

Maplewood Cemetery Association

150 MIDDLE ROAD
HENRIETTA, NY 14467



DIRECTORS QUARTERLY MEETING

June 6, 2007

John Hatch, President, called the meeting to order at 7pm.

Linda Stockmaster read the minutes of the March Annual and Quarterly meetings. Minutes were approved with a motion from John Hatch and seconded by Shirley Miller.

Phyllis McHargue read the Treasurer's Report of HSBC Checking Account from January 1, 2007 to May 31st 2007 as follows:

Forwarded 12/31/06	\$ 12,582.51
Receipts	\$ 14,860.19 +
Transfer from M & T	
General Savings Account	\$ 20,000.00 +
Expenses	\$ <u>19,133.99</u> -
Balance as of 5/31/07 =	\$ <u>28,308.71</u>

There was an audit and they found \$91.33 was taken out twice. In March, a transfer of \$20,000 was moved to the checking account from our general savings account. The treasure's report was accepted by a motion from Paul McCauley and seconded by George Zornow.

Carol reported that the mowing has started and the cemetery is looking very good.

George gave an update to our investments that we are up 1% in the first quarter for all accounts which is about \$232,000.

Ray reported that the tree that was approved for removal was not taken down due to the weather. He has been filling holes in section A and re-seeding them. Due to the hot weather the grass has not shown up yet. Gary did a great job of cleaning up the garbage that was found near the north end which filled the dumpster.

Paul advised that he and Linda would be working on the Memorial Garden. He will trim hedges and mulch and raise some of the pavers. Linda will cleanup the leaves and plant some daisies from the field.

Gary updated everyone on the master plan progress that has occurred since the March meeting. Grever & Ward had to change our master plan due to the DEC changes. Pink tags designating wetlands were placed in new areas and a new survey was made of the flags. Grever & Ward integrated the new wetlands onto their existing map. A map was on display in the dinning room for everyone to see the preliminary areas of development.

Gary and Ray meet with the DEC with Don and Dave Ward. The biologist Scott Jones, Tom Haley and Karris Manning of the DEC were present. Don Ward presented a good case as to the social purpose that the cemetery serves and that we are the only active cemetery in Henrietta. Ray said Don made a key point that we need the ability to sell graves and that we are run by volunteers. For the DEC to give us a permit, they would need information as to how long the developed land would last. At our current rates, this should last about 75 years. Grever and Ward will draw up the permits and the cost estimate will be between \$1,200 and \$1,500. Gary and Ray requested that they go ahead with the permits. They might be ready in about two weeks. Grever & Ward will be very close to the Master plan at that time. If we divert the water run off of Middle road and create a new area for wetland then the DEC might allow us to use the area in the North end that currently has wetlands. Carol asked if the master plan would have detailed estimates for the development of the areas. Gary advised that each area designated as Areas A, B and C would come with the necessary tasks to develop each one. Items such as drainage, roads, etc would have a cost estimate based to develop at today's dollars. George asked if the permit will get rid of some of the setbacks and remove the wetland by the shed by going over toward Nancy's barn area and the answer was yes. We have a verbal answer which needs to be put into the permit that Grever and Ward are putting together. The DEC will take a few weeks to approve and then the Army Corp of Engineers may take up to a year. We can go ahead once we have the permits approved from the DEC and get the necessary permits from

the town of Henrietta. According to Tom Haley of the DEC if we get any offers for fill dirt we can still use the areas not designated as wetlands but we can not stock pile the dirt with the intent to fill areas that are now considered wetlands. We received a call from AJ Osborne from Keeler Construction and he said that he has dirt for us. Gary called Grever & Ward who has sent him to us and he found out that the DEC had sent him to Grever & Ward. He has 5,500 yards of dirt and will assist us with the permits from the DEC. Scott Jones unofficially told him we can accept the dirt assuming our permits will be approved. Gary, Ray, Paul and Linda met AJ at the cemetery today and discussed a proposal from AJ for fill dirt. A contract of items was reviewed that AJ was proposing and some modifications were made by the board so that Gary could review them with AJ. We would need a letter of intent from the DEC that we can move forward before our permits are approved. The dirt could come as early as July 4th and last as late as 2008. Gary suggested that we post signs as to no dumping allowed or no trespassing in case anyone else wants to begin using our area as a dumping spot. Keeler will recommend burying some bushes and trees under 6" but we are responsible for removing any tree larger than that. Ray suggested that we may want to have some company use a hydro ax to clear the land first or a bush hog to mulch it. We should be ok with the Pike fill since we added 4 feet and will need to add another 3 feet so when a grave is dug down 4 feet the bush will not be an issue. The amount of fill will need to be considered since the brush needs to be below the 4 feet that is needed to dig a grave.

Phyllis thought the south end should be filled first since it is an approved area. The diversion of the Middle road drainage needs to be put in before the fill occurs at the North end.

AJ will assist us in getting the permits from the Town to fill. Kim thought we should move forward with the North end since Nancy's Barn is being sold and this would allow us to develop before someone new takes the land.

Once the permits from the DEC are approved, Grever & Ward will include this in the Master Plan at no additional charge.

For the drainage pipes needed in the South end, AJ recommended that they should be put in after the fill to reduce any possibility of damaging the pipes. A recommendation was made to ask AJ if he would be interested in doing the water diversion on the North end or if he could recommend someone.

Gary provided a report on an interim board meeting with John, Ray, Paul, Carol, Phyllis and Linda to fill out a survey from the NY State Board of Cemeteries concerning what our capacity was to handle a possible pandemic. Our reply to most the questions was that we do not have the equipment, land or finances to handle a catastrophe.

The meeting was adjourned with a motion by Paul and seconded by George.

Next Meeting – Wednesday, November 7th, 2007

Directors and Visitors Present:

John Hatch, Paul Macauley, Mary Ann David, George Zornow , Margaret Hayes, Eileen Hellems, Lucille Newman, Shirley Miller, Kim Mrygold, Ray and Carol Feasel, Phyllis McHargue, Gary and Linda Stockmaster.