbling foundations and leaning monuments, have been repaired.

The board voted in November to continue repairs, in the old section A.

Memorial Garden - Paul reported having wrapped the trees, to protect them from the Deer. He will continue its care, as needed.

Phyllis Reported having received \$200.00 in 2002, in memory of Edyth McQuoid DeBellis. The Perpetual Care Fund received \$460.00, in 2001, which makes a total of \$660.00 The interest received from this money is used for annual care of the Memorial Garden.

Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD

HENRIETTA, NEW YORK 14467

2002 Annual Meeting Minutes continued-

Three Cemetery Owner, family members attended the meeting, to contest the rule of removing the shepherd crooks, and the removal of flags, in the fall. They have complied to some corrections required but many in the area have not. The issues will be discussed in the Directors Meeting.

There was no other business.

George Zornow made a motion to adjourn, and second by Lucille Newman.

Present at the meeting-

Directors- Lucille Newman, Shirley Miller, George Zornow, Ray Feasel, Mary Ann David, Margaret Hayes, Kim Mryglod, Warner Zornow, Paul Macauley and Phyllis McHargue.

Owner representatives- Gary Stockmaster, Linda Stockmaster, Gene Meister, Del Reynolds, Randy Reynolds and Pattie Marshall.

Next Annual Meeting- March 3, 2004

W. M. R. McHargue

Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD

HENRIETTA, NEW YORK 14467

Notes of discussion:

- 1- The Cemetery rules state, no shepherd Crooks. This has been on Cemetery Rules. *Signs*
Remaining crooks were tagged, before removal.
- 2- Flags- The Ely Fagan American Legion, place the American Flags on veterams graves,
on Memorial Day and they remove them after Labor Day. They will be asked to
remove only their type of flag.
- 3- Phyllis will call, to meet with one of the family, to check monument placement. *called*
- 4- We will aim at labeling the lots again, for needed corrections, to try to get
lot owners to conform with the Rules and Regulations. *Did not return call.*

Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD

HENRIETTA, NEW YORK 14467

DIRECTORS QUARTERLY MEETING

March 5, 2003

The Directors meeting was called, after a break from the Annual Meeting.

The Secretaries minutes were read, of the November 6, 2002 Quarterly Meeting. Minutes were approved by Mary Ann and Second by Shirley.

Lucille read the slate of Officers for 2003.

President -	Mary Ann David
Co-President	Margaret Hayes
Vice President	George Zornow
Sect' - Treas.	Phyllis McHargue
Superintendent	Carol Feasel

There were no other nominations. The nominations were approved by Shirley and second by Ray. The Secretary will cast one ballot for the election of the officers as presented.

Phyllis McHargue requested, her name be removed as a Director but continue as Secretary - Treasurer.

A Motion was made to elect Gary Stockmaster as a director, to serve the unexpired term of Phyllis McHargue, until 2005. Motion was made by Lucille and second by Ray.

Ray reported on the need of a new mower. The directors voted approval, for Ray to spend, up to \$5,000.00, to purchase a mower, that fills the cemetery need. Motion of approval by Shirley and second by Lucille.

Larry Rath has increased our foundation work charge to .30¢ per square inch. A motion was made by George to increase our charge to .46¢ per square inch, which covers the cemetery part of the foundation charge. Phyllis will contact the State approval for .50¢, which would allow for near future increases. Motion was second by Ray.

A Section Repairs- The committee had a 'walk thru' the section, noting monument and foundations, that need attention. A motion was made by Mary Ann, to spend \$4,000.00, on repairs in 2003. Second by Ray.

Melba Rupert, is absent due to the death of her husband, Phillip Rupert. A motion was made by Margaret, to sent a \$25.00 donation to the Henrietta Ambulance, in his memory. Second by George.

Changes are needed in the present Rules and Regulations.

17 - foundations / This has been rewritten, as presented.

10 and # 11 need to be omitted with the addition of our rules as stated, on the sign, in the cemetery.

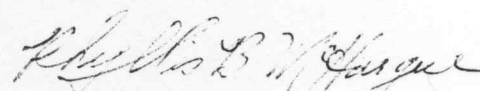
Phyllis will sent the changes to the State Division of Cemeteries, for approval.

There is a need for a Sunshine committee. A committee and monitary amounts will be discussed at the June Meeting.

Phyllis suggested the need, for some one to train or be aware of the responsibilities of the Secretary/Treasurer.

Meeting was adjourned with motion by George and second, by Mary Ann.

Next Quarterly - June 4, 2003.



2003

Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD

HENRIETTA, NEW YORK 14467

DIRECTORS QUARTERLY MEETING

May 28, 2003

Present Mary Ann David opened the meeting, at 7 PM , at McHargue's.

Secretary read the minutes of the March Directors Meeting. Approved by Shirley Miller and second by George Zornow.

The Treasurers Report of the HSBC General Checking Account, was presented as follows:

Balance Forwarded 1-1-2003	\$ 16,057.52	
Receipts to Date	15,116.36	+
Expenses to Date	19,221.17	-
	<u>11,952.71</u>	
Balance in Checking Account	<u>\$ 11,952.71</u>	
Interments to Date - 17		
Lot Sales to Date - 14		

The treasurers report was approved, by Carol Feasel and second by Shirley Miller.

Ray Feasel reported -

A SCAG Commercial Mower, was purchased and they are very satisfied, with its performance.

A Maple tree, on the center drive, was removed this spring.

The Water Pump filter, has been serviced and is in working condition.

We were glad to have Carol Feasel, back with us again.

Section A Foundation Repairs - Larry has repaired, 3 groupes of monuments, in the front, north of the center drive.

The Board approved continuing repairs, up to another \$ 5,000.00, or a total of \$ 9,000.00. Motion of approval by Paul Macauley and second by Eileen Hellems.

The update of our Rules and Regulations and the approval to increase our foundation charges, was sent to the New York State Division of Cemeteries, in March. No reply has been received , from them, as yet.

Section F and H- Planting Corrections: In April, Betty Wall, Eileen Hellems, Shirley Miller and Paul Macauley, marked the graves with a Notice, for thoes who did not comply to the Cemetery Rules and Regulations.

Board Members volunteered to review the list and enforce the corrections, as needed.

Gary and Linda Stockmaster, gave us notices, to access the Maplewood Cemetery information, on the HHistorical Society Web Site.

They offered to meet with me, to become more familiar with the Cemetery records and see how their computer information, could help with our record keeping.

Sunshine Committee- Betty Wall, will help with sending cards or flowers,as needed, to our Board Members. Call Betty, at 334 4377, if you know of a need.

Paul Macauley has the Memorial Garden looking great.

Carol made a motion, for Paul to spend, up to \$ 200.00, to replace the corner trees. George second the motion.

There was no further business and the meeting was adjourned, with a motion by George and second by Melba Rupert.

Those Present: Shirley Miller, Kim Mryglod,Ray and Carol Feasel,George Zornow Lucille Newman, Eileen Hellems, Betty Wall, Melba Rupert, Margaret Hayes, Paul Macauley, Mary Ann David, Gary and Linda Stockmaster and Phyllis McHargue.

Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD
HENRIETTA, NEW YORK 14467

DIRECTORS QUARTERLY MEETING

November 5, 2003

President, Mary Ann David, opened the meeting, at 7:00 PM, Nov. 5, 2003.

Secretary minutes, of the May 28th quarterly meeting, were read. Minutes were approved by Shirley Miller and second by Melba Rupert.

The Treasure's report, of the HSBC Checking account, was presented, from 1-1-03 to 10-31-03. The report was approved, by Carol Feasel and second by Paul Macauley.

Sunshine - no report.

Superintendent, Carol reported all shepherd hooks, have been removed and notices were put on all graves that did not comply, with the Rules, as posted in the cemetery. Shrubs will be removed this fall and the Spring mowings will be according to the Rules and Regulations.

George Zornow reported on the cemetery Putnam Investments, through September 2003, outlining the accounts and their growth, since 1992/1993.

Gary got the Disc from Debbie, to update the Maplewood Cemetery Website. He also made up a list of Directors, officers and committees for us, which were given to all directors.

Paul reported having planted 4 new corner shrubs, in the Memorial Garden and replaced 2 Maple trees.

The 2003 Rules and Regulations, have been approved, by the Division of Cemeteries, and are being distributed.

Old Business:

Section A - Foundation Repair- Larry has repaired many foundations, for monuments and raised, repaired and reset, old broken monuments. Seven thousand, of the Nine thousand Dollars, that was allotted for this work, was used. The balance, to be used for repairs, next year.

New Business:

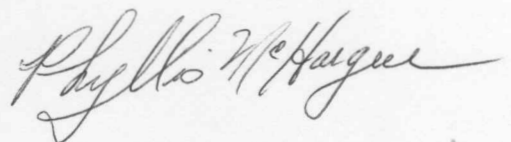
The Grounds Committee, will evaluate the future need, for tree removal, at the center drive area, and plan for repairs needed on the south driveway.

Also review our need for a boundary survey and when it should be done.

Paul made a motion to adjourn and second by Ray.

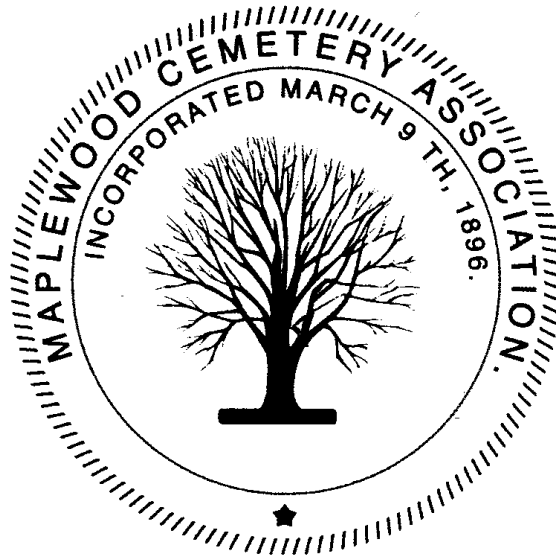
Next Meeting - Annual Meeting - March 3, 2004 (Wednesday)

Members Present- Paul Macauley, Melba Rupert, George Zornow, Shirley Miller, Lucille Newman, Eileen Hellem, Carol and Ray Feasel, Warner Zornow, Kim Mryglod, Margaret Hayes, MaryAnn David and Phyllis McHargue.



Maplewood Cemetery Association Meetings

2004



Archive Created by Gary Stockmaster

Legal Notice to Lot Owners:
Maplewood Cemetery
Association

will hold its 108th Annual Meeting,
Wed., Feb. 23, 2005 at 7:00 PM in the Henrietta Town
Hall, Room A • 475 Calkins Road, Henrietta, NY

At the meeting, five directors, each to serve for three years, will be elected and other cemetery business will be transacted. Lot owners are members of the corporation and are urged to attend.

Margaret Hayes - President

Phyllis B. McHargue - Secretary

Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD

HENRIETTA, NEW YORK 14467

107th ANNUAL MEETING / 2003

March 3, 2004

President, Mary Ann David, opened the Annual Meeting of Maplewood Cemetery, at 7 PM, in the Henrietta Library Community Room.

Legal Notice to Lot Owners :

Henrietta Post

Penny Saver

LEGAL NOTICE
Legal Notice to Lot Owners:
Maplewood Cemetery Association of Henrietta, NY, will hold its Annual Meeting, Wednesday, March 3, 2004, at 7:00 PM, in the Henrietta Public Library, Community Room, 455 Calkins Road, Henrietta, NY.
At the meeting, five Directors, each to serve for three years, will be elected and other Cemetery Business will be transacted.
Lot Owners are members of the corporation and are urged to attend.
Mary Ann David - President
Phyllis B. McHargue - Secretary
F. 25
Mar. 3
(09-06509995)
(09-06509996)

A Moment of Silence was observed, in Memory of Gordon Stone, who died in January 2004.

Secretary minutes of the 2002 Annual Meeting, were read and accepted with a motion by Paul Macauley and second by Shirley Miller.

Treasurer Reports were distributed and discussed. The report was presented, with all cash and CD Accounts together and all Putnam investment funds together. This gives a clearer understanding of our accounts and investments. Melba made a motion for approval and second, by Betty Wall.

Nominating chairman, Melba Rupert presented the Slate of Directors, to continue for a three year term, until 2007, as follows; Mary Ann David, Ray Feasel, Ron Symonds and George Zornow, and the nomination of John Hatch, to fill the vacancy, from 2004 - 2007. Carol Feasel made a motion, to accept the slate as presented and second by Shirley Miller, all approved.

Superintendent, Carol Reported Burials were made through the winter, there will be no spring burials. There has been some damage to the lawn, which will be cared for in the spring.

At our last annual meeting, in 2003, and in compliance with our Rules and Regulations, corrections, in Sections F and H, were requested. About 80 correction notices, were posted, in June of 2003, on graves that needed changes. Most Lot Owners made the necessary adjustments, to comply. This year (2004) evergreens will be removed and any corrections, that have not been done, by the Lot Owners family.

Grounds Committee- Ray reported ,one old tree was removed this past year, and others will be evaluated and removed, as needed.

A new Lawn Mower was purchased in 2003.

Cars and parking along the back drive has presented some problems. This will be discussed in the future.

Sunshine Committee - Betty Wall- Flowers were sent, when Gordon Stone died. Betty has approval to send a card to Carol Rath, who has had surgery.

Memorial Garden - Paul Macauley- Paul replaced the corner trees, in the garden and also planted 2 Maple Trees, in the Cemetery.

Gene Meister commended the Superintendent, for the cemetery care and the "eye appeal" of the grounds.

There was no other business and Carol made a motion to adjourn, second by George.

Phyllis B. McHargue

Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD
HENRIETTA, NEW YORK 14467

DIRECTORS QUARTERLY MEETING

March 3, 2004

The Directors Meeting reconvened, after a short break.

Secretaries minutes, of the November 2003 meeting were read and approved by Carol Feasel and second by Eileen Hellems.

Nominating Chairman, Melba Rupert, read the slate of officers, for 2004, as follows:

Present - Margaret Hayes
1st Vice President - George Zornow
2nd Vice " - Kim Mryglod
Superintendent - Carol Feasel
Secretary - Treasurer - Phyllis McHargue

There were no other nominations. Shirley made a motion, to approve the slate as presented and second by Betty. All approved.

Monument Repair - Two thousand of the approved foundation funds remains and will be used for repairs in 2004, in the 'A' Section.

A committee will meet for another walk-through, in Section A, to evaluate what other areas need care. The report, to be presented at the May Directors Meeting.

The foundation committee will meet May 6th, at the Cemetery, at 7 PM.

The committee consists of: John Hatch, Eileen Hellems, Shirley Miller, Ray Feasel, Betty Wall, Paul Macauley and Gene Meister.

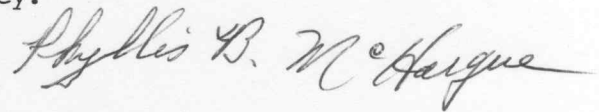
Survey - Phyllis will contact Surveyor, Bruce Bock, to survey our North and South Borders. A Motion of approval, by Ray and second by Shirley.

There is no need, at this time, for further marking of graves, in the new grass area.

Ray reported some work to be done in the south drive, near the dumpster.

Investments - There is \$ 47,262.76, in the M & T Bank Permanent Maintenance Account, # 0111421707. Shirley made a motion, for Phyllis to purchase 2- \$ 20,000.00 CD's, to come due in different years. Second by Eileen and approved by all.

Motion was made by Paul to adjourn and second by Shirley.



Members and Lot Owners present: Gene Meister, George Zornow, John Hatch, Mary Ann David, Melba Rupert, Eileen Hellems, Betty Wall, Paul Macauley, Shirley Miller, Ray Feasel, Carol Feasel, David Selbert, Margaret Hayes, Warner Zornow, and Phyllis McHargue.

Next Directors Meeting : Wednesday, May 26, 2004 at 7PM

Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD
HENRIETTA, NEW YORK 14467

Directors quarterly Meeting

May 26, 2004

President, Margaret Hayes, opened the Maplewood Cemetery directors Meeting, at 7PM, May 26, 2004.

Secretary Minutes, of the March Directors meeting, were read and approved, with a motion by Paul and second, by George.

Treasurers Report, of the HSBC Bank Checking Account. from Jan.1, 2004 through May 15, 2004, is as follows;

Receipts	\$ 19,605.27
Expenses	<u>11,746.04</u>
Account balance	<u>\$ 20,724.91</u>

There have been 20 Interments and 23 Lots Sold, since January 1, 2004.

April 21, 2004, Phyllis purchased a Permanent Maintenance Key Bank Certificate of Deposit, for \$ 20,000.00. The money was transferred from the M & T Bank, PM Account, to the Key Bank, The CD is a 4 year term, @ 3.05% yield.

Reports:

Superintendent, Carol - The lawn care mowers are trying to cut down on the number of cemetery mowings.

Phyllis will contact a committee, to evaluate our average annual mowing expenses and payments, during the mowing season.

Paul made a motion, for the cemetery to pay gas expenses, for those using cemetery mowers, second by George. Receipts to be given to the treasurer, for reimbursement.

Ray - Grounds Committee- Repairs are needed, on the South Driveway. Ray will get estimates and contract for the areas as needed. Motion to approve by Paul and second by John.

Committees appointed for 2004.

Grounds -	Ray Feasel and Paul Macauley
Audit -	Shirley Miller, Mary Ann David & George Zornow
Nominating-	Melba Rupert & Mary Ann David
Executive -	All elected Officers

Old Business - Surveyor, Bruce Bock, was contacted and will do the survey, this winter. The maps and papers are ready, when he can start the work.

Foundations- The committee, met May 6, 2004, for a walk-thru and new evaluation, of Section A. Larry was contacted and will make specific repairs, up to \$ 2,000.00, which was the balance that was approved, in 2003.

New Business - Mark Wright was suggested, as a director, when needed.

Cremations- Correspondence was presented, of a Columbarium, for cremation burials, which is a new idea.

Paul made a motion to adjourn and second by Ray.

Members Present : Mary Ann David, John Hatch, Ray Feasel, Carol Feasel, George Zornow, Shirley Miller, Melba Rupert, Betty Wall, Margaret Hayes, Lucille Newman, Paul Macauley, Eileen Hellem and Phyllis McHargue.

Next Meeting November 3, 2004

Phyllis B. McHargue

Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD

HENRIETTA, NEW YORK 14467

Directors Quarterly Meeting

November 3, 2004

President, Margaret Hayes, opened the meeting, at 7:00 PM.

Secretary Minutes of the May Meeting were read and approved, by Mary Ann and second by Lucille Newman.

Treasurers reports were distributed.

Receipts - \$ 47,487.24

Expenses - 43,598.72

Totals - January 1st Through Oct.26, 2004

HSBC- Balance \$ 16,754.21

Interments in 2004, to date 44

Lot Sales in 2004, to date 55

Shirley Miller made a motion of approval and second by Carol Feasel.

Superintendent Carol, reported the end of a very wet, mowing season.

The total mowing payroll and contract, for 2004, was \$ 11,071.50.

Ground water has been a concern, this year and needs to be discussed.

Ray Feasel will contact a representative, from the town of Henrietta, about the possibility of getting the Red Creek Area, upgraded east of the cemetery.

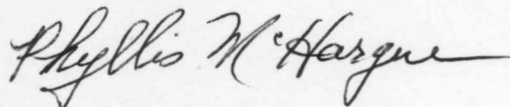
Ray reported the south driveway, is scheduled for repair tomorrow.

George Zornow reported having received an average of a 2.2 % gain on our Putnam Investments, in the past 9 months.

Two Memorial Donations were sent to families of our Directors, the Feasel family and the family of Gary and Linda Stockmaster.

Shirley reported Director Betty Wall is back in the hospital, following hip surgery.

Paul made a motion to adjourn the meeting and second by Ray Feasel.

