

Maplewood Cemetery Association

150 MIDDLE ROAD
HENRIETTA, NY 14467



DIRECTORS QUARTERLY MEETING

June 7, 2006

Paul Macauley, President, called the meeting to order at 7pm.

Linda Stockmaster who is assisting the secretary Phyllis McHargue read the minutes of the March quarterly meeting. Minutes were approved with a motion from George Zornow and seconded by Carol Feasel. Phyllis McHargue read the Treasurers Report of HSBC Checking Account from January 1st to May 31, 2006 as follows:

Forwarded 1/1/06		\$ 9,546.31
Receipts	+	\$ 14,515.34
Expenses	-	<u>\$ 9,779.73</u>
Balance as of 5/31/06	=	<u>\$ 14,281.92</u>

Superintendent Carol Feasel reported that trash pickup and lawn mowing is going well and the cemetery looks awesome. She reported a wall in the A section that has several stones on it needs to be looked at by Larry Rath before they fall over. There is also a monument that is flat on the ground which seems to be rising up and the mower is catching it. A suggestion to add a concrete frame or something to keep the monument from moving so that the mower can go over the top of it without hitting it was proposed. Phyllis agreed and that there are two monuments that lay on the ground in the A section that should be looked at. Carol will ask Larry for his recommendations. Phyllis also suggested leveling the ground around it.

A walk through of the cemetery occurred on Thursday, May 18th by several committee members.

Grounds Report was given by Ray Feasel. Additional dirt continues to come in to fill in the new area at the east end and there maybe 2,000 more yards coming. Pike Construction has not stopped and is committed to leveling and completing the filling in of the additional dirt. Paul Macauley reported that he and Ray had planted the new Red Maple tree by the shed.

Ray and Gary Stockmaster both researched a company called Grever & Ward Inc. to assist in the design of the new section. They are a professional cemetery planning group. Ray came by their name from the Grove Place cemetery and Gary from looking on the web. Ray has heard that they are pricey. We agreed that an estimate should be obtained to determine if we should move forward with them to design the new area.

Paul Macauley reported that he has groomed, mulched and trimmed the Memorial Garden. Another flower planting should happen later. Some of the pavers are sinking and he will take care of them. Carol wanted to recognize all the hard work that Paul has put in by suggesting some sort of gift certificate but Paul declined.

Gary Stockmaster reported about some problems with our website. Henrietta Historical Society is behind in their payments so he made a suggestion to pay for our own site which would be \$60 for the year. This would allow us to have a website address of MaplewoodCemetery.org. Ray made a motion to proceed and it was seconded by George Zornow.

Gary reported on the "Clone Phyllis" campaign and it was going well. He has converted several documents into electronic PC documents and has standardized the formats. Documents list the contents of Phyllis' file cabinets, a list of contact, etc. A discussion was had about the method that is used to determine who updates the rules and regulations and Carol said it is done when needed by the directors. Gary added a copy of the New York State rules for not for profit cemeteries to our documentation. He has copies of the rule and regulations covering planting and graves specifications which can be handed out. Rules for the treasurer were given to Phyllis by George and Gary also added them to the documentation from the web. Gary has a job description from 1982 for the superintendent and created one for sales. He suggested that the other jobs should have a similar document.

Carol reported that the shrubs by the Murray grave stone have been removed after 2 years of trying. Paul suggested that we be consistent and there are two grave within 50' of Murray's that have similar violations. While

Carol receives compliments on the cemetery she had a complaint on the grass that is thrown up onto the grave stones. The mower will clog if the grass deflector is down.

Paul reviewed the following committees and the results were to stay with what we have.

Grounds:	Ray Feasel and Paul Macauley
Audit:	Shirley Miller, Mary Ann David and George Zornow
Nominating:	Melba Rupert and Mary Ann David
Executive Committee:	All selected officers
Sunshine:	Carol Feasel

A lively discussion was had by all concerning the special flower care fund. Ron Symonds has retired and will no longer be doing it. Flowers have been added for each Memorial Day for 3 families which is about 7 graves. Phyllis had a list of which ones need to be done. Because we are to only use the interest to do this, several wondered if this should continue. Ron would put a fresh cut flower spray on the graves. Kim Mryglod suggested we plant perennials that would bloom by Memorial Day. Linda will look into perennial plants and make suggestion. Someone suggested "primrose" or "Lily of the Valley". Linda will also resume the responsibility for putting flowers on these graves. Shirley made the motion to discontinue accepting money for this purpose and Ray seconded it. A motion to add it to the rules and regulations was made by Shirley and George seconded.

Phyllis suggested that we get the abstract for the new area. She would also like to see trees planted on the south side to hide the new neighboring building. Ray thought this was too early and the area needs to be graded first.

George Zornow reported that our four funds were maintaining their Morning Star rating. A full report will be given at the next meeting.

Paul asked if there were any new business.

Carol announced Phyllis's recognition of the Antoinette Brown Blackwell Award. The award is given to a Henrietta woman who embodies the spirit of it's namesake. It was seen on the sign out front of the American Legion's Post.

Gary provided some factoids about the cemetery. Potential for 27,000 graves. 11,000 graves/acre. At 75% sold or 20,400 graves, the cemetery is worth \$10,000 million at \$500 a grave which would be \$435,000 per acre. Ray said a property south of us went for \$500 - \$600,000 an acre. We bought the last property for \$25,000 an acre.

Gary recommended an award be given to Ray for all his hard work in obtaining the additional dirt. Ray also declined to receive anything. Discussion about recognition of Ray, Paul and Pike Construction was also declined.

Carol suggested we have the drainage reviewed for the back area before any development since it is considered wet lands.

A question was asked about how many graves are sold and what remains. Gary provided the following:

Section	Graves	Sold %
A	1314	62%
B	603	77%
C	600	99%
D	827	96%
F	1600	81%
H	209	59%

The cemetery is 82% sold and only about 300 graves are available for sale.

Meeting was adjourned with a motion by Carol and seconded by George.

Next Meeting – Wednesday, November 1, 2006

Directors and Visitors Present:

Paul Macauley, Shirley Miller, Kim Mrygold, Melba Rupert, Ray and Carol Feasel, Mary Ann David, George Zornow, Phyllis McHargue, Margaret Hayes, Gary and Linda Stockmaster.