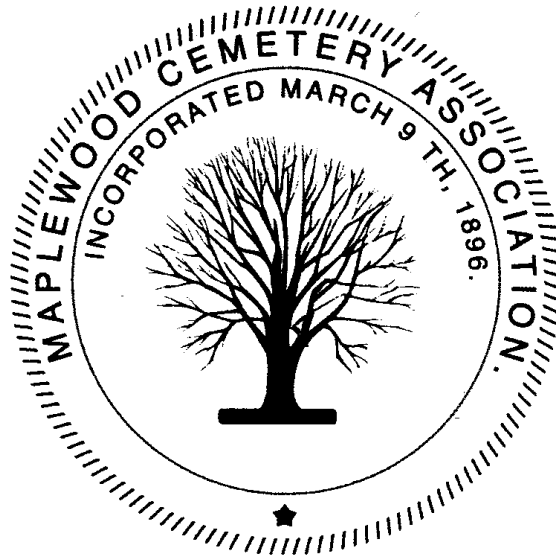


Next Meeting: March 2, 2005 - The Annual Meeting.

Directors Present - Margaret Hayes, Ray and Carol Feasel, Gary Stockmaster, Paul Macauley, John Hatch, Melba Rupert, Shirley Miller, Eileen Hellems, Mary Ann David, Lucille Newman, George Zornow and Phyllis McHargue.

Maplewood Cemetery Association Meetings

2005



Archive Created by Gary Stockmaster

Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD
HENRIETTA, NEW YORK 14467

108TH Annual Meeting 2004

Margaret Hayes, President, opened the Meeting, at 7 PM. in the Henrietta Town Hall Room A.

Directors and Lot Owners, introduced themselves.

A moment of silence, was observed, in memory of our Director, Betty Wall, who died in November 2004.

Secretaries Minutes were read, of the 2003 Annual Meeting. Motion of approval, was made by Shirley Miller and second, by Melba Rupert.

Treasurers Reports were distributed and open for discussion. Motion for approval was made by Paul Macauley and second by Lucille Newman.

Nominating Committee Chairman, Melba Rupert, read the slate of Directors, to serve for a three year term, 2005 through 2007, as follows; Shirley Miller, Melba Rupert, Gary Stockmaster, Margaret Hayes and for the election of a new Director, Mark Wright. There were no other nominations. Carol made a motion to accept the slate, as presented and second by George Zornow.

Superintendent Carol Feasel - no report.

Grounds chrm. Ray Feasel- no report.

Maplewood Cemerery Brochures- Carol suggested renewing our supply.

1. Phyllis will order more, from Sue Benedict.
2. Check with the Library and the Town Hall, to ~~know~~ ^{know} their supply.
3. Carol needs some and they should be available for directors. Pick them up at, 1460 Lehigh Sta Rd., when needed.

Surveyor, Bruce Bock, will call Ray Feasel, when he comes to survey the Cemetery south border line. We should also discuss the need of a roadway to access the new area.

Debbie Feasel, in 1998, put all our records, on a Computer Disc and has updated them yearly, to keep our interments and Lot Sales accurate.

Our Director Gary Stockmaster and his wife Linda have transferred the Cemetery burials onto the Henrietta Historical Society Web Site.

The result of their computer knowledge and time spent, has helped us:

1. Easily identify, areas that are not sold, in Section F.
2. Given us a more accurate account, of the number of burials and graves sold, but not used, in the various sections.
3. Upgraded and color coded our cemetery map, to identify the sections.
4. Made up copies of our present directors and officers.

Ray Feasel suggested we compensate the Stockmasters, for their time and talents. They declined any monitary riembursement. Paul Macauley gave a vote of thanks, on behalf of the Directors, for all they have done for the cemetery.

Mary Ann David made a motion to adjourn and second by George Zornow.

Phyllis M. Hargue

Attendance : 13 Directors, 6 Lot owner members, Superintendent and Secretary.

held Feb 23, 2005

Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD
HENRIETTA, NEW YORK 14467

DIRECTORS QUARTERLY MEETING

February 23, 2005

The Directors meeting Reconvened, after a short break.

Secretary minutes, of the November Directors Meeting, were read and approved by Lucille Newman and second by Shirley Miller.

Nominating Chairman Melba, read the slate of Officers, for 2005, as follows;

President - George Zornow
1st Vice Pres.- Paul Macauley
2nd Vice Pres.- John Hatch
Secretary- Treasurer- Phyllis McHargue
Superintendent- Carol Feasel

Shirley made a motion to accept the slate as presented, second by Eileen Hellems.

Foundation Repair - A walk- thru, will be done, in the spring, to identify repairs that are needed. Paul Macauley made a motion, to spend up to \$ 3,000.00 on needed repairs , second by Lucille. Phyllis will contract, Larry Rath to do the work.

Lot Planting Corrections-All lot owners, in section F, were notified in 2003, if they were not in compliance with the Cemetery Rules, as posted in the Cemetery. All trees, shrubs rose bushes, etc. will be removed this year.

Under Ground Drainage - Carol noted this was an exceptionally wet year and any major projects, should not be undertaken, until another year has past.

Motion was made by Ray and second by Paul, for the committee (Ray, Paul, & John Hatch) to meet with an engineer, not to spend money but to discuss, Red Creek drainage, area building, its effect on our area and what, if needed, could be done.

Ray made a motion to give the Stockmasters, a \$ 100.00 Gift Certificate, for a dinner at an area restaurant.

Linda Stockmaster noted that cemetery roadways and sections, need to be identified, A map, was suggested, on the back of the two existing signs, in the cemetery.

Mary Ann Davis will contact Phillip McCabe, to discuss our options, to report at the May meeting.

There was no further business.

Carol made a motion to adjourn, and second by Shirley Miller.



Members Present: Directors - Shirley Miller, Melba Rupert, Paul Macauley, Ray Feasel, Margaret Hayes, Eileen Hellems, Kim Mryglod, George Zornow, John Hatch, Lucille Newman, Gary Stockmaster, Mary Ann David, and Mark Wright.

Superintendent- Carol Feasel and Sect'.-Treas. - Phyllis McHargue.

Lot owner Guests- David Selbert, Albert and Marguerite Traugett, Gene Meister, and Linda Stockmaster

Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD
HENRIETTA, NEW YORK 14467

DIRECTORS QUARTERLY MEETING

November 2, 2005

George Zornow, President, called the meeting to order, at 7 PM.

Secretary Minutes were read, of the June quarterly meeting. Minutes were approved, with a motion by Eileen Hellems and second by Carol Feasel.

Treasurers Report, of the HSBC Checking Account, from January 1, 2005 to October 25, 2005, as follows:

Forwarded 1-1-05		\$ 11,804.39
Receipts	+	\$ 44,426.08
Expenses	-	\$ 45,448.84
Balance to Date	+	<u>\$ 10,781.61</u>

Permission was given, for the Treasurer, to withdraw, from the M & T General Savings Account, if and when necessary, for expenses.

Phyllis will check, with M & T Bank, to see what the Savings Account interest rate is.

There is now \$ 40,990.00, in the Permanent Maintenance Savings Account which could be getting better interest.

Carol reported the Lawn Care Contracts are finished, as of the end of October. It has been an average year, for the expenses.

Mark will continue to chop up some of the fall leaves.

Grounds Committee; Ray reported, no contacts have been made, to evaluate our drainage, along the back roadway. We experienced exceptionally wet conditions this past spring.

Ray reported having received good fill dirt, for some of our north and back sections and hope to get more.

Ray and Paul discussed the need to remove the big tree, by the shed and possibly others. Shirley made a motion, to approve spending, up to \$1,000.00, for the project. The motion was second by Gary Stockmaster.

Brochures - Phyllis contacted Sue Benedict, of Archer Advertising, to update and get a new supply. Changes included, 1- Number of veterans interred, 2- Increased acreage to , 23.5 acres, and 3- added an E-mail number. Brochures have been placed, in the Town Hall and the Henrietta Library. Brochures are available, from me, if you want some.

Gary reported having had a problem with the Cemetery information, on the computer. It has now been corrected.

Gary and Linda have taken and recorded 2800 Photos of the cemetery monuments. They can easily identify names and dates, when contacted on E-Mail.

They would like to update the computer records quarterly. Phyllis will meet with them, this month for the next update.

Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD

HENRIETTA, NEW YORK 14467

Directors, November Quarterly Meeting Continued :

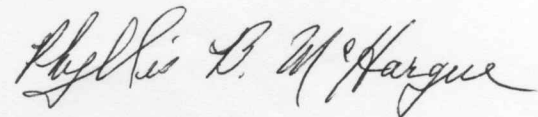
Cemetery "Walk Thru", for 2006 - The "Walk Thru", in 2005, was very helpful and well attended by many directors. A date could be set at the next meeting, in the spring.

Phyllis or Carol, will check with Miller or Halloran, to discuss the procedure, for families, to obtain a Cemetery Name Marker, following an interment.

Phyllis will check with Larry, for information on obtaining a " Professional Cemetery Planner, for the remainder of our acreage. We need to consider roadway size and placement, accessing and identifying new sections, etc.

John hatch was not able to attend the meeting, but he reported progress is being made, on encasing the section maps, to be mounted on the back of the information boards, in the cemetery.

Meeting was adjourned with a motion , by Melba and second , by Lucille.



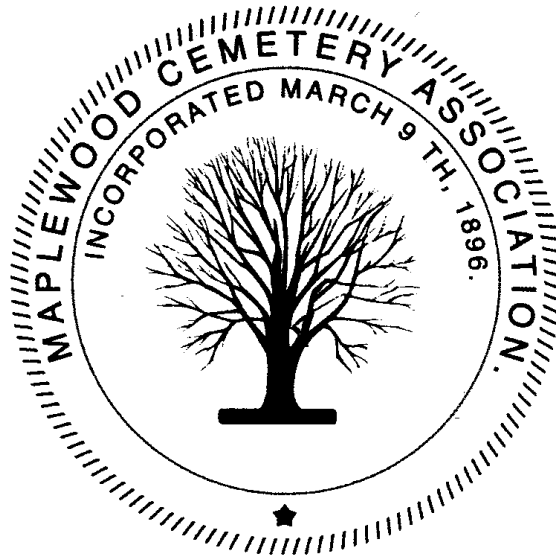
Next Meeting - Wednesday, March 1, 2006 (Annual Meeting)

Directors and Visitors Present:

Shirley Miller, George Zornow, Eileen Hellems, Carol Feasel, Lucille Newman, Mary Ann David, Margaret Hayes, Melba Rupert, Warner Zornow, Mark Wright, Paul Macauley, Ray Feasel, Gary and Linda Stockmaster and Phyllis McHargue.

Maplewood Cemetery Association Meetings

2006



Archive Created by Gary Stockmaster

Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD

HENRIETTA, NEW YORK 14467

109 th ANNUAL MEETING - 2005

REVIEWING

Held 3/2/2006

Meeting was called to order, by President George Zornow, at 7 PM, in the Henrietta Town Hall Meeting Room.

Secretary minutes, of the 2004 Annual Meeting, were read. Motion made to accept the minutes, by Shirley Miller and second by Lucille Newman.

Nominating Committee Chrm., Melba Rupert, presented the slate of officers, to serve for another 3 year term, 2006 through 2008, as follows: Warner Zornow, Lucille Newman, Kimberly Mryglod, Paul Macauley, and Eileen Hellems.

There were no other nominations. Carol made a motion to accept the slate, as presented and approved, by all.

Superintendent Carol, had nothing to report.

Grounds committee- Ray Feasel reported the removal of the large tree near the shed. More fill dirt, has been received and leveled, in the back area of the cemetery.

Cemetery Brochures were updated and reprinted, by Sue Benedict, of Archer Advertising. Brochures have been placed, in the Town Hall and the Henrietta Library.

Gary Stockmaster reported, we still have activity on the Web Site. More monument pictures have been taken and our records were updated in November 2005.

Old Business -

Temporary name markers are received from the Funeral Homes and families should contact them, if there is a problem. They are only 'temporary' until a permanent monument is ordered and set.

Survey - Ray reported the cemetery property survey was completed, in 2005, by Bruce Bock. Future plans are needed, to develop the east area.

John Hatch has received 3 waterproof containers, for our Brochures, to be made available, in the cemetery.

Motion was made to adjourn, by Carol Feasel and second, by Lucille Newman.

Phyllis B. McHargue

Directors and Guests Present: Richard Pascucci, Shirley Miller, Carol and Ray Feasel, Lucille Newman, Melba Rupert, Gary and Linda Stockmaster, George Zornow, Warner Zornow, Kimberly Mryglod, Paul Macauley, John Hatch, Mary Ann David, Margaret Hayes, and Phyllis McHargue.

Maplewood Cemetery Association

(INCORPORATED 1896)

C/O 1460 LEHIGH STATION ROAD
HENRIETTA, NEW YORK 14467

DIRECTORS QUARTERLY MEETING

March 2, 2006

President George Zornow opened the meeting, following the Annual Meeting.

Secretaty Minutes were read and approved, with a motion by Shirley Miller and second by Lucille Newman.

Noninating Chrm. Melba Rupert, presented the slate of 2006 Officers, as follows:

President-	Paul Macauley
1st Vice President -	John Hatch
2nd Vice President-	Gary Stockmaster
Superintendent-	Carol Feasel
Secretary/ Treasurer	Phyllis McHargue

There is a need, for some one to learn what is involved, in the financial and Secretarial records, of the cemetery.

George Zornow will work with Phyllis, with the possibility of taking over as treasurer.

Linda Stockmaster would be willing to take over some of the secretarial aspects , of the job.

Some one is needed to work with Carol, selling and marking graves and foundations and keeping the records up-to-date.

Ray reported ~~the~~ need of removing more trees. Carol made a motion to allocate, up to \$150.00, for placement of another tree, near the shed, second by Shirley.

Drainage has been a question only 2 or 3 seasons, at severly wet times and has not been a problem through other years. We are aware but do not feel any action is needed, at present.

'Spring Walk Thru' is scheduled, for May 17th, at 6:30 PM, at the cemetery. Bring a spade, if you have one, for straightening monuments.

A Committee is needed, for identifying sections and roadways, in the undeveloped area of the cemetery.

- a- Grove Place had professional help.
- b- Surveyor, Bruce Bock could be contacted.
- c- Gary will check the internet for information.
- d. A veterans section , could be considered.

Directors interested, to be on the committee: Ray Feasel, John Hatch, Gary Stockmaster, Carol Feasel, Kim Mryglod, George Zornow and Paul Macauley.

Carol will call Waste Management, to start trash pick up, on March 15 and cancel it in November, through the winter months.

Carol will contact the people who do the Mowing, for the 2006 season.

Ray made a motion to adjourn, second by Shirley.

Phyllis B. McHargue

Next Quarterly Meeting, Wednesday June 7, 2006, @ 7:00 PM. at McHargues.

Maplewood Cemetery Association

150 MIDDLE ROAD
HENRIETTA, NY 14467



2006

Expenses - HSBC Checking Acct. - General Account

Interments	\$ 5,200.00
Foundations	4,389.00
Transfer to PM Account (25% of Grave Sales)	4,941.25
Transfer to PM Acct. (\$35.00 per Interment)	1,610.00
Carol Feasel (Net Payroll - Superintendent)	3,207.81
Phyllis McHargue (Net Payroll - Sec't. - Treas.)	3,094.00
Mark Feasel (Net Payroll - Lawn Care & Cremations	6,204.46
Payroll Taxes Unemployment Insurance <u>State & Federal</u> →	5,264.53 248.86
Christopher Shafer - Lawn Care Contract	4,356.00
New York Cemetery Fees	308.00
Upstate Disposal	597.13
Rochester Gas & Electric	240.84
Office Supplies - Copying, Printing Postage etc.	646.42
Equipment Repair and Supplies - Tractors	735.11
Insurance - Multi Peril, Fidelity Bond, Comp. & DBL.	2,723.05
B & L Excavating	125.00

Total HSBC Checking Acct. Expenses \$ 43,891.46

Expenses - M&T Bank Saving Acct#699

Grever & Ward 3,780.00

Total M&T Savings Acct Expenses \$ 3,780.00

Total Expenses 47,671.46

Summary of General Account
January 1, 2006 to December 31 2006

Balance Forwarded 2006		\$ 111,206.09
Total Receipts	+	44,803.86
Total Expenses	-	47,671.46
General Account Balance Forwarded		<u>\$ 108,883.49</u>
Plus		
Transfer from PM to General Acct.		40,000.00
Upsfate CD	\$ 25,000.00	<u></u>
M & T Bank	15,000.00	
General Balance		\$ 148,338.49

Maplewood Cemetery Association

150 MIDDLE ROAD
HENRIETTA, NY 14467



2006 - General Account Receipts

HSBC Checking Account Receipts

Grave Sales (39)	\$ 19,765.00
Interments (46)	13,330.00
Foundations	5,809.00
Interest	13.66
Duplicate Deed Written	<u>10.00</u>

Total Checking Account Receipts \$ 38,927.66

Interest Receipts

Permanent Maintenance Interest

M & T Savings Bank Acct. # 0111421707	\$ 181.25
Key Bank CD's - (3) 5 Year Term CD's	2,273.37
Key Bank CD - 2004- 4 Year @ 3.05%	641.52
Upstate Bank - CD 1 Year @ 4.69%	<u>1,170.89</u>

Total Permanent Maintenance Interest \$ 4,267.03

Trust Account Interest

M & T Band Perpetual Care Acct. #15004191902236 \$ 3.43

Total Trust Acct. Interest \$ 3.43

General Account Interest

M & T Savings Account # 0111421699	\$ 207.03
Key Bank CD's - (2) 5 Year Term CD's	<u>1,398.71</u>

Total General Account Interest \$ 1,605.74

Total Interest Receipts \$ 5,876.20

TOTAL GENERAL ACCOUNT RECEIPTS \$ 44,803.86

Maplewood Cemetery Association

150 MIDDLE ROAD
HENRIETTA, NY 14467



Putnam Investment Funds - December 31, 2006

	<u>Original Investment</u>	<u>Value 2006</u>
<u>Permanent Maintenance Funds</u>		
US Gov't. Trust- '93 - 3530 Shares K <u>BBB8</u>	\$ 50,000.00	\$ 46,183.14
New Acct. - Putnam Equity Income #0512162137 - 11/2006 -2308 Shares	\$ 40,000.00	\$ 40,705.40

Trust Fund Account

Putnam Equity Income - '94 241 Shares	<u>BBB3</u>	\$ 3,000.00	\$ 3,070.25
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Note: All Dividends from the above accounts, (BBB8, 2137, & BBB3,
are transferred monthly, into the General Putnam Fund, BBC4,
listed below.

General Account.

Putnam Equity income Fund -A 831 Shares '94 (\$40,000 Transfer to New PM Acct.#2137)	<u>BBC4</u>	\$	\$ 14,667.19
George Putnam of Boston Fund '94 -2550Shares	<u>BBBC</u>	\$ 25,000.00	\$ 46,013.11
Putnam Growth & Income - '94- 3962 Shares	<u>BBBE</u>	\$ 25,000.00	\$ 79,257.90
<u>PUTNAM INVESTMENT TOTALS</u>		<u>\$143,000.00</u>	<u>\$229,897.99</u>

Maplewood Cemetery Association

150 MIDDLE ROAD
HENRIETTA, NY 14467



TOTAL CEMETERY Funds - 2006

Permanent Maintenance Accounts

M & T Savings Account # 0111421707	\$ 3,075.42
Key Bank CD's- Renewal 2012 @ 3.90%	
2008 @ 2.76%	60,442.25
2010 @ 3.55%	
Key Bank CD #3211382526 - 4 Year @ 3.05	21,671.53
Putnam US Gov't. Income Trust -3530 Shares <u>BBB8</u>	50,000.00
Putnam Equity Acct #0512162137 (From Gen.#BBC4	<u>40,000.00</u>
<u>TOTAL PERMANENT MAINTENANCE</u>	<u>\$ 175,189.20</u>

Trust Accounts

M & T Perpetual Care Account # 419192236	\$ 1,370.00
Putnam Equity Fund 11/93 144 Shares <u>BBB3</u>	<u>3,000.00</u>
<u>TOTAL TRUST ACCOUNTS</u>	<u>\$ 4,370.00</u>

General Fund Accounts

M & T Bank Savings Account # 0111421699	\$ 28,566.55
Upstate Bank CD (Transferred from PM Acct	20,000.00
Key Bank CD's - Renewal 2009 @ 3.20	
2011 @ 4.30	37,189.43
Putnam, George of Boston '94 2550 Shares/BBBC	25,000.00
Putnam Growth & Income '94 3962 Shares/BBBE	25,000.00
HSBC Bank Checking Account # 529 000 768	<u>12,582.51</u>
<u>TOTAL GENERAL ACCOUNT</u>	<u>\$ 148,338.49</u>

<u>TOTAL CEMETERY FUNDS</u>	<u>\$ 327,897.69</u>
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Note: This report, included Cemetery Funds, that were invested in Putnam Accounts, in 1993, 1994 & 2006.

Putnam Account Values are on a Separate Page.

Maplewood Cemetery Association

150 MIDDLE ROAD
HENRIETTA, NY 14467



DIRECTORS QUARTERLY MEETING

June 7, 2006

Paul Macauley, President, called the meeting to order at 7pm.

Linda Stockmaster who is assisting the secretary Phyllis McHargue read the minutes of the March quarterly meeting. Minutes were approved with a motion from George Zornow and seconded by Carol Feasel. Phyllis McHargue read the Treasurers Report of HSBC Checking Account from January 1st to May 31, 2006 as follows:

Forwarded 1/1/06		\$ 9,546.31
Receipts	+	\$ 14,515.34
Expenses	-	<u>\$ 9,779.73</u>
Balance as of 5/31/06	=	<u>\$ 14,281.92</u>

Superintendent Carol Feasel reported that trash pickup and lawn mowing is going well and the cemetery looks awesome. She reported a wall in the A section that has several stones on it needs to be looked at by Larry Rath before they fall over. There is also a monument that is flat on the ground which seems to be rising up and the mower is catching it. A suggestion to add a concrete frame or something to keep the monument from moving so that the mower can go over the top of it without hitting it was proposed. Phyllis agreed and that there are two monuments that lay on the ground in the A section that should be looked at. Carol will ask Larry for his recommendations. Phyllis also suggested leveling the ground around it.

A walk through of the cemetery occurred on Thursday, May 18th by several committee members.

Grounds Report was given by Ray Feasel. Additional dirt continues to come in to fill in the new area at the east end and there maybe 2,000 more yards coming. Pike Construction has not stopped and is committed to leveling and completing the filling in of the additional dirt. Paul Macauley reported that he and Ray had planted the new Red Maple tree by the shed.

Ray and Gary Stockmaster both researched a company called Grever & Ward Inc. to assist in the design of the new section. They are a professional cemetery planning group. Ray came by their name from the Grove Place cemetery and Gary from looking on the web. Ray has heard that they are pricey. We agreed that an estimate should be obtained to determine if we should move forward with them to design the new area.

Paul Macauley reported that he has groomed, mulched and trimmed the Memorial Garden. Another flower planting should happen later. Some of the pavers are sinking and he will take care of them. Carol wanted to recognize all the hard work that Paul has put in by suggesting some sort of gift certificate but Paul declined.

Gary Stockmaster reported about some problems with our website. Henrietta Historical Society is behind in their payments so he made a suggestion to pay for our own site which would be \$60 for the year. This would allow us to have a website address of MaplewoodCemetery.org. Ray made a motion to proceed and it was seconded by George Zornow.

Gary reported on the "Clone Phyllis" campaign and it was going well. He has converted several documents into electronic PC documents and has standardized the formats. Documents list the contents of Phyllis' file cabinets, a list of contact, etc. A discussion was had about the method that is used to determine who updates the rules and regulations and Carol said it is done when needed by the directors. Gary added a copy of the New York State rules for not for profit cemeteries to our documentation. He has copies of the rule and regulations covering planting and graves specifications which can be handed out. Rules for the treasurer were given to Phyllis by George and Gary also added them to the documentation from the web. Gary has a job description from 1982 for the superintendent and created one for sales. He suggested that the other jobs should have a similar document.

Carol reported that the shrubs by the Murray grave stone have been removed after 2 years of trying. Paul suggested that we be consistent and there are two grave within 50' of Murray's that have similar violations. While

Carol receives compliments on the cemetery she had a complaint on the grass that is thrown up onto the grave stones. The mower will clog if the grass deflector is down.

Paul reviewed the following committees and the results were to stay with what we have.

Grounds:	Ray Feasel and Paul Macauley
Audit:	Shirley Miller, Mary Ann David and George Zornow
Nominating:	Melba Rupert and Mary Ann David
Executive Committee:	All selected officers
Sunshine:	Carol Feasel

A lively discussion was had by all concerning the special flower care fund. Ron Symonds has retired and will no longer be doing it. Flowers have been added for each Memorial Day for 3 families which is about 7 graves. Phyllis had a list of which ones need to be done. Because we are to only use the interest to do this, several wondered if this should continue. Ron would put a fresh cut flower spray on the graves. Kim Mryglod suggested we plant perennials that would bloom by Memorial Day. Linda will look into perennial plants and make suggestion. Someone suggested "primrose" or "Lily of the Valley". Linda will also resume the responsibility for putting flowers on these graves. Shirley made the motion to discontinue accepting money for this purpose and Ray seconded it. A motion to add it to the rules and regulations was made by Shirley and George seconded.

Phyllis suggested that we get the abstract for the new area. She would also like to see trees planted on the south side to hide the new neighboring building. Ray thought this was too early and the area needs to be graded first.

George Zornow reported that our four funds were maintaining their Morning Star rating. A full report will be given at the next meeting.

Paul asked if there were any new business.

Carol announced Phyllis's recognition of the Antoinette Brown Blackwell Award. The award is given to a Henrietta woman who embodies the spirit of it's namesake. It was seen on the sign out front of the American Legion's Post.

Gary provided some factoids about the cemetery. Potential for 27,000 graves. 11,000 graves/acre. At 75% sold or 20,400 graves, the cemetery is worth \$10,000 million at \$500 a grave which would be \$435,000 per acre. Ray said a property south of us went for \$500 - \$600,000 an acre. We bought the last property for \$25,000 an acre.

Gary recommended an award be given to Ray for all his hard work in obtaining the additional dirt. Ray also declined to receive anything. Discussion about recognition of Ray, Paul and Pike Construction was also declined.

Carol suggested we have the drainage reviewed for the back area before any development since it is considered wet lands.

A question was asked about how many graves are sold and what remains. Gary provided the following:

Section	Graves	Sold %
A	1314	62%
B	603	77%
C	600	99%
D	827	96%
F	1600	81%
H	209	59%

The cemetery is 82% sold and only about 300 graves are available for sale.

Meeting was adjourned with a motion by Carol and seconded by George.

Next Meeting – Wednesday, November 1, 2006

Directors and Visitors Present:

Paul Macauley, Shirley Miller, Kim Mrygold, Melba Rupert, Ray and Carol Feasel, Mary Ann David, George Zornow, Phyllis McHargue, Margaret Hayes, Gary and Linda Stockmaster.

Maplewood Cemetery Association

INCORPORATED IN 1896
150 MIDDLE ROAD
HENRIETTA, NY 14467



Special Board Meeting

July, 26, 2006

Paul Macauley, President, called the meeting to order at 7pm. The meeting was called to review the proposal from Grever and Ward concerning the development of a master plan for the cemetery.

Gary handed out materials that covered some of the proposal. He reviewed what the master plan would cover such as drainage, roads, grave layouts, etc. He reviewed the quote. Grever & Ward's proposal would also include what work would be necessary and the various phases that could be done to implement the plan.

Gary and Ray reviewed the meeting with Grove Place who has been working with Grever & Ward and they had nothing but good things to say. They stated that they did a very thorough job. Ray stated an example that they dug many 8 foot holes in the new site to review the type of fill that was placed there. Don Ward gave Holy Sepulchre as a reference to see what type of work they have done in our area. They gave us a price per acre which was close to Grove Place's.

Grever & Ward would also give us a cost estimate in today's dollars for the work that would be needed to complete the implementation of the master plan. In reviewing the cover letter from them, the master plan would cover 12.08 acres of usable land excluding the DEC wet lands. 1.96 acres would be for roads and that would leave about 10 acres for graves. This would yield approximately 9,600 graves.

Carol thought we should make the best use of the land we can and we need a professional planner to do this. She wants to make sure we improve the appeal of our cemetery since we are the only active cemetery in Henrietta. She wants to make sure we have a more modern look.

Gary thought that they would assist with the permits. Gary reinforced that this is the high-level plan as a phase 1 approach and if we wanted there are other services that they can offer such as surveying the grave lots.

Ray brought up the request for an extension of the permit to fill the back section to the Town of Henrietta. The town claimed we could not fill any more land because of a flood plane condition which was the first we knew of this situation. Discussion continued as to whether we should get permits before the plan is completed to know if the plan can be implemented. Several stated that a Master Plan is needed to obtain the permits.

The proposal cost of \$10,800 was reviewed. Ray stated he initially thought this master planning service might run between \$30k and \$40k.

The idea of a separate cremation area was discussed but most thought it was not a good idea since people want to be buried with their families.

Grever & Ward can complete the plan in about 18 weeks. No money is required to be put down. A discussion concerning where we would obtain this amount was conducted and after reviewing the various accounts, Phyllis determined that the general checking account had over \$16,000 which would cover this and if needed a CD could be accessed. No CDs were coming due any time soon.

Gary reviewed some of the changes to the Terms and Conditions that Don Ward has agreed to. The plans and design would be our property and no additional comprehensive insurance would be purchased.

Maplewood Cemetery Association

INCORPORATED IN 1896
150 MIDDLE ROAD
HENRIETTA, NY 14467



After seeing some of the brochures that showed other cemetery areas, Paul cautioned that new landscaping should be kept to low maintenance for cost considerations. Dan Ward had mentioned to Gary that they would want to speak to Ray about the land and Paul about the plantings. All ideas will be reviewed with the board before the plan is finalized.

Paul also suggested an area that was North to South so that Muslims, or other faiths, would have an area that would meet their needs since some families buy three lots to place someone in this direction to use our east to west only grave orientation.

Carol stated that five years ago she had suggested putting in curving roads to reduce speeders, and enhance appearances, and now we may have a master plan that will do that.

A separate VA section was mentioned again but the consensus was that most people would prefer to be buried near their family.

Carol asked what happens to the permanent care funds when the cemetery is closed. This would go to the Town of Henrietta who would then be responsible for maintaining it.

Paul asked for a motion to accept the proposal. John Hatch made the motion and George Zornow seconded it. All were in favor, motion to accept the Grever & Ward master planning proposal is approved.

Paul signed the contract and Gary co-signed. Paul reaffirmed that Ray and Gary should continue with the contract and the master planning process.

Directors and Visitors Present:

Paul Macauley, Ray and Carol Feasel, Mary Ann David, George Zornow, Phyllis McHargue, John Hatch, Eileen Hellems, Margaret Hayes, Gary and Linda Stockmaster.

Post Meeting follow-up notes by Gary:

- Grever & Ward will help us identify the permits that would be needed to implement any of the master plan.
- Grever & Ward can also assist in getting required permits when the time comes. Some permits will require a certified architect.
- Don Ward mentioned that the survey of the cemetery may not happen until fall. This allows for the leaves to fall from the shrubs and trees in the undeveloped areas, giving better visibility.

Maplewood Cemetery Association

150 MIDDLE ROAD
HENRIETTA, NY 14467



DIRECTORS QUARTERLY MEETING

November 1, 2006

Paul Macauley, President, called the meeting to order at 7pm.

Linda Stockmaster read the minutes of the June quarterly meeting and the special July meeting to review the Grever and Ward proposal for development of the cemetery. Minutes were approved with a motion from George Zornow and seconded by Mary Ann David.

Phyllis McHargue read the Treasurer's Report of HSBC Checking Account from June through October 16th as follows:

Forwarded 5/31/06		\$ 14,281.92
Receipts	+	\$ 16,886.46
Expenses	-	<u>\$ 22,960.96</u>
Balance as of 10/15/06	=	<u>\$ 8,207.42</u>

There was about \$5,500 transferred to permanent maintenance which left around \$17,500 real expenses. The treasurers report was accepted by a motion from Mary Ann David and seconded by Gary.

Carol reported that the mowing was done at least once a week if not more. A person had called to complain about a lot next to theirs that was over growing their lot. Carol was unable to find any one to ask them to correct this but before she could ask the board, the trees were removed.

Paul advised that there are four trees in the center drive that need to be removed. He suggested one be taken down and replaced per year for a cost of around \$1000. Paul's motion to take one down for up to \$1000 was made by George and seconded by Eileen and approved by all.

Ray reported about Grever and Ward's work. Since a topographical map was unavailable, Don took his own elevations. He setup three stakes to have Larry Rath dig a hole and Ray to measure the water level. Don does not think that the property beyond what has been filled will be able to be developed. He might suggest we generate our own hill or develop the southern and/or northern part by continuing to fill with dirt for later use. Whether the land beyond the newly filled area is considered wet lands or a flood plain, he does not think it can be used for burials. Don suggested continuing to fill as long as the permit allows. From his preliminary work, he will start over on our plan due to the amount of unusable land. The Army Core of Engineers may need to ok the use of a flood plain. The DEC had said that we could use up to 40 ft from the rail road bed. Since we can not lower the water table, we may need to raise the level of the land and add drainage for water run off. In August, 50 graves were sold so if we average 40 to 50 a year, we should be good for another 40 years.

Paul reported more bulbs would be planted in the memorial garden.

Gary reported that the web site has received some positive responses. The site is at maplewoodcemetery.org.

The boxes at the cemetery need more brochures.

A discussion was had as to whether to publish a phone number so people could reach Carol or Phyllis. Currently, they can contact Gary through the web site and the Town Hall provides Phyllis's phone number. Gary will look into what type of phone number can be purchased to publish so that an answering machine or voice mail can pickup the messages.

George reviewed our accounts to make sure we have the \$10,800 to pay Grever and Ward. He proposes to open an additional PM account, transfer \$40,000 from the BBC4 to the new account, offset this by moving \$40,000 (\$26K Upstate Bank CD + \$14K PM savings) into general fund savings/CD/checking. A motion was made by Ray and Gary seconded it.

Our fee schedule was reviewed. Other cemeteries were looked at and the following results of the discussion were made:

Lot	\$500	\$600
PM	25%	10%
Interments	\$385	\$475
Sunday & Holiday	\$485	\$575 (+\$100)
Cremation	\$210	\$250
Foundations	\$.46	\$.54 up to \$.75
Minimum Charge	\$135	\$155

Ray is concerned about the change to 10% for PM from 25%. This will only be money given to the town when the cemetery is full and no one is left to maintain it.

Shirley made a motion to accept the rate increases and Ray seconded.

The meeting was adjourned with a motion by George and seconded by Melba.

Next Meeting – Wednesday, March 7th, 2007

Directors and Visitors Present:

Paul Macauley, Mary Ann David, George Zornow , Melba Rupert, Margaret Hayes, Eileen Hellems, Shirley Miller, Kim Mrygold, Ray and Carol Feasel, Phyllis McHargue, Gary and Linda Stockmaster.

Maplewood Cemetery Association

150 MIDDLE ROAD
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2006 - General Account Receipts

HSBC Checking Account Receipts

Grave Sales (39)	\$ 19,765.00
Interments (46)	13,330.00
Foundations	5,809.00
Interest	13.66
Duplicate Deed Written	<u>10.00</u>

Total Checking Account Receipts \$ 38,927.66

Interest Receipts

Permanent Maintenance Interest

M & T Savings Bank Acct. # 0111421707	\$ 181.25
Key Bank CD's - (3) 5 Year Term CD's	2,273.37
Key Bank CD - 2004- 4 Year @ 3.05%	641.52
Upstate Bank - CD 1 Year @ 4.69%	<u>1,170.89</u>

Total Permanent Maintenance Interest \$ 4,267.03

Trust Account Interest

M & T Band Perpetual Care Acct. #15004191902236 \$ 3.43

Total Trust Acct. Interest \$ 3.43

General Account Interest

M & T Savings Account # 0111421699	\$ 207.03
Key Bank CD's - (2) 5 Year Term CD's	<u>1,398.71</u>

Total General Account Interest \$ 1,605.74

Total Interest Receipts \$ 5,876.20

TOTAL GENERAL ACCOUNT RECEIPTS \$ 44,803.86

Maplewood Cemetery Association

150 MIDDLE ROAD
HENRIETTA, NY 14467



2006

EXPENSES - HSBC Bank Checking Account - General Account

Interments	\$ 5,200.00
Foundations	4,389.00
Transfer to PM Account (25% of Grave Sales)	4,941.25
Transfer to PM Account (\$35.00 per Interment)	1,610.00
Carol Feasel (Net Payroll - Superintendent)	3,207.81
Phyllis McHargue (Net Payroll - Sec't. - Treas.	3,094.00
Mark Feasel (Net Payroll - Lawn Care & Cremations	6,204.46
Payroll Taxes - Federal and State	5,264.53
Unemployment Insurance	248.86
Christopher Shafer - Lawn Care Contract	4,356.00
New York Cemetery Fees -	308.00
Upstate Disposal	597.13
Rochester Gas and Electric	240.84
Office Supplies - Copying, Printing, Postage, File folders	646.42
Equipment Repair and Supplies - Tractors	735.11
Insurance - Multi-Peril, Fidelity Bond, Comp. & DBL	2,723.05
B & L Excavating	125.00

Total HSBC Checking Account Expenses	\$ 43,891.46
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EXPENSES - M & T Bank Savings Account # 699

Grever & Ward Inc.	3,780.00
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Total M & T Bank Savings Account # 699	\$ 3,780.00
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<u>TOTAL EXPENSES</u>	<u>\$ 47,671.46</u>
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Summary of General Account - January 1, 2006 to December 31, 2006

Balance Forwarded Jan 2006	\$ 111,206.09
Total 2006 Receipts	+ 44,803.86
Total 2006 Expenses	- 47,671.46
General Account Balance	\$ 108,883.49
Plus	
Transfer of Funds - PM to General	\$ 40,000.00
Upstate CD	\$ 25,000.00
M & T Bank	\$ 15,000.00
General Account Balance	\$ 148,338.49

(Corrected Statement 3-8-07)

Maplewood Cemetery Association

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HENRIETTA, NY 14467

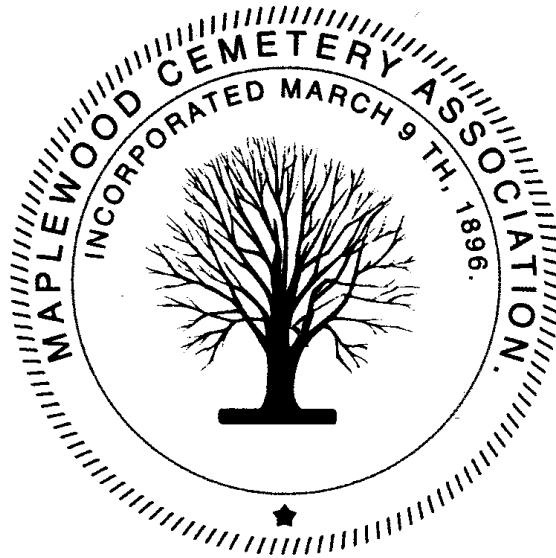


Putnam Investment Funds - December 31, 2006

	<u>Original Investment</u>	<u>Value 2006</u>
<u>Permanent Maintenance Funds</u>		
US Gov't. Trust- '93 - 3530 Shares BBB8	\$ 50,000.00	\$ 46,183.14
New Acct. - Putnam Equity Income #0512162137 - 11/2006 -2308 Shares	\$ 40,000.00	\$ 40,705.40
<u>Trust Fund Account</u>		
Putnam Equity Income - '94 241 Shares BBB3	\$ 3,000.00	\$ 3,070.25
Note: All Dividends from the above accounts, (BBB8, 2137, & BBB3, are transferred monthly, into the General Putnam Fund, BBC4, listed below.		
<u>General Account.</u>		
Putnam Equity income Fund -A 831 Shares '94 (\$40,000 Transfer to New PM Acct.#2137) BBC4	\$	\$ 14,667.19
George Putnam of Boston Fund '94 -2550Shares BBBC	\$ 25,000.00	\$ 46,013.11
Putnam Growth & Income - '94- 3962 Shares BBBE	\$ 25,000.00	\$ 79,257.90
PUTNAM INVESTMENT TOTALS	\$143,000.00	\$229,897.99

Maplewood Cemetery Association Meetings

2007



Archive Created by Gary Stockmaster

Maplewood Cemetery Association

150 MIDDLE ROAD
HENRIETTA, NY 14467



110th Annual Meeting – reviewing 2006

Held March 7, 2007 at the Henrietta Town Hall

President Paul Macauley called the 110th Annual Meeting to order.

The minutes of the last meeting of March 2006 were read and approved with a motion from Paul and seconded by Ray Feasel.

Phyllis McHargue read the Treasurer's Report for 2006 as attached. The treasurer's report was accepted by a motion from Gary Stockmaster and seconded by Carol Feasel.

Melba Rupert from the nominating committee presented the slate of directors. Ronald Symonds is retiring. All the directors' names still on the board with term ending in 2007 were accepted as candidates for office. George Zornow made a motion to accept the list and Lucille Newman seconded it.

Carol Feasel reported on the grounds that there have been gatherings over the winter where bottles have been left behind. This has been reported to the Sheriffs Department.

Gary Stockmaster gave an overview of our Website which had a notice of the annual meeting. It also will contain our new rate schedule. There have been over 943 hits to the site. You can find who is buried, maps, special event videos such as the Memorial Day flags. There is a guest book where people have left comments and several have used email to contact Gary about information on the cemetery.

Gary reported for the Grounds Committee that was setup to evaluate future expansion. Grever & Ward, Inc. is working with us to create a master plan for the cemetery. A short overview of the current status of this plan was provided in Power Point slides.

New Business – We needed a new director for the board and Devon VanVechten expressed interest in joining. A discussion was had as to the roles and responsibilities of a directory and he agreed to join our board. George Zornow made a motion to add him to the board and it was seconded by Shirley Miller.

Welcome to the MWC Board Devon!

Paul asked if anyone had any questions and Kim Mryglod asked if anyone had picked up Christmas wreaths. She had heard a couple of people had lost theirs. Carol reported that the winds could have moved them but that we do not pick up the wreaths until after March 15th.

George Zornow made a motion to adjourn the annual meeting with a second by Ray Feasel.

Next Annual Meeting – Wednesday, March 5th, 2008

Directors and Visitors Present:

Paul Macauley, Mary Ann David, Lucille Newman, John Hatch, George Zornow, Warner Zornow, Melba Rupert, Margaret Hayes, Shirley Miller, Kim Mrygold, Ray and Carol Feasel, Phyllis McHargue, Gary and Linda Stockmaster, Devon VanVechten and Lisa VanVechten, Mark Wright, Gene Meister, Richard Pascucci.

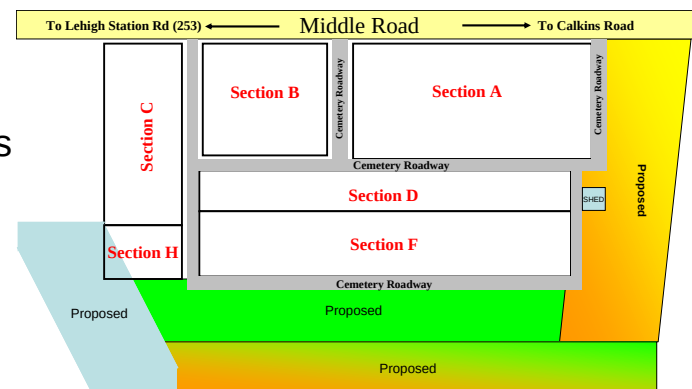


Master Planning Update: Cemetery Expansion

March 2007

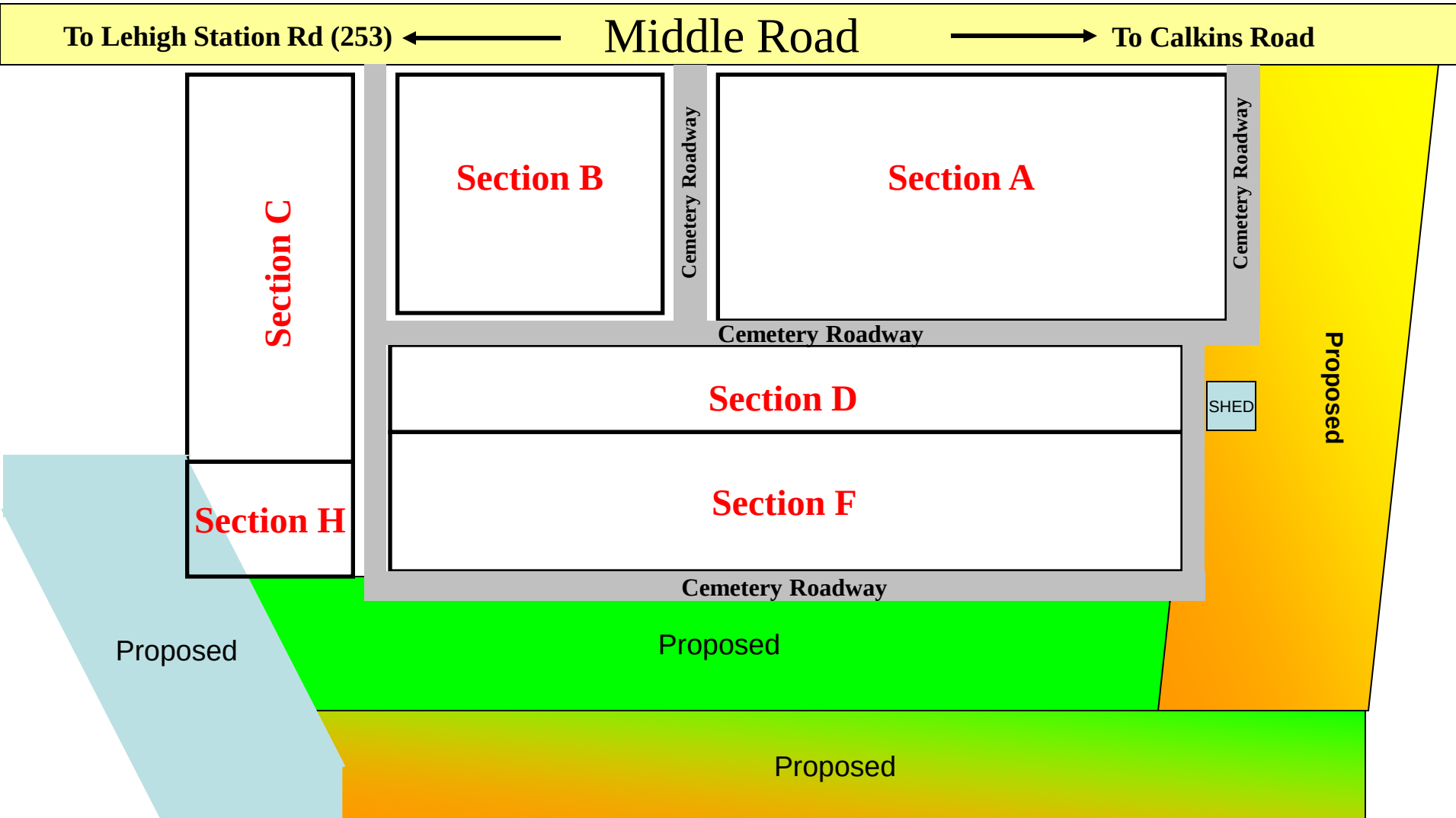
- ~1.6 acres of fill dirt received for east proposed expansion area over summer 2006
- Draft of master-plan received from Grever & Ward
- Wetlands status and variance discussions started with DEC
- Alignment with DEC regarding actions required for east expansion area
 - SPDES (State Pollution Discharge Elimination System) application and permit filed with DEC
 - Silt fence installed along north and east proposed expansion areas (~1600 ft of silt fence)
 - Will require review of haul road stabilization status

- Land Survey of DEC wetland flags
- Continue discussions with DEC
 - Regarding haul road, monitoring run-off in expansion areas
 - Align on status of proposed expansion areas
 - Required for completion of expansion master-plan
 - Required for new Town fill permit(s)
- Master-plan completion by Grever & Ward
 - Cemetery Board review and decisions on 'go-forward' plans
 - Provide planning update to DEC, NYS Dept. of Cemeteries and Town of Henrietta



Maplewood Cemetery Association

Master Plan: Cemetery Expansion Proposals



Maplewood Cemetery Association

Master Plan: Cemetery Expansion Proposals



To Lehigh Station Rd (253) ← Middle Road → To Calkins Road

Section C

Section B

Section A

Cemetery Roadway

Cemetery Roadway

Cemetery Roadway

Section D

SHED

Section H

Section F

Cemetery Roadway

Proposed
Expansion

Proposed Expansion

Proposed Expansion

?
DEC Wetland
(2006)

Proposed
Expansion

?

DEC Wetland
(1997, 2006)

?

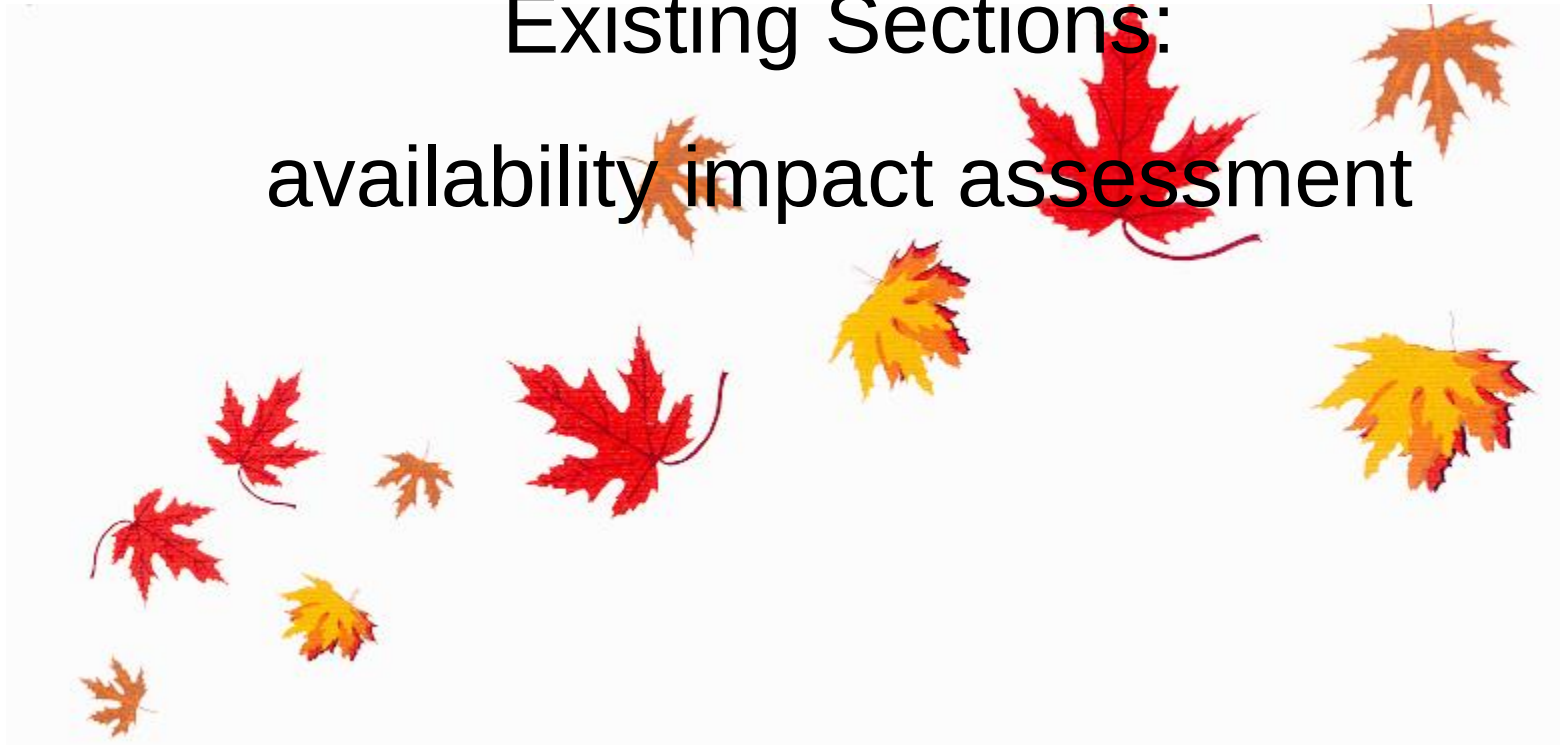
DEC Wetland
(2006)

?

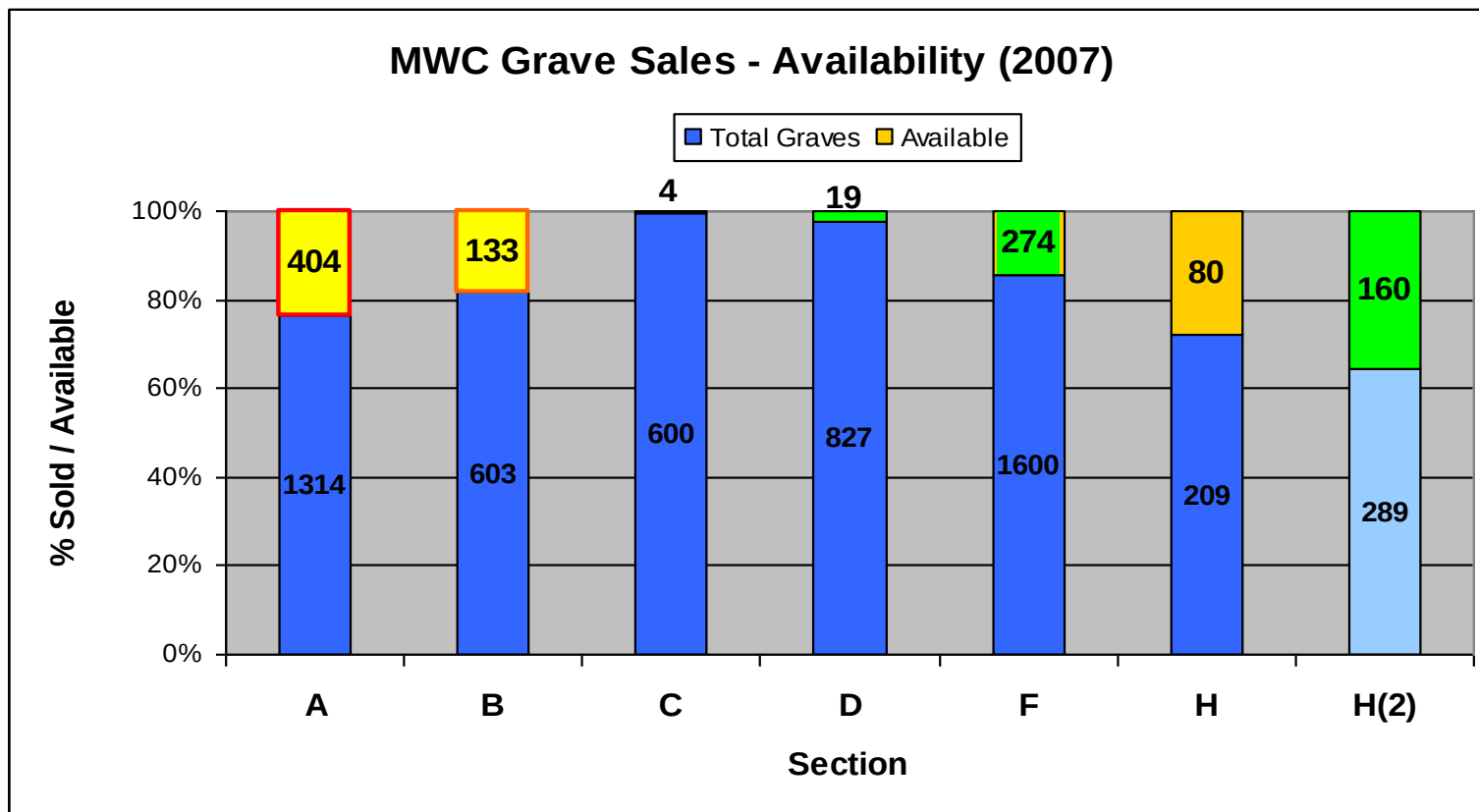
Army Corps of Engineers
Flood Plane



Existing Sections: availability impact assessment



Maplewood Cemetery Association



- ✓ Shows the maximum number of graves available for sale from existing surveyed sections.
- ✓ Assumes that every grave not currently marked as sold or unavailable can be sold
- ✓ Option H(2) requires surveying the H section and renumbering the lots for the maximum availability
- ✓ Sections A&B appear to offer a larger number of potentially available graves, however, we can not validate that these graves are available. The risk is may not justify the opportunity.

Maplewood Cemetery Association



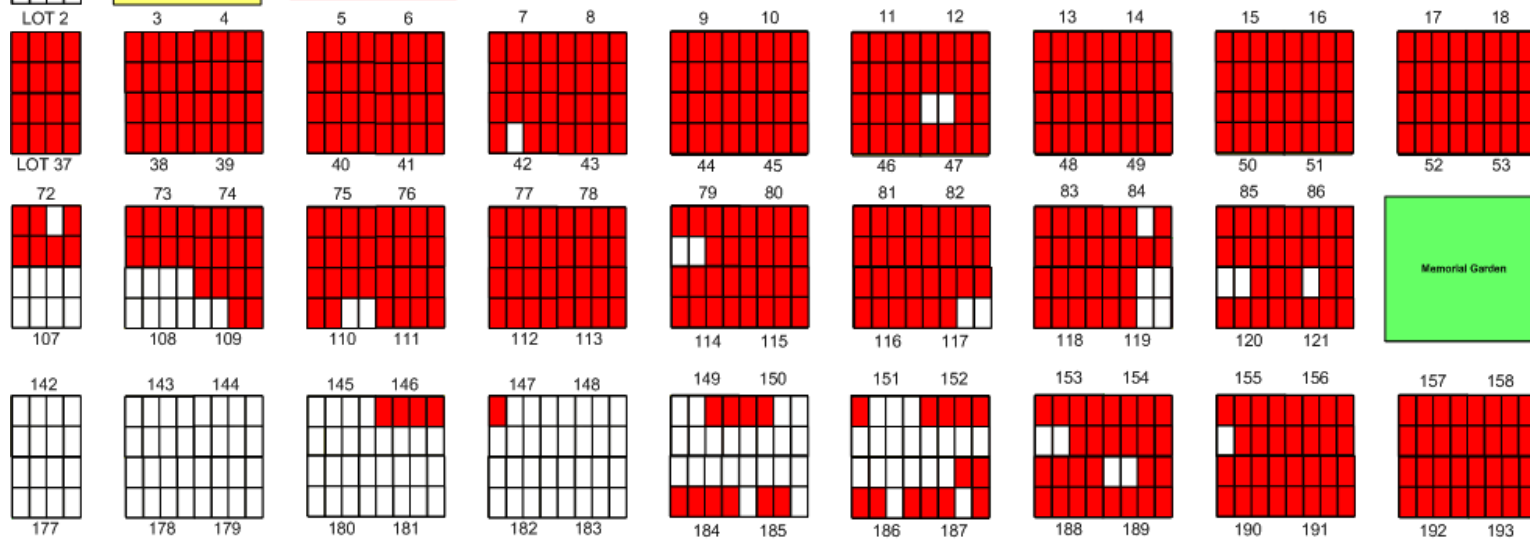
Section F Availability, 3/2007

1	2	3	4
5	6	7	8

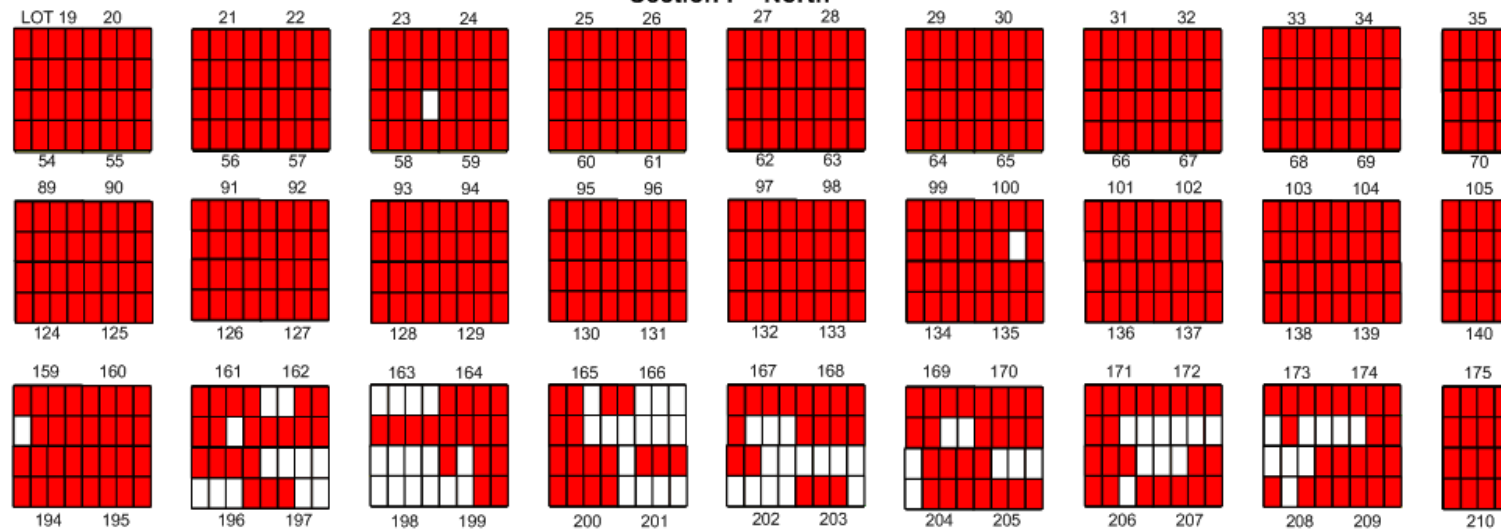
Each Lot has the Graves assigned in this order

Red = Unavailable

Section F - South



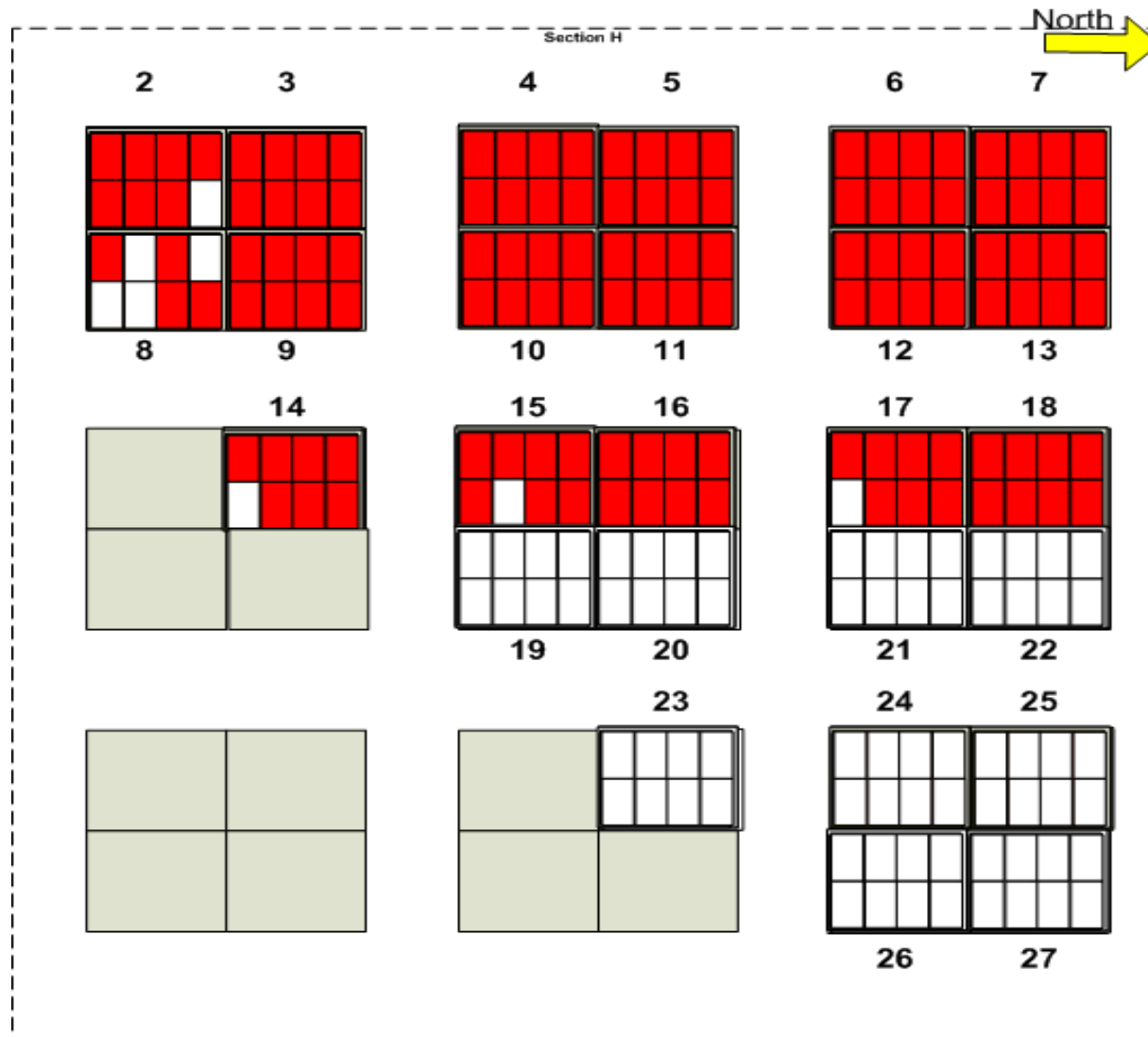
Section F - North



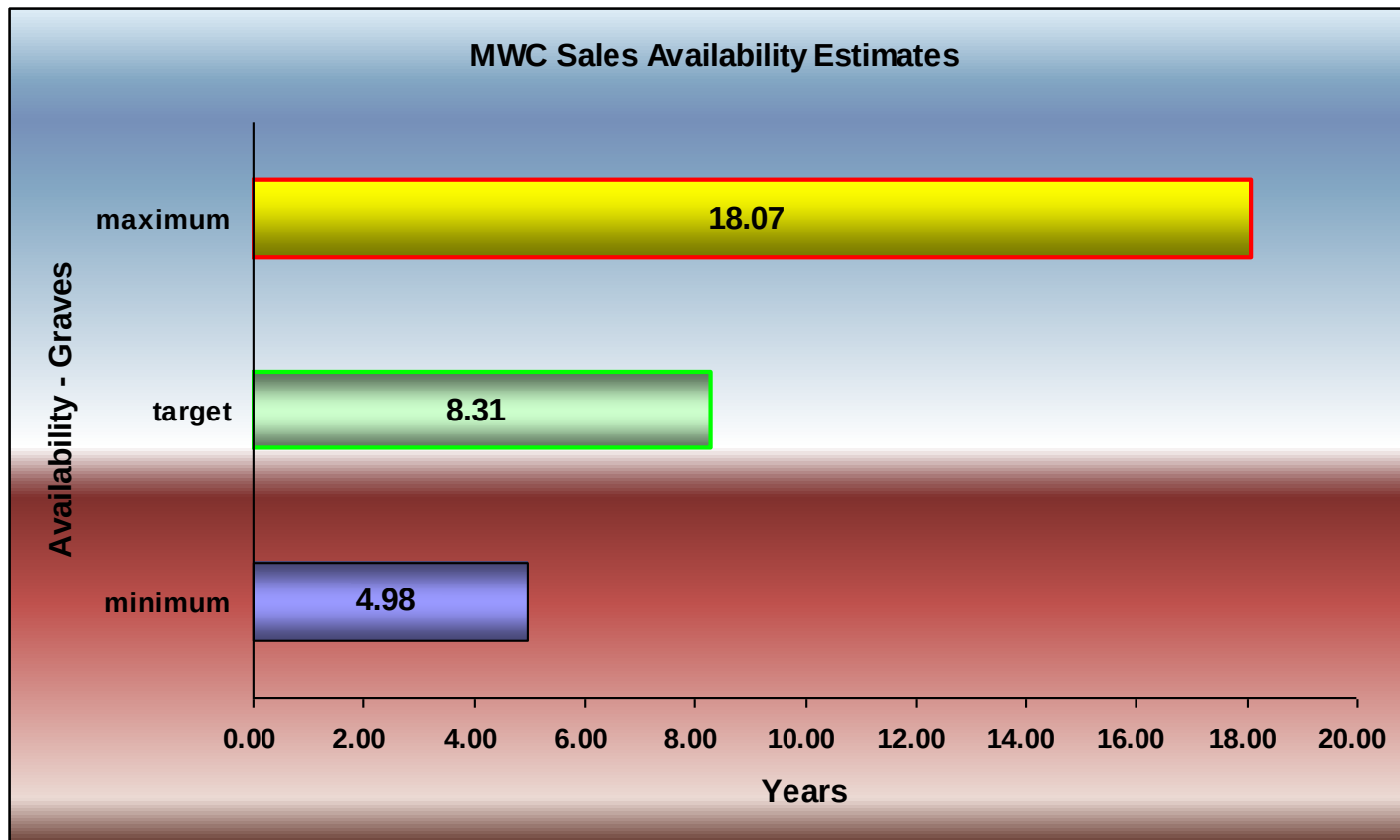
Maplewood Cemetery Association



Section H

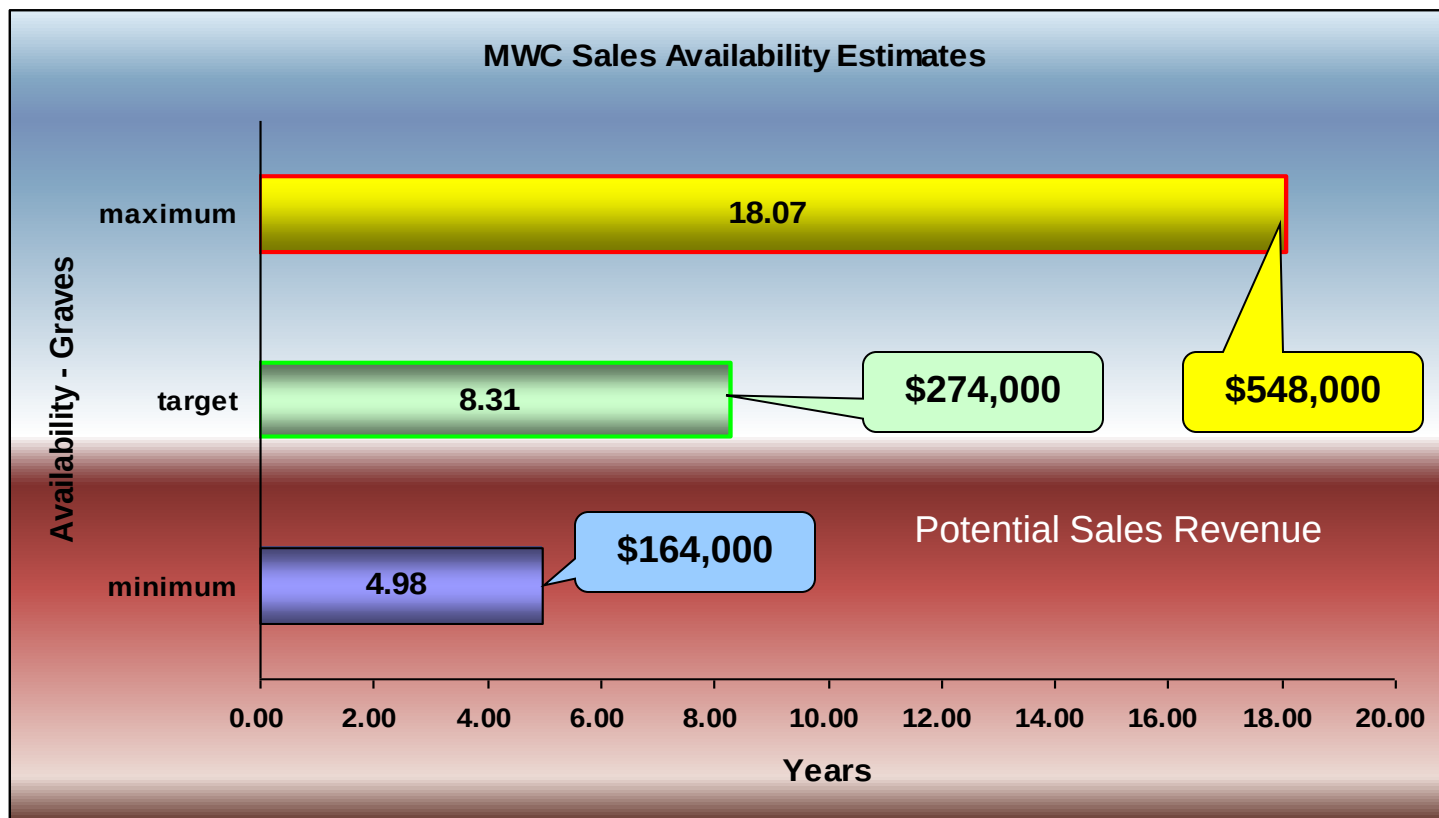


Maplewood Cemetery Association



- ✓ **Minimum:** Shows only the available graves in Section F
- ✓ **Target:** Excludes sections A&B, using the remaining graves available in Sections C,D,F, & H
- ✓ **Maximum:** Shows the maximum number of graves available for sale from all existing surveyed sections.
- ✓ Assumes that every grave not currently marked as sold or unavailable can be sold
- ✓ Option H(2) requires surveying the H section and renumbering the lots for the maximum availability
- ✓ Assumes 55 grave sales per year

Maplewood Cemetery Association



- ✓ **Minimum:** Shows only the available graves in Section F
- ✓ **Target:** Excludes sections A&B, using the remaining graves available in Sections C,D,F, & H
- ✓ **Maximum:** Shows the maximum number of graves available for sale from existing surveyed sections.
- ✓ Assumes that every grave not currently marked as sold or unavailable can be sold
- ✓ Option H(2) requires surveying the H section and renumbering the lots for the maximum availability
- ✓ Assumes 55 grave sales per year with no sales volume or price increases

Maplewood Cemetery Association

150 MIDDLE ROAD
HENRIETTA, NY 14467



DIRECTORS QUARTERLY MEETING

Held March 7, 2007 at the Henrietta Town Hall

President Paul Macauley called the Meeting to order.

The Directors meeting was as follows:

Minutes from the last November meeting were read and accepted by a motion from Carol and seconded by Shirley.

George gave a brief update on the Putnum and the other accounts. All accounts are around \$230,000 in 2006. The general fund has increased by 13.3%. The perpetual maintenance account that was setup for flowers now has \$3,070. The new account recently setup in mid November has grown by 1.8%.

Gary and Ray provided the progress that has occurred with the master plan from Grever & Ward. They are to provide the master plan of what land to develop, deal with any water issues and where roads may be needed. Pike Construction provided free dirt which was used to fill the area behind the F section. Not all our land is useable. Grever & Ward asked the DEC for a variance of part of the 100 ft set-back area for the haul road. The DEC came in, reassessed the wetland areas, and placed pink flags around areas that would be considered wetlands. This has caused Grever & Ward to redo their plan since the wetland areas are now different than before. Grever & Ward acted as our agents with the DEC and we incurred an additional cost of \$4,340.33. We also had to add a 1600 ft silt fence by February 12th to control soil and have a 50 ft road stabilization area near Middle Road at the haul road. This was completed on time. We need to have the DEC flags surveyed before Grever & Ward can continue.

Pilot holes were used to show the ground water table level. It is higher than desired to dig a grave with out water issues. We may need to raise the land and provide additional drainage to use this area behind section F. This is the type of recommendation that we are expecting from the Grever & Ward master plan. Gary showed various maps of the outlined sections that are proposed for cemetery use expansion and possible wetland areas. He also discussed possible remapping of section H which would provide 80 move graves and reviewed how long we have at the current rate of growth before we need to develop the additional areas. Section F will give us 4 to 5 years and with C, D and an expanded H, we should be good for about 8 years.

In reviewing sections A and B for available graves, it was determined to be too risky since we do not have a way to determine availability of unmarked and unrecorded graves. The recommendation is not to pursue this any further.

Grever & Ward has proposed three new sections and will provide a cost estimate by grave to develop those areas. There was a question as to how can we determine if it is cost effective to develop any new areas. Carol suggested that we pay the additional fee to Grever & Ward for the DEC work. Grever & Ward agreed not to add any more additional charges without reviewing it with us first. Carol made a motion to pay the additional charges and George seconded it.

John Hatch suggested that we might be able to negotiate with the DEC to optimize the areas we may be able to develop. He also stated that a road can be built as a temporary road in case it needs to be moved at some future date.

A motion to have the survey of the new DEC wetlands pink flags done by Bruce Bock, up to \$1000, was made by Shirley and seconded by John. Ray will contact Bruce to have them surveyed.

Ray has an estimate to remove one tree for \$650 and agreement to move forward was made.

The spring walk will be postponed until later.

Melba put forward the slate of election as follows:

President – John Hatch

1st President – Gary Stockmaster

2nd President – Shirley Miller

Superintendent – Carol Feasel

Secretary/Treasurer (1st) – Phyllis McHargue

Treasurer 2nd – George Zornow

Secretary 2nd – Linda Stockmaster

A motion by Lucille to accept the slate was seconded by Kim.

George made the motion to adjourn the meeting and seconded by Melba.

Next Directors Meeting – Wednesday, June 6th, 2007

Directors and Visitors Present:

Paul Macauley, Mary Ann David, Lucille Newman, John Hatch, George Zornow , Warner Zornow, Melba Rupert, Margaret Hayes, Shirley Miller, Kim Mrygold, Ray and Carol Feasel, Phyllis McHargue, Gary and Linda Stockmaster, Devon VanVechten and Lisa VanVechten, Mark Wright, Gene Meister, Richard Pascucci.

Maplewood Cemetery Association

150 MIDDLE ROAD
HENRIETTA, NY 14467



DIRECTORS QUARTERLY MEETING

June 6, 2007

John Hatch, President, called the meeting to order at 7pm.

Linda Stockmaster read the minutes of the March Annual and Quarterly meetings. Minutes were approved with a motion from John Hatch and seconded by Shirley Miller.

Phyllis McHargue read the Treasurer's Report of HSBC Checking Account from January 1, 2007 to May 31st 2007 as follows:

Forwarded 12/31/06	\$ 12,582.51
Receipts	\$ 14,860.19 +
Transfer from M & T	
General Savings Account	\$ 20,000.00 +
Expenses	\$ <u>19,133.99 -</u>
Balance as of 5/31/07 =	\$ <u>28,308.71</u>

There was an audit and they found \$91.33 was taken out twice. In March, a transfer of \$20,000 was moved to the checking account from our general savings account. The treasure's report was accepted by a motion from Paul McCauley and seconded by George Zornow.

Carol reported that the mowing has started and the cemetery is looking very good.

George gave an update to our investments that we are up 1% in the first quarter for all accounts which is about \$232,000.

Ray reported that the tree that was approved for removal was not taken down due to the weather. He has been filling holes in section A and re-seeding them. Due to the hot weather the grass has not shown up yet. Gary did a great job of cleaning up the garbage that was found near the north end which filled the dumpster.

Paul advised that he and Linda would be working on the Memorial Garden. He will trim hedges and mulch and raise some of the pavers. Linda will cleanup the leaves and plant some daisies from the field.

Gary updated everyone on the master plan progress that has occurred since the March meeting. Grever & Ward had to change our master plan due to the DEC changes. Pink tags designating wetlands were placed in new areas and a new survey was made of the flags. Grever & Ward integrated the new wetlands onto their existing map. A map was on display in the dinning room for everyone to see the preliminary areas of development.

Gary and Ray meet with the DEC with Don and Dave Ward. The biologist Scott Jones, Tom Haley and Karris Manning of the DEC were present. Don Ward presented a good case as to the social purpose that the cemetery serves and that we are the only active cemetery in Henrietta. Ray said Don made a key point that we need the ability to sell graves and that we are run by volunteers. For the DEC to give us a permit, they would need information as to how long the developed land would last. At our current rates, this should last about 75 years. Grever and Ward will draw up the permits and the cost estimate will be between \$1,200 and \$1,500. Gary and Ray requested that they go ahead with the permits. They might be ready in about two weeks. Grever & Ward will be very close to the Master plan at that time. If we divert the water run off of Middle road and create a new area for wetland then the DEC might allow us to use the area in the North end that currently has wetlands. Carol asked if the master plan would have detailed estimates for the development of the areas. Gary advised that each area designated as Areas A, B and C would come with the necessary tasks to develop each one. Items such as drainage, roads, etc would have a cost estimate based to develop at today's dollars. George asked if the permit will get rid of some of the setbacks and remove the wetland by the shed by going over toward Nancy's barn area and the answer was yes. We have a verbal answer which needs to be put into the permit that Grever and Ward are putting together. The DEC will take a few weeks to approve and then the Army Corp of Engineers may take up to a year. We can go ahead once we have the permits approved from the DEC and get the necessary permits from

the town of Henrietta. According to Tom Haley of the DEC if we get any offers for fill dirt we can still use the areas not designated as wetlands but we can not stock pile the dirt with the intent to fill areas that are now considered wetlands. We received a call from AJ Osborne from Keeler Construction and he said that he has dirt for us. Gary called Grever & Ward who has sent him to us and he found out that the DEC had sent him to Grever & Ward. He has 5,500 yards of dirt and will assist us with the permits from the DEC. Scott Jones unofficially told him we can accept the dirt assuming our permits will be approved. Gary, Ray, Paul and Linda met AJ at the cemetery today and discussed a proposal from AJ for fill dirt. A contract of items was reviewed that AJ was proposing and some modifications were made by the board so that Gary could review them with AJ. We would need a letter of intent from the DEC that we can move forward before our permits are approved. The dirt could come as early as July 4th and last as late as 2008. Gary suggested that we post signs as to no dumping allowed or no trespassing in case anyone else wants to begin using our area as a dumping spot. Keeler will recommend burying some bushes and trees under 6" but we are responsible for removing any tree larger than that. Ray suggested that we may want to have some company use a hydro ax to clear the land first or a bush hog to mulch it. We should be ok with the Pike fill since we added 4 feet and will need to add another 3 feet so when a grave is dug down 4 feet the bush will not be an issue. The amount of fill will need to be considered since the brush needs to be below the 4 feet that is needed to dig a grave.

Phyllis thought the south end should be filled first since it is an approved area. The diversion of the Middle road drainage needs to be put in before the fill occurs at the North end.

AJ will assist us in getting the permits from the Town to fill. Kim thought we should move forward with the North end since Nancy's Barn is being sold and this would allow us to develop before someone new takes the land.

Once the permits from the DEC are approved, Grever & Ward will include this in the Master Plan at no additional charge.

For the drainage pipes needed in the South end, AJ recommended that they should be put in after the fill to reduce any possibility of damaging the pipes. A recommendation was made to ask AJ if he would be interested in doing the water diversion on the North end or if he could recommend someone.

Gary provided a report on an interim board meeting with John, Ray, Paul, Carol, Phyllis and Linda to fill out a survey from the NY State Board of Cemeteries concerning what our capacity was to handle a possible pandemic. Our reply to most the questions was that we do not have the equipment, land or finances to handle a catastrophe.

The meeting was adjourned with a motion by Paul and seconded by George.

Next Meeting – Wednesday, September 5th, 2007

Directors and Visitors Present:

John Hatch, Paul Macauley, Mary Ann David, George Zornow , Margaret Hayes, Eileen Hellems, Lucille Newman, Shirley Miller, Kim Mrygold, Ray and Carol Feasel, Phyllis McHargue, Gary and Linda Stockmaster.

Maplewood Cemetery Association

150 MIDDLE ROAD
HENRIETTA, NY 14467



Board Meeting

November 7, 2007

John Hatch, President, called the meeting to order.

Linda Stockmaster read the minutes of the June Quarterly meeting. Minutes were approved with a motion from Carol and seconded by George.

Phyllis McHargue read the Treasurer's Report of HSBC Checking Account from January 1, 2007 to October 27, 2007 as follows:

Forwarded 2006	\$ 12,582.51
Receipts	\$ 66,643.37 +
Transfer from M & T	
General Savings Account	\$ 20,000.00 + (3/22 Transfer from General Savings #699)
Expenses	<u>\$ 54,344.35 -</u>
Balance as of 10/27/07 =	<u>\$ 24,881.53</u>

The treasurer's report was accepted by a motion from George and seconded by Melba.

George reported on the finances. The total is about \$240,000 in PM and General Accounts. Year to date for the first three quarters we are up by 4.6%.

Carol reported on the mowing of 17 for Chris and 15 for Mark. Total lawn care from Phyllis was \$8,527. This was fewer mowings than last year due to the dry summer.

Ray reported for grounds that he received three loads of dirt. He thanked Gary and Linda for cleaning up the Memorial Garden.

Gary gave an update on our development plan. The DEC has sent there report onto the Army Corp of Engineers and they are trying to speak with the DEC. We still do not have our permit but things are moving along. The total estimated cost will be over \$250,000. A sub committee met in October to discuss where to begin the development and agreed to start with the infrastructure which includes drainage.

Gary reviewed the new rate schedule which will assist in bringing in money to help with the development costs. A vote was taken for the decrease of the PM from 25% to 10% with a motion from Carol and it was seconded by George and it was approved.

Ray made a motion to accept the higher fee schedule and it was seconded by Lucille which was approved. He also reviewed the new fee for a burial without a vault.

A discussion began to review the recommended changes to our Rules and Regulations. The word "plastic flowers" was omitted and removal of sod around plantings was added as well as mention of seasonal wreaths. Shirley made a motion to accept the new rules and regulation and it was seconded by Mary Ann and it was approved.

It was agreed to invest in a phone service so that a sign with someone's name and phone number can be posted on the shed with the required verbiage as stipulated by the New York Cemetery Board. This was approved after Shirley made a motion and it was seconded by George.

To Summarize the following changes were approved:

1. PM rate change from 25% to 10%
2. Fee Schedule raised

3. Rules & Regulations changes
4. Phone service for the cemetery

George reported where we could have about \$100,000 available for next year for development. The CD that comes due in December and January should be rolled into a six month CD and the one in April should just be cashed out. The funds would be approximately as follows:

Checking and Savings	\$33,000
Upstate CD	\$20,000
Jan CD	\$20,000
General Mnt CD	<u>\$20,000</u>
Total	\$93,000

The meeting was adjourned.

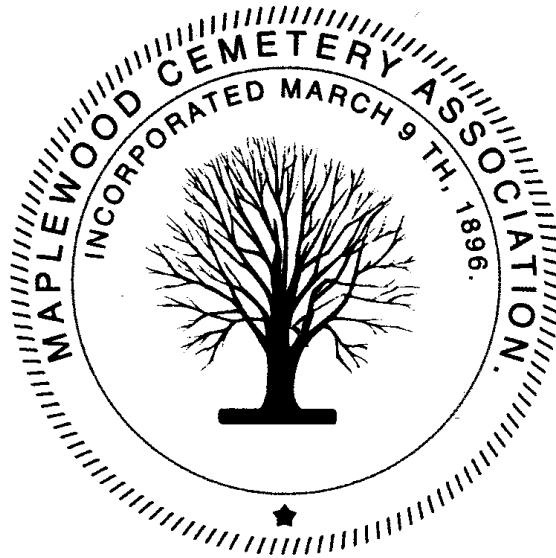
Next Meeting – Annual Meeting and Quarterly meeting on March 5th, 2008.

Directors and Visitors Present:

John Hatch, Mary Ann David, George Zornow , Margaret Hayes, Lucille Newman, Shirley Miller, Kim Mrygold, Ray and Carol Feasel, Phyllis McHargue, Gary and Linda Stockmaster and our newest member Devon VanVechten.

Maplewood Cemetery Association Meetings

2008



Archive Created by Gary Stockmaster

Maplewood Cemetery Association

150 MIDDLE ROAD
HENRIETTA, NY 14467



111th Annual Meeting – Reviewing 2007

Held March 5, 2008 at the Henrietta Town Hall

President John Hatch called the 111th Annual Meeting to order.

The minutes of the last meeting of March 2007 were read by Linda Stockmaster and approved with a motion from Carol Feasel and George Zornow.

Phyllis McHargue read the treasurer's report and it was accepted by a motion from Shirley Miller and seconded by Lucille Newman. The summary is as follows:

Forwarded Balance 2006	\$148,338.49
Receipts 2007	63,315.30
Expenses 2007	<u>63,134.46</u>
Forwarding Balance 12/31/08	\$148,519.33

Permanent Maintenance Account	\$183,109.78
Trust Fund Accounts	\$ 4,370.00
General Accounts	<u>\$148,519.33</u>
Total	\$335,999.11

Melba Rupert read the list of directors whose terms are ending as Gary Stockmaster, Margaret Hayes, Mark Wright, Melba Rupert and Shirley Miller.

The grounds committee advised that Chris Schaffer has asked to increase each mowing fee by \$10 due to the increase in gas prices. A motion to accept this was made by Lucille and seconded by Carol. Carol stated that the Scag Mower which is five to six year old is having trouble and is jumping and bucking. She has requested that the mower be serviced which might run between \$100 and \$200. A motion was made by Shirley and seconded by George to approve up to \$200 for the maintenance. Ray advised that the big tree that was approved to be taken down has been delayed due to the weather and funeral services near by.

Gary reported on several topics which included a Website update, the Cemetery expansion and development update, the approval and changes of the 2008 Rules and Regulations which will be put into the boxes at the cemetery as a hand out. He followed up on a security problem that was reported to the Sheriff's department concerning unauthorized gatherings. A list of the March 1st prices were approved and mailed to the appropriate companies.

Ray stated that the cost of our master plan from Grever and Ward at about \$12,000 was a very good investment. Carol offered kudos to Gary for all his efforts in working on the plan and every one gave a round of applause as a thank you to him.

George presented the financials of the funds we are currently invested in.

George made a motion to adjourn the annual meeting with a second by Eileen Hellems. John adjourned the meeting.

Next Annual Meeting – Wednesday, March 4th, 2009

Directors and Visitors Present:

Paul Macauley, Mary Ann David, Lucille Newman, Eileen Hellems, John Hatch, George Zornow, Melba Rupert, Margaret Hayes, Shirley Miller, Mark Wright, Ray and Carol Feasel, Phyllis McHargue, Gary and Linda Stockmaster, Hank Wallace.

Maplewood Cemetery Association

150 MIDDLE ROAD
HENRIETTA, NY 14467



Board Meeting

March 5, 2008

John Hatch, President, called the meeting to order.

Linda Stockmaster read the minutes of the November Quarterly meeting which were approved with a motion from Shirley and seconded by Lucille.

Melba presented the slate of directors as Gary Stockmaster for President, Shirley Miller as 1st Vice President and Mary Ann David as 2nd Vice President which was approved by a motion from Paul and seconded by Mark.

George reported on the finances with the attached report of the Mutual Fund performance for 2007. Growth last year was .3% and the PM was 2.1% with a total rate of 5.2%. Growth and income was down graded to a one star fund and we closed at -6.2%. George made four suggestions. The first one was to get out of the Growth and Income fund. Second that we convert the CD's coming due to the general fund that will go to the master plan expenses. The \$40,000 will be offset by transferring to a new PM Putnam account. Gary made a recommendation to put this into a money market to make some interest until it is needed. The third suggestion was to take the \$8,000 from PM savings account and convert it to the General as with the second suggestion. The last suggestion was to liquidate the remaining Growth and Income funds as needed for the master plan expenses. A motion was made to accept the report by Mary Ann and seconded by Melba. Paul and Ray suggested that the CD's be moved to a money market until they are needed.

Gary reported that the cemetery has a phone number that takes voice mail messages and Carol and Ray are the primary recipients and that it can be transferred to other if needed.

Gary reviewed the cost of an outdoor bulletin board which the NYS Board of Cemeteries has required that we post with a contact person and phone number. It was discussed as to where to mount it and in the shade on the west side of the shed was agreed upon. A motion by Ray to spend not more than \$400 and the bulletin board was seconded by Paul and approved.

Gary asked the directors for an approach to finance the master plan. Ray suggested \$50,000 be approved for a period of time with a small group of directors to meet when needed to approve expenditures. John asked for a sub committee to be designated. The sub committee will include, George Zornow, Gary Stockmaster, Ray Feasel, Phyllis McHargue and Devon VanVechten. Paul made the motion to accept the sub committee and it was seconded by Lucille and approved. Devon spoke with Rich LeFrois about assisting us with the flood plain and dirt fill which he was willing to talk about. He may be adding a second building to his property but will probably we to the south of the existing building which would provide us with the area behind the current building if they are willing to remove some dirt there to offset the elevating of our back section for flood control. George was asked what a good amount would be to spend before the entire board would need to meet and approve. He advised that currently \$35,000 was available. A motion was made by Mary Ann to approve expenditures up to \$35,000 until the June board meeting and was seconded by George and approved.

A spring walk through was decided to be held on Wednesday, May 14th at 6pm to review the monuments and do some straightening.

The meeting was adjourned with a motion from Paul and seconded by Shirley.

Next Meeting – Annual Meeting and Quarterly meeting on June 4th, 2008.

Directors and Visitors Present:

Paul Macauley, Mary Ann David, Lucille Newman, Eileen Hellems, John Hatch, George Zornow, Melba Rupert, Margaret Hayes, Shirley Miller, Mark Wright, Ray and Carol Feasel, Phyllis McHargue, Gary and Linda Stockmaster, Hank Wallace.

Maplewood Cemetery Association

150 MIDDLE ROAD
HENRIETTA, NY 14467



Board Meeting

June 4, 2008

Gary Stockmaster, President, called the meeting to order.

Phyllis read the minutes of the March Quarterly meeting which were approved with a motion from George and seconded by Lucille.

Treasurer's Report: Phyllis

The HSBC checking account totals from January 2008 through May 2008 are as follows:

Forwarded Dec. 31, 2007	\$27, 262.71
Total Receipts (+)	\$25,702.32
Total Expenses (-)	\$15,672.13
Forwarding Balance: 5/31/08	\$37,292.90

The Treasurer's Report was approved by Mary Ann and seconded by Melba.

Finance Report: George Zornow reported on the finances presenting a list of all Cemetery accounts, highlighting accounts necessary to transfer to maintain the \$35,000 approved funding for the initial development once all necessary permits are received.

Maplewood Asset Swap Proposal – June 2008:

- We have \$22,555 in the M&T Market Advantage account from cashing a Permanent Maintenance (PM) CD in April 08.
- We also have a \$20,356 General Fund CD at Key Bank which matures in 2011
- If we reclassify the 2011 CD as PM and transfer approximately \$2,200 from General Savings to PM Savings, the Market Advantage account can be converted to General Funds. The transfer amount will probably be less due to accrued interest (last statement 12/07) in the Key Bank CD.

Other Good News from M&T:

- They are willing to extend the 3-month "promotional" rate (3%) on our Market Advantage account by another 3 months if we bring them another similar deposit. Our Upstate Bank General Fund CD matures on June 10, 2008 and this would be a good place to put the proceeds with the rate locked in until 10/22/2008.
- After that, we can open an M&T brokerage money Markey account (currently 2.05%).

A motion for implementing George's Maplewood Asset Swap fund transfer proposal was made by Carol and seconded by Kim.

Superintendent's Report: Carol

- Addressed comments and a complaint about mowing and trimming. Most comments about the appearance of the cemetery remain positive. A complaint was phoned in to Carol. Carol mentioned that the intent is to stretch the time between mowings as much as practical. This conserves time and expense without significantly impacting the appearance of the Cemetery.
- A complaint was received just before the board meeting regarding some broken flowers and left over dirt at a grave adjacent to a recent burial. The grave garden was reviewed and minimal damage was found. Carol will contact the concerned people and offer to replace the flowers. It was noted that the Cemetery has frequent activities that are well managed, but could impact adjacent areas occasionally. The Cemetery Rules and Regulations also point out that *"The cemetery is not responsible for loss or damage to any of these items or plantings"*.
- The Spring Walk-Through was held on May 14th, 2008. Several issues were noted.

- Carol made a motion for up to \$1,000 to be spent on repairs for the monuments noted in the walk-through. Seconded by George.
- No further vandal/party incidents have been detected. The Monroe County Sheriffs are continuing their patrols of the Cemetery.

Sunshine Committee Report: Carol

- Flowers were sent from the Directors of Maplewood Cemetery by Carol, in memory of Mr. Ed Miller, founder of Miller's Funeral Home.

Grounds and Development Report: Gary

- The Civil Engineering firm, McMahon and LaRue, was hired to complete the engineering, mapping, and application for permits for the Middle Road drainage culvert and north road projects. Work commenced April 7, 2008 and the permit reviews and applications are being completed by the Monroe County Department of Transportation (MCDOT) and the Town of Henrietta.
- Once these permits are approved and issued by MCDOT, the Town of Henrietta will be able to issue the permit necessary for us to start receiving fill dirt to implement the Master Plan development.
- McMahon & LaRue also surveyed the FEMA Flood plain area for possible fill compensation requirements. The findings indicate that only 260 cu yds would be required for this compensation. It is possible that the Town of Henrietta may waive this compensation requirement considering the small area impacted.
- Gary was able to negotiate with MCDOT to reduce the permit fees and service deposit required for the requested permits to less than half of the listed fees. The drainage and north road projects will be combined as 1 permit, instead of 2. This allows for further fee reductions from MCDOT.
- The silt-fence will need to be repaired or replaced before we start receiving fill dirt.
- We will also have to start the DEC required Storm-water monitoring for run-off once 'land disturbance' and filling starts.
- We will need to start soliciting bids for the MCDOT projects and for having the trees and brush cleared from the Master Plan fill areas. These activities will constitute 'disturbing the land', as noted above.
- The cost of these projects is not yet known. If the cost exceeds the approved \$35,00, a request for more funding will have to be made and approved.
- Phyllis and her nephew Bill located, uncovered and raised the lot markers in Section F. This was a lot of work and is very helpful.
- The Cemetery Rules & Regulations brochure has been added to the Cemetery brochure containers at the north and south entrances.

Web and Database Report: Gary

- Phyllis and Linda updated the Cemetery records and database on May 28th. Gary updated the website with this new data on June 1st.
- The web-site continues getting positive comments, genealogy research requests, and request for grave sale information.
- Requests for photos of a few of the monuments have been received and processed. These are free services but a follow up discussion agreed that we could 'gratefully accept donations' if offered.
- The new Cemetery phone number has been posted on the web-site and listed in the Cemetery bulletin board (on the shed). Only a small number of calls have been received so far. (585-672-1020)

The meeting was adjourned with a motion and seconded.

Next Meeting –Quarterly meeting on November 5th, 2008.

Directors Present:

Mary Ann David, Lucille Newman, George Zornow, Melba Rupert, Margaret Hayes, Shirley Miller, Carol Feasel, Phyllis McHargue, Gary Stockmaster, Kim Mryglod.

Maplewood Cemetery Association

150 MIDDLE ROAD
HENRIETTA, NY 14467



Special Development Funding Board Meeting

August 14, 2008

Purpose:

- To review the current spending allocations and progress
- To review and approve the next development phase funding allocations

Gary Stockmaster, President, called the meeting to order.

Report on current progress: (Gary and Ray)

- The tree, stump, and brush clearing of the north and south sections has been completed
- The stripping and stacking of the existing topsoil in those north and south areas has been completed
- The north section drainage project along Middle Road has been completed
- The new north temporary construction access road has been completed
- Sufficient clean fill dirt has been received to complete the fill requirements for the north section. Villager Construction has provided an estimated 8,000 cubic yards of fill dirt from the Route 15A/MCC and Sperry High School projects. The fill dirt required approximately 700 truck loads to transport the fill dirt to the cemetery. The fill dirt, the dump trucks, the bulldozer for rough-grade leveling, and the road sweeper were all provided free of charge by A.J. Osborne of Villager Construction.
- Approximately 400 truck loads of top soil have been received for free from M.J. Dreher trucking. This top soil was supplied from the Sawgrass/Westfall Road project. This soil was added to the east section and provides an estimated 50 – 70% of the required 9,000 cubic yards of fill dirt.
- The DEC required Storm Water Prevention Plan (SWPP) inspections are occurring weekly. McMahon-LaRue Engineering is doing the inspections and reports for us. These SWPP reports will be required on a weekly basis until the fill dirt areas are stabilized by seeding or mulching. We will have to make sure these areas are stabilized in the next 1 – 2 months. A mailbox has been installed next to the shed to house the most recent SWPP report onsite, as required by the permit.
- Ray and Gary both noted that being onsite daily during these various projects was vital to coordinate project efforts, 'police' dumping of materials and trucking companies, as well as protect the interests of the cemetery. Inspection meetings with the Town of Henrietta usually occur twice a day. It was noted that the Town of Henrietta can and has stopped all development activities if all permit conditions are not being met, such as keeping Middle Road clean when dump trucks are entering and leaving the cemetery. Meetings with the Monroe County DOT inspector occur during projects involving Middle Road.

Request for additional development funding: (Gary)

The development sub-committee met at the cemetery on 8/12/2008 to discuss and determine the next development projects. Ray, John, George and Gary were in attendance and toured the current progress.

- A request was made for \$90,000 to include the following development projects this year:
 - o Drainage installation and road expansion across east section, (along the current back cemetery road). Options to add lateral drainage into the existing problem areas of the F-Section are being reviewed.
 - o Engineering expenses for location/position and elevation staking
 - o Continued SWPP inspections and reports
 - o Final level grading, top soil spreading and seeding of the north section
 - o Rough/near-final grading and seeding of the east section
 - o Drainage installation in the south section
 - o Rough level grading and seeding of south section
 - o Removal of the water distribution outlets across the back of the cemetery to accommodate the road expansion and drainage projects
 - o Installation of a water outlet near the shed to provide water for the monument foundation cement installation crews and general use. The installation of the water outlets across the back road will have to wait until the decisions and surveys are completed on the new section grave layouts.
- Motion made, seconded, and approved to fund up to an additional \$90,000 in development this year.

Finance Report: George Zornow reported on how to provide the approved \$90,000.

- George recommended that the Putnam Growth and Income fund be sold. The performance of this fund has been declining for some time and should be sold while we still can profit from it.
- A motion was made, seconded, and approved to sell the Putnam Growth and Income fund.
- The proceeds of the sale of that fund and the funds already in the general account will provide the required funding for this year.

Certificate of Appreciation: (Gary)

- A Certificate of Appreciation was proposed, approved and signed by the board for A.J. Osborne of Villager Construction.
“In recognition and gratitude of outstanding leadership, initiative, commitment, and contributions to the Maplewood Cemetery Expansion Project. These contributions will be valued by the Maplewood Cemetery Association and the community for years to come. “

The meeting was adjourned with a motion and seconded.

Next Meeting –Regular quarterly meeting on November 5th, 2008 at Ray and Carol's home (280 Ward Hill Rd.)

Directors Present:

Mary Ann David, Lucille Newman, George Zornow, Devon VanVechten, Melba Rupert, Shirley Miller, Ray and Carol Feasel, Paul Macauley, Phyllis McHargue, Gary Stockmaster.

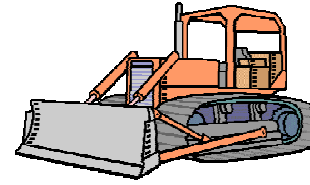
Maplewood Cemetery Association

150 MIDDLE ROAD
HENRIETTA, NY 14467



Board Meeting

November 5, 2008



Gary Stockmaster, President, called the meeting to order.

Movie: 2008 Expansion projects: Gary

Gary showed a movie of the 2008 expansion projects. After the movie, Gary expanded on the details of the projects and handed out maps and a project outline. Carol thanked Gary for all his hard work at the cemetery. He kept track of the entire project, what equipment was hourly and which were free, negotiated the contracts with the contractors and was able to get several things at no charge. We were able to obtain all the fill-dirt free, with most of it from Villager Construction. A.J. Osborne, who managed the project for Villager, went above and beyond in assisting us. We were able to save between \$30,000 and \$40,000 from the cost estimates of the Grever and Ward master plans by working with Villager. Gary was able to renegotiate the original \$8,000 estimate to seed the North area down to \$1,800 as one example. The project was active from the beginning of July until the end of September. Many bids were reviewed before choosing Villager as the main contractor. Certificates of Appreciation for their contributions to the 2008 expansion projects were handed out by Gary to Ray and Carol Feasel, Phyllis McHargue, George Zornow, Paul Macauley, John Hatch, Devon Van Vechten, Linda Stockmaster and Billy McHargue.

Secretary: Linda

The June 2008 quarterly meeting minutes were read by Linda. A motion to accept was made by John and seconded by George.

Treasurer's Report: Phyllis

Accounts: January 2008 through October 2008:

HSBC checking account		PM Deposits	
Forwarded Dec. 31, 2007	\$27,262.71	46 Interments @\$35.00 per	\$1,610.00
Total Receipts (+)	\$58,818.21	40 – 45 Lot Sales 10% to PM	\$2,962.50
Transfers to Checking (+)	\$84,315.00	Total:	\$4,572.50
Total Expenses (-)	(\$156,017.97)		
Forwarding Balance: 10/31/08:	\$14,377.95	Fourth Quarter Payroll	(\$5,000.00)
M&T Market Advantage		The mowing contracts paid:	
Balance: 10/31/2008	\$30,856.91	Mark	(\$5,936.50)
		Chris	(\$3,638.50)

The approved \$35,000 (June 2008) for the initial expansion projects was spent and almost all of the \$90,000 additionally approved (August 2008) amount will be spent this year, as planned. In the spring, we will have to review how much is available and which projects to fund for 2009 expansion. We may not be able to fund all of the projects next year.

A motion was made by Carol to accept the Treasurer's Report, and seconded by John.

Finance Report: George Zornow

George found some NY State Permanent Maintenance (PM) Restrictions for balances: "The principal or restricted balance" of PM investments "can not be expended". Meaning that when our PM Mutual funds have a market value less than our original investment, an offsetting balance within the General Fund must be maintained until the PM shortfall is eliminated. Currently, the short fall is about \$10,000 and could possibly increase to \$20,000. We have more than that in the General Fund assets, and should allow for a contingency amount of at least that much when planning for 2009. This may reduce the available funds for the 2009 expansion projects even further than the direct market decline impact on our PM and General funds. George will continue to monitor the funds and notify the board if conditions change significantly and require further action.

Balance Summaries: (statement dates vary)

Permanent Maintenance (PM)	\$175,978.86
Perpetual Care	\$ 3,989.83
General Fund	\$120,989.04

A motion to accept George's report was made by Ray and seconded by Paul.

Superintendent's Report: Carol

- We have received positive comments on how good the cemetery looks.
- Grave notifications of 'Rules & Regulation' violations were posted in September and a few complaints were received. One letter of complaint will be handled by Carol and a letter of complaint from Kathleen Centola will be responded to by Gary. While they express concern about the rules, the board agreed that we should enforce them throughout the entire section, without individual exceptions.
- Paul reported about the flower pots being stolen on some graves in the spring.
- Gary said that an exception for the eternal lights was made and they were not removed.

A motion to accept the report was made by Shirley and seconded by George.

Grounds and Development Report: Gary

- Most of the 2008 'Grounds and Development' report was covered in the opening movie and conversation that followed. Summary: The 2008 Expansion projects included 16 projects that were very productive and accomplished what we set out to do.
- For 2009, the remaining items to consider for development would be to
 - o Finish the East section: Fill, grade and seed the East Section which would need an additional 5 - 6,000 cubic yards of fill-dirt.
 - o Finish the East road: The expanded road in the East will either need a binder coat to raise the level to the old East road or a new surface for the entire 20 feet width of road.
 - o Create the South loop road by 'recycling' the millings currently in the back of the east section to the loop for the South area. We will need additional millings for the base to complete the entire south loop road.
 - o Survey and mark the lots in the North section
- Ray reported that he may go ahead and cut down the one tree that was approved earlier for \$600.
- Four lateral drains were added to the F-section for drainage so the spring snow-melt and rain water should no longer be a problem. These drains are connected to the overall East section drainage system installed this year.
- Devon was asked to see if our Town of Henrietta fill permit, that will expire on 12/31/08; could be extended one more year to complete the fill needed in the East section. He agreed to check into it.
- We could begin selling new graves in the new North section as early as next fall, if we needed to. This puts us ahead of schedule for grave availability, which continues to decrease in the F-section.

Web and Database Report: Gary

- Phyllis and Linda updated the Cemetery records and database on 10/14/2008.
- A motion was made by Ray and seconded by John to decommission the H19 through H27 lots since they conflict with the master plan development in the South area. These lots will be reassigned in the new South section in the future. Also, to add the 48 graves in the F section near the shed of which two graves have already been sold.

Nominating Committee

- Gary recommended that we think about creating 1 or more 'honorary' board member positions for those who do not regularly attend the meetings to make room for others who have expressed an interest in joining the board. Phyllis reported that in 1976, the by laws setup this ability and the first honorary member was Sam Zornow.
- Melba stated that Gordon Stone's daughter had expressed an interest in being on the board. Paul volunteered to step down but we agreed he is a very valuable part of our board and would not want to lose him.
- Nominations and any changes will be reviewed at the March 2009 meeting.

New Business

- Gary suggested that at our next meeting in March everyone should be thinking about naming the new sections (North, South and East) and come up with names for the various road sections. With this, road signs will need to be created. Maps were handed out to show the areas and roads.
- He also would like to have a Garden committee setup for working on the gardens with Linda.
- The projects for 2009 would include road work, east section finalization, survey work for the North, maintenance for the new sections, new plantings, signs and markers.
- The board wanted to thank Kim's mother, Joyce Collins, who provided 75 new crocus bulbs for the cemetery. Linda and Gary planted half of the bulbs in the Memorial Garden and the other half near the shed.
- Phyllis wanted to wave the amount of money she gets for her work. The board decided that she does so much, paying her is the least we can do to show our appreciation. Perhaps an increase in the payments should be considered at the next meeting since it has been the same for several years.
- Paul made a recommendation and motion that restaurant certificates should be given to Gary and Ray for all their time that they spent at the cemetery during the 2008 development projects. The motion was seconded by John and approved.
- George suggested that the original Articles of Incorporation should be displayed at the next meeting. Gary found them in the Monroe County records and they were dated 1896. They were needed to provide to M & T bank that we were who we said we were so we could get access to our funds.

The meeting was adjourned with a motion from George and seconded by Carol.

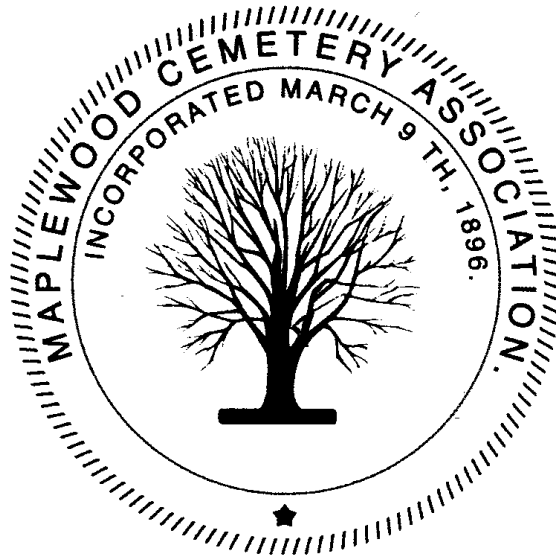
Next Meeting –Annual and Quarterly meetings on March 4th, 2009 at the Henrietta Town Hall.

Directors Present:

Mary Ann David, George Zornow , Melba Rupert, Margaret Hayes, Shirley Miller, Carol and Ray Feasel, Phyllis McHargue, Mark Wright, John Hatch, Paul Macauley, Devon Van Vechten, Linda and Gary Stockmaster.

Maplewood Cemetery Association Meetings

2009



Archive Created by Gary Stockmaster

Maplewood Cemetery Association

150 MIDDLE ROAD
HENRIETTA, NY 14467



112th Annual Meeting – Reviewing 2008

Held March 4, 2009 at the Henrietta Town Hall

Before the meeting Gary reviewed the information that was on display. The original book of incorporation and minutes from 1896 to 1949 have been digitized and placed on DVD. Gary displayed a list of all the directors and officers and how long they have served. Samples of the old meeting announcements were available and Gary read one from 1980 which encouraged board members to attend the meetings and be more involved. Some pictures of the 2008 Development projects were also on display.

President Gary Stockmaster called the 112th Annual Meeting to order.

The minutes of the last annual meeting of March 2008 were read by Linda Stockmaster. A motion was made by Paul to approve, seconded by Shirley and approved.

Treasurer's Report:

Phyllis McHargue read the treasurer's report. Ray made a motion to approve, seconded by Melba and approved. The summary is as follows:

General Accounts:		Account Summary:	
Forwarded Balance 12/31/2007	\$148,519.33	Permanent Maintenance Accounts	\$188,642.28
Receipts 2008	\$113,630.98	Trust Fund Accounts	\$4,370.00
Expenses 2008	\$179,617.69	General Accounts	\$82,532.62
Balance 12/31/08	\$82,532.62	Total	\$275,544.90

Finances: George presented the financials of the funds we are currently invested in.

A forecast for funds available for 2009 development projects will be discussed in the following Quarterly Board Meeting.

- Note that 2008 Cemetery Prices will remain the same for 2009 as 2008
- Gary had contacted Chester Butkiewicz, the Assistant Director the NYS Cemetery Board, and clarified that we did not have to compensate for our loss of value of our PM balance. We can wait to see if the markets will recover before any PM funds have to be sold.

Nominating: Melba Rupert read the list of directors whose terms are ending as Eileen Hellems, Kim Mryglod, Lucille Newman, Paul Macauley, and Warner Zornow.

Current # Board openings: 0 (By-Laws require min-12, max-15). More on this in the following Board meeting.

Superintendent's Report: Carol said that Chris would keep his price for mowing the same as last year. The new areas in the North and South could be mowed by her with the Scag. Phyllis will call to have the dumpster emptied to get ready for the removal of the wreaths which should be gone by March 15th.

The grounds committee:

- 2008 and 2009 Cemetery expansion and development updates
- Progress, expenses, and forecast for development
- Town Fill Permit received, good until 12/31/2009. Allows for East area as the 'final' fill area.
- DEC permit will also expire 12/31/09
- SWPP inspections to resume weekly schedule starting April or May at \$125 a week.
- Reminder: Holiday Wreaths should be removed by March 15th.
- Outdoor bulletin board on shed updated
- Cemetery Superintendent voice mail phone number posted on bulletin board
- The North area maybe ready for sale in the Fall 2009 or Spring of 2010.
- The bulletin board provides the information required by the NYS Cemetery Board.

Database and Website: Last Updated 10/13/2008. Next update will be in March or April.

New Business:

Open Discussion: Questions and comments were asked for.

Hank Wallace, who was the only public attendee, stated that he thought we have done an excellent job especially on the North area.

Some areas to work on will be to fix the berm on the ease side and complete the fill, add additional water distribution and pave roads.

Ray mentioned that the double wide road by the east section was a great help in the winter for snow removal and ease of traffic for funerals and visitors. The drainage systems are working very well since no standing water has been seen since it was installed.

George made a motion to adjourn the annual meeting with a second by Eileen. Gary adjourned the meeting.

Next Annual Meeting – Wednesday, March 3rd, 2010

Directors, Officers, and Visitors Present: Paul Macauley, Mary Ann David, Eileen Hellems, George Zornow , Melba Rupert, Margaret Hayes, Shirley Miller, Mark Wright, Ray and Carol Feasel, Phyllis McHargue, Eileen Hellems, Gary and Linda Stockmaster, Kim Mryglod, Devon VanVechten and Hank Wallace.

Maplewood Cemetery Association

150 MIDDLE ROAD
HENRIETTA, NY 14467



Quarterly Board Meeting

March 4, 2009

Gary Stockmaster, President, called the Directors meeting to order.

Linda Stockmaster read the minutes of the November 2008 Quarterly Board. Motion made by George to approve, seconded by Mary Ann, and approved.

Nominating Committee: Melba presented the slate of directors: Gary Stockmaster for President, Margaret Hayes as 1st Vice President and Mary Ann David as 2nd Vice President. Motion from Shirley to approve, seconded by Kim, and approved. To clarify, in November 2008 Gary was asked to stay on another year to assist with the development of the cemetery.

A motion to renew the 3-year terms of Eileen Hellems and Kim Mryglod was made by Ray, seconded by Shirley and approved.

Candidates were reviewed who have expressed interest in joining the board. They were Gordon Stone's daughter Sue, Hank Wallace, Mark Feasel, Linda Stockmaster and Devon mentioned he might have someone who would be interested. This opened a discussion of what positions might be open. Lucille Newman is in hospital and may not be able to make the meetings this year. We all wish her well. Paul Macauley would like to become an Honorary Director to open a director position. There was a motion to make the following directors honorary so that we can add additional directors to the board and acknowledge their requests or circumstances to be less active on the board. The Honorary Director position will be evaluated each year. The motion was made by Kim and seconded by Eileen to change Paul Macauley, Lucille Newman and Warner Zornow to the Honorary Director position. The Association By-Laws explain the Honorary Director position in Article III, Section 5. Kim nominated Linda to fill 1 of the 3 now open Director positions for a 3-year term. Eileen seconded it and it was approved.

Sunshine Committee: Carol was requested to send flowers to Lucille in the hospital.

Treasurer's Report: Phyllis had no additional updates from the annual meeting report.

Finance Report: George reported on the finances with the attached report of the Mutual Fund performance for 2008. Growth last year for the General Fund was -24.4% and the PM was -20.6%.

Superintendent's Report: Carol will handle the mowing of the new areas in the North and South with the Scagg mower for the cost of gas. Others volunteered to help Carol. These areas will have to be rolled before mowing should begin.

Grounds – Development Report: Gary asked the directors for 2009 development funding: The 1st round of funding: Gary suggested that some available money be approved now with a small group of directors to meet when needed to approve expenditures. The development sub-committee includes, George Zornow, Gary Stockmaster, Ray Feasel, Phyllis McHargue, John Hatch, and Devon VanVechten.

George advised that currently \$30,000 was available. A motion was made by George to approve expenditures up to \$30,000 until the June board quarterly meeting, seconded by Melba and approved. The 2nd round of funding should be reviewed at the June quarterly board meeting.

Villager may be ready with fill dirt in early April to begin filling the East section. Villager will take care of filling in the low spots where settling has occurred in the north section.

New Business (continued from Nov. 5, 2008 meeting)

- Gary created a new 'Garden' Committee, as a Grounds sub-committee and appointed Linda as head with Paul, Carol and Mary Ann volunteering as members. There will be a need for several new gardens as the new sections are developed. We may scale back on the initial plan this year. One consideration is funding, the second is the lack of the new equipment to assist in the garden development.
- Carol suggested that new sign be added to the front of the new berm on the North section. She knew of a company in Geneva that did some wooden signs. Gary has a sample layout and asked Devon to see if he could find out who does the signs for the Town of Henrietta.
- Ray wanted to increase the priority for the road in the south section to make a place that would be easier to dump the 'diggins', especially in the winter time.

- Expansion 2009 potential projects: plan to review with the development sub-committee before the June 2009 quarterly board meeting
 - o Topics include:
 - Roads, including the south loop
 - Water distribution
 - South and East fences (may use boulders for a border)
 - East section completion
 - Surveying north section (lay out and markers)
 - New/expanded shed
 - Additional equipment for operations
 - New plantings, trees, shrubs, and flowers.
 - New signs and markers

The By-Laws were handed out and briefly reviewed. Please review and comment at the June meeting.

It was decided not to have a spring walk through but Carol would convey any items that might need repair as she discovers them.

The meeting was adjourned with a motion from Shirley and seconded by George.

Next Meeting – Quarterly Board meeting on June 3rd, 2009.

Directors and Officers Present:

Paul Macauley, Mary Ann David, Eileen Hellems, George Zornow, Melba Rupert, Margaret Hayes, Shirley Miller, Eileen Hellems, Mark Wright, Ray and Carol Feasel, Phyllis McHargue, Gary and Linda Stockmaster, Kim Mryglod, Devon VanVechten.

Finance Reports:

Maplewood Mutual Fund Performance - 2008

Permanent Maintenance & Perpetual Care

Fund	EO2007	EO2008	Change	%chg	Notes
BBB8/-3666 Govt Inc Bond	\$47,348	\$43,005	(\$4,343)	-9.2%	PM (divs to Gen Fund)
-2137 Equity Income	41,394	27,844	(13,550)	-32.7%	PM (divs to Gen Fund)
BBB3/-2603 Equity Income	3,122	2,100	(1,022)	-32.7%	PC (divs to Gen Fund)
Total PM	91,864	72,949	(18,915)	-20.6%	

General Fund

Fund	EO2007	EO2008	Change	%chg	Notes
BBBC/-3205 GeoPut Blend	\$46,436	\$27,721	(\$18,715)	-40.3%	
BBBE/-8608 Grwth&Income	74,370	62,389	(11,981)	-16.1%	Sold Aug, 2008
BBC4/-9749 Equity Income	17,889	14,692	(3,197)	-17.9%	*Receives Div Xfrs from PM & PC Funds
Subtotal GF - amt withdrawn	138,695 0	104,802 62,389	(33,893)	-24.4%	Withdrawn Aug, 2008
Total Gen Fund	138,695	42,413			

Total Mut Funds 230,559 115,362

Maplewood Balances - Mar 2009 Meeting

Permanent Maintenance

Account	As of	Balance	Exp/Available	Note
M&T Bank Savings-1707	12/31/08	13,351.16		0.80%
Putnam-3666(BBB8) Govt Income Bond	12/31/08	43,005.40		
Putnam-2137 Equity Income	12/31/08	27,844.20		
Cey Bank CD-1092	12/31/08	22,283.79	01/2010	3.55%
Cey Bank CD-5702	12/31/08	21,253.15	01/2011	4.305%
Cey Bank CD-8355	12/31/08	22,151.41	01/2012	3.90%
Cey Bank CD-8356	12/31/08	20,231.48	08/2013	
Total Permanent Maintenance		170,120.59		

Perpetual Care

M&T Bank Savings-2236	12/31/08	1,379.00		0.25%
Putnam-2603(BBB3) Equity Income	12/31/08	2,100.18		
Total Perpetual Care		3,479.18		

General Fund

M&T Bank Savings-1699	12/31/08	4,028.59		1.14% variable
Putnam-3205(BBBC) Geo Putnam Fund	12/31/08	27,721.35		
Putnam-9749(BBC4) Equity Income	12/31/08	14,692.67		
Putnam-8608(BBBE) Growth & Income	08/26/08	0	2008 →	\$62,389 to Development Proj
Key Bank CD-1351	12/31/08	18,859.12	08/2009	1.15%
M&T Bank Market Adv for Business [proceeds from KeyBk CD-1934, Upstate CD-0417]	12/31/08	16,576.96		1.00%
HSBC Checking Account	12/31/08	17,011.43		
Total General Fund		98,890.12		

Maplewood Cemetery Association

150 MIDDLE ROAD
HENRIETTA, NY 14467



Quarterly Board Meeting

June 3, 2009

Gary Stockmaster, President, called the Directors meeting to order.

The group acknowledged that the picnic prior to the meeting was a great idea.

Gary reviewed the audit for 2007 and 2008 that was conducted on March 25, 2009. Every receipt was reviewed and it took over five hours to complete. One issue of a cut off date was addressed to avoid overlapping years, statements and policies. It was recommended to use a cut off date which will be the HSBC statement date in December. Quick Books is now shadowing what Phyllis does in her books. The PM percentage change was challenged by the auditor who thought we needed approval to change it and Gary challenged the auditor's position with the NYS Cemetery Board and won. Over \$6,300 was moved out of the general fund into PM as required by the auditor and then moved back again after the reversal. The assistant Director from NYS Cemetery Board corrected the auditor and requested we make it align with the calendar year 2008.

We have a new HSBC debit card which has made some changes to the way Phyllis tracks expenses. Gary now has access to the banking records online with HSBC at no charge and M&T with a monthly fee. We will close the year on 12/8/09 to coincide with their statement cut off date. Gary also established internet access to the Putnam funds which George now has also.

Secretary's Report: Linda Stockmaster read the minutes of the March 2009 Quarterly Board. A motion was made by Carol to approve, seconded by John, and approved by all.

Treasurer's Report: Phyllis McHargue provided the following report which George made a motion to approve and seconded by Ray which was approved.

HSBC Checking Account – 529 000 768 January 1, 2009 through May 9th

Balance Forward 12/31/08	\$17,011.43	
Receipts	\$13,591.18 +	
Expenses: Checks	\$18,040.51	
Debit Card	\$ 253.73	
Total Expenses	\$18,294.24 -	
Checking Account Balance	\$12,308.37	

Gary advised that all transactions are now in Quick Books and he is working with Phyllis to maintain the same accounting records that she does as a backup which is similar to what we do with the database lot tracking.

Finance Report: George Zornow reported that the finances have had a decent come back. He has internet access to the funds and can report the current position of the fund now instead of waiting for a monthly statement.

Permanent Maintenance

Account	As of	Balance	Exp/Avail	Note
M&T Bank Savings-1707	5/2009	\$ 12,310.56		0.800%
Putnam-3666(BBB) Govt. Income Bond	6/02/09	\$ 47,948.55		+ 4,943
Putnam-2137 Equity Income	6/02/09	\$ 29,606.82		+ 1,762
Key Bank CD-1092	12/31/08	\$ 22,283.79	01/2010	3.550%
Key Bank CD-5702	12/31/08	\$ 21,253.15	01/2011	4.305%
Key Bank CD-8355	12/31/08	\$ 22,151.41	01/2012	3.900%
Key Bank CD-8356	12/31/08	\$ 20,231.48	08/2013	

Total Permanent Maintenance **\$175,785.76**

Perpetual Care

M&T Bank Savings-2236	5/1/09	\$ 1,370.85	0.250%
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Putnam-2603(BBB3) Equity Income	6/2/09	\$ 2,233.13		+ 133
Total Perpetual Care		\$ 3,603.98		
General Fund				
M&T Bank Savings-1699	5/1/09	\$ 8,392.42		1.140%
Putnam-3205(BBBC) Geo Putnam fund	6/2/09	\$ 30,771.40		+ 3,050
Putname-9749(BBC4) Equity Income	6/2/09	\$ 16,955.09		+ 2,263
Key Bank CD-1351	12/31/08	\$ 18,859.12	08/2009	1.150%
M&T Bank Market Adv for Business	5/1/09	\$ 16,590.54		1.000%
HSBC Checking Account	5/1/09	\$ 12,308.37		
Total General Fund		\$103,876.94		

Superintendent's Report: Carol has mowed the new North area three times at about 4" in height. The grass is growing nicely. She will mow the South area later. We need more rain and warm weather for the grass to fill in. The mowing of the other sections has started.

Due to the Brandt problem of who has permission to bury in a grave, we need to get permissions in writing to make sure we have a letter to cover any changes we are requested to make. Phyllis keeps a file of the permission letters.

Grounds – Development Report: Ray had nine trees pruned to remove low limbs and remove any possible widow makers. One tree was broken by the wind and was trimmed back.

Villager starting in May and filled the east area with about 200 truck loads a day. Some were wondering if we have too much dirt. We are officially finished with the fill for the east except on the ends that need to be smoothed out. The east was seeded and fertilized and the South was over seeded since it had a late start last year and is still not fully covered. Gary will try to get the DEC to accept the slope with boulders on the back side of the East section as a deterrent to encroaching on the wetlands instead of a fence that they requested. If no fence is required, he will terminate the permit in the fall as planned.

The next projects are irrigation/spigots and road paving. Three bids are being requested to pave the North, East and South roads. One bidder is Villager. We have created an area for the extra dirt from the digging of graves. A maintenance road of millings and a ramp were added out into this area to make it easier to dump the dirt. Villager donated all the millings in this area.

Water distribution should go in before the roads are paved. Gary and Ray took a field trip to see other cemeteries and what they used for water distribution. West Side and Pittsford were included.

A discussion was had about the layout of the new North area. Ray suggested that others look at the West Side Cemetery as a design that does not work or show well. There are too many planting which would require too much maintenance. We need to consider the new section for ease of grave digging, maintenance and aesthetics. The cell approach was agreed upon but what to put between the monuments was not decided.

Regarding rules and regulations of solar light, pinwheels, Gary has started tagging violations. He included a Spring cleanup letter for DeRoller's pinwheels and one other banner in the B section. A letter was read from Christine Brown concerning the tagging of a flag she places on her daughter's grave. Carol will respond to her.

Gardening Committee: Linda reported that nothing has been done since the areas are not fully developed and funds will not be allowed until the necessary development projects are handled. Kim's mother Joyce Collins donated some Lilies which were replanted behind the current water source. This would be the area for a nursery to stage plants in the future.

Nominating Committee: Melba presented Susan Barnes as a possible new Director who is Gordon Stone's daughter. Melba motioned to accept Susan as a new director, Ray seconded it and all were in favor. Melba will provide Gary with the address and phone number to add to the list of Directors. We still have one open position, but have more than our required minimum number of directors.

Sunshine Committee: Carol reported that Lucille is out of the hospital and at home. She was happy to have been moved to the honorary position for now.

Web: Gary will renew the hosting license for about \$60 for the year. Do not be surprised if the site goes dark since they company can not seem to get its payments straight. We pay each year but extra efforts are needed to get them to acknowledge we have paid.

New Business

Gary reviewed the Grever and Ward proposals for the North area. It is estimated to have 900 graves. The 'toe to toe' or cell concept was reviewed. The current proposal is for \$3,900 which would include a map with the concepts of where to place the graves. It was agreed that all we need is a very simple toe to toe placement map. Gary will try to get them to reduce their amount. The other proposal for planting suggestions was declined. The preliminary plan will take 8 to 12 weeks. The map is needed to have the graves surveyed. A motion was made by John to have a basic toe to toe lot map created, seconded by Eileen and all approved.

In regards to paving, Villager gave a ball park estimate of \$30K for paving the roads. The East section should at least be done so Gary asked for approval of another \$25 to \$30K for the development. A motion to approve an additional \$30k to go with the current approved \$30K was made by George and seconded by Kim and approved. A motion was made by Mary Ann and seconded by John to have George sell the George Putnam account when needed.

Gary requested to consolidate banks to HSBC so a motion to move the M&T Bank accounts to HSBC was made by Ray and seconded by John with all approving. This should reduce bank fees incurred and possibly increase our savings account interest rates.

From the audit, it was suggested that we include verbiage for a policy to allow certain number and types of burials in one grave. An executive committee was created by Gary consisting of Carol, Kim and Phyllis to review the verbiage and requirements. This committee will also review the change in rates as mentioned by the auditor to possibly increase interment fees. Gary will setup the time and place for the meeting.

The meeting was adjourned with a motion from John and seconded by George.

Next Meeting – Quarterly Board meeting on November 4th, 2009.

Directors and Officers Present:

Paul Macauley, Mary Ann David, Eileen Hellems, George Zornow, Melba Rupert, Shirley Miller, Ray and Carol Feasel, Phyllis McHargue, Gary and Linda Stockmaster, Kim Mryglod, John Hatch.

Maplewood Cemetery Association

150 MIDDLE ROAD
HENRIETTA, NY 14467



Quarterly Board Meeting

November 4, 2009

Gary Stockmaster, President, called the Directors meeting to order.

Secretary's Report: Linda Stockmaster read the minutes of the June 2009 Quarterly Board meeting. A motion was made by Shirley to approve, seconded by Melba and approved by all.

Treasurer's Report: Phyllis provided the following. A motion was made by George to approve, seconded by Ray and approved by all.

HSBC Checking Account – 529 000 768 January 1, 2009 through October 8, 2009

Balance Forward 12/31/08	\$ 17,011.43	
Receipts	\$ 109,001.10 +	
Expenses: Checks	\$	
Debit Card	\$	
Total Expenses	\$ 101,734.74 -	
Checking Account Balance	\$ 24,277.79	

Note: All M&T accounts have been closed and funds transferred to HSBC, as approved in June.

Finance Report: George Zornow reported the following:

Permanent Maintenance

Account	As of	Balance	Exp/Av	Note
HSBC Bank Savings-3104	9/30/09	14,475.67		
Putnam-I7-9749 Govt Inc Bond	10/30/09	52,079.61		+4131
Putnam-2137 Equity Income	10/30/09	32,825.50		+3218
Key Bank CD-1092	12/31/08	22,283.79	01/2010	3.55%
Key Bank CD-5702	12/31/08	21,253.15	01/2011	4.305%
Key Bank CD-8355	12/31/08	22,579.22	01/2012	3.90%
Key Bank CD-8356	12/31/08	20,231.48	08/2013	

Total Permanent Maintenance 185,728.42 vs. 175,785 in June

Perpetual Cure

HSBC Bank Savings-3198	09/30/09	1,386.42
Putnam-2603(BBB3) Equity Income	10/30/09	2,475.90

Total Perpetual Care 3,862.32 vs. 3,603 in June

General Fund

HSBC Bank Savings-3007	09/30/09	42,009.59	
Putnam-3205(BBBC) Geo P Fund	08104/09	0	Redeemed = \$32,250
Putnam-9749(BBC4) Equity Income	10/30/09	1,809.39	8/4/09 W/D = \$18,000
Key Bank CD-1351	08/2009	0	Redeemed = \$19,136
M& T Market Advantage	07/2009	0	\$16,590 to HSBC Savings-3007
HSBC Checking Account	09/30/09	24,277.79	

Total General Fund 68,096.77 vs. 103,876 in June

The Key Bank CD that is due in January will be renewed.

Superintendent's Report: Ray gave an update. The mowing might be done but since Mark is mulching leaves this should be paid as a mowing. The pump has been turned off and Ray will drain the system for the winter. The garbage will be turned off after the Pumpkins are disposed of.

Grounds – Development Report: The 2009 development projects are complete and just under budget. The development finance report shows \$58,808.23 or 98% of the approved \$60,000 budget. (as of 10/8/2009). This includes

all 2009 development related expenses except the upcoming bill from McMahon & LaRue for the final DEC Notice of Termination inspection and report.

The paving of the new north and expanded east roads is complete. The new water hydrants/spigots were installed along the east road. The service road was donated by Villager to assist us in dumping the dirt from the digging of graves and the apron at the new North road entrance was also donated which was a savings of \$3,000. Once the apron was installed, Monroe County DOT returned our \$1,000 deposit. The new 'dumpster pad' was installed near the shed. The official DEC Notice of Termination has been approved. This ends the SPES/SWPPP required erosion control measures and inspections. Gary is trying to get the DEC to accept the slope with boulders on the back side of the East section as a deterrent to encroaching on the wetlands instead of a fence that they requested.

Grever & Ward has completed the North Section plan. This plan includes the revisions we approved in July. A map of the plan was passed around for all to see. Grever and Ward provided a proposal to layout the graves in the North section of \$5200 and the markers would be \$2200.

Ray would like to include a new shed in next year's development plan. Ray discussed the snow clearing charge which will need to be considered as a part of the cost of a grave since the Board of Cemeteries stated that we can not add a flat charge to winter burials. We are charged from \$50-\$100 for snow clearing to the grave when the grave is dug. Ray also advised that there is a new type of monument that may come up. It is a bench with the ability to add cremations in the pedestals.

Gardening Committee: Linda reported that new plants have been added to the north section berm. New gardens have been created next to the new dumpster pad, the north road tree and near the intersection by the shed. Kim's mother Joyce Collins donated 2 new hybrid lilies (Zetter Red and Orchid Ice) which were planted in the Memorial garden. Someone has planted four tall plants in the Memorial Garden. Paul suggested that we plant some Blue Spruce trees in the north section since they have shallow root systems and will provide green foliage all year.

Nominating Committee: Eileen Hellems wrote a note to Phyllis that would like to be removed from the board. Hank Wallace was discussed as a possible new member. Alex Bousdas had said she might be interested in joining.

Sunshine Committee: Linda and Gary took a helium balloon to Carol who had knee surgery instead of sending flowers.

Web: Gary reported that the website has been busy, receiving almost 5,400 visitors since it was started.

Executive Committee Meeting: Gary called an Executive Committee meeting held on 6/17/2009 to review 2 topics. The meeting was attended by Carol Feasel, Linda Stockmaster, and Phyllis McHargue.

The 1st topic dealt with the NYS Cemetery Board auditor recommendation that we create a 'standard grave configuration policy' to protect us from unwanted challenges to grave allocations and layouts. The result was the 3 'standard' configurations and the option for a variance in special cases now included in the revised 'Rules & Regulations'. These additions were submitted to and approved by the NYS Cemetery Board.

The 2nd topic reviewed and revised the cemetery rates and charges. The cemetery rates and charges have remained unchanged for approximately 2 years. The NYS Cemetery Board auditor indicated that our interment fees were at the lower end of the comparable cemeteries and that we should consider raising them. The proposed rate changes were submitted to and approved by the NYS Cemetery Board.

New Business

Phyllis asked for more brochures to be printed. A motion was made by George to spend up to \$1500 and seconded by Linda. She will look at estimates from Kinko's and maybe Tucker Printing. It was mentioned that the Dan Dixon's house that is adjacent to the South side of the cemetery may be up for sale as he is building a new house near to Ray. If we could acquire it, this would give us City water and a good size garage. The cemetery 'wish list' and comments form was handed out to all attending board members and needs to be completed by the end of the meeting. The intent is to provide a forum for ideas, suggestions, and issues in an anonymous way.

The 2010 development projects and budget request will be on the next quarterly board meeting agenda.

The meeting was adjourned with a motion from Melba and seconded by George.

Next Meeting – Annual and Quarterly Board meeting on March 3rd, 2010.

Directors and Officers Present:

Paul Macauley, George Zornow, Melba Rupert, Shirley Miller, Margaret Hayes, Ray Feasel, Phyllis McHargue, Gary and Linda Stockmaster.

Post-meeting update: We received approval from the DEC to use the boulders instead of a fence the day after this board meeting.