

Maplewood Cemetery Association

150 MIDDLE ROAD
HENRIETTA, NY 14467



Quarterly Board Meeting

November 4, 2009

Gary Stockmaster, President, called the Directors meeting to order.

Secretary's Report: Linda Stockmaster read the minutes of the June 2009 Quarterly Board meeting. A motion was made by Shirley to approve, seconded by Melba and approved by all.

Treasurer's Report: Phyllis provided the following. A motion was made by George to approve, seconded by Ray and approved by all.

HSBC Checking Account – 529 000 768 January 1, 2009 through October 8, 2009

Balance Forward 12/31/08	\$ 17,011.43	
Receipts	\$ 109,001.10 +	
Expenses: Checks	\$	
Debit Card	\$	
Total Expenses	\$ 101,734.74 -	
Checking Account Balance	\$ 24,277.79	

Note: All M&T accounts have been closed and funds transferred to HSBC, as approved in June.

Finance Report: George Zornow reported the following:

Permanent Maintenance

Account	As of	Balance	Exp/Av	Note
HSBC Bank Savings-3104	9/30/09	14,475.67		
Putnam-I7-9749 Govt Inc Bond	10/30/09	52,079.61		+4131
Putnam-2137 Equity Income	10/30/09	32,825.50		+3218
Key Bank CD-1092	12/31/08	22,283.79	01/2010	3.55%
Key Bank CD-5702	12/31/08	21,253.15	01/2011	4.305%
Key Bank CD-8355	12/31/08	22,579.22	01/2012	3.90%
Key Bank CD-8356	12/31/08	20,231.48	08/2013	

Total Permanent Maintenance 185,728.42 vs. 175,785 in June

Perpetual Cure

HSBC Bank Savings-3198	09/30/09	1,386.42
Putnam-2603(BBB3) Equity Income	10/30/09	2,475.90

Total Perpetual Care 3,862.32 vs. 3,603 in June

General Fund

HSBC Bank Savings-3007	09/30/09	42,009.59	
Putnam-3205(BBBC) Geo P Fund	08/10/09	0	Redeemed = \$32,250
Putnam-9749(BBC4) Equity Income	10/30/09	1,809.39	8/4/09 W/D = \$18,000
Key Bank CD-1351	08/2009	0	Redeemed = \$19,136
M& T Market Advantage	07/2009	0	\$16,590 to HSBC Savings-3007
HSBC Checking Account	09/30/09	24,277.79	

Total General Fund 68,096.77 vs. 103,876 in June

The Key Bank CD that is due in January will be renewed.

Superintendent's Report: Ray gave an update. The mowing might be done but since Mark is mulching leaves this should be paid as a mowing. The pump has been turned off and Ray will drain the system for the winter. The garbage will be turned off after the Pumpkins are disposed of.

Grounds – Development Report: The 2009 development projects are complete and just under budget. The development finance report shows \$58,808.23 or 98% of the approved \$60,000 budget. (as of 10/8/2009). This includes

all 2009 development related expenses except the upcoming bill from McMahon & LaRue for the final DEC Notice of Termination inspection and report.

The paving of the new north and expanded east roads is complete. The new water hydrants/spigots were installed along the east road. The service road was donated by Villager to assist us in dumping the dirt from the digging of graves and the apron at the new North road entrance was also donated which was a savings of \$3,000. Once the apron was installed, Monroe County DOT returned our \$1,000 deposit. The new 'dumpster pad' was installed near the shed. The official DEC Notice of Termination has been approved. This ends the SPES/SWPPP required erosion control measures and inspections. Gary is trying to get the DEC to accept the slope with boulders on the back side of the East section as a deterrent to encroaching on the wetlands instead of a fence that they requested.

Grever & Ward has completed the North Section plan. This plan includes the revisions we approved in July. A map of the plan was passed around for all to see. Grever and Ward provided a proposal to layout the graves in the North section of \$5200 and the markers would be \$2200.

Ray would like to include a new shed in next year's development plan. Ray discussed the snow clearing charge which will need to be considered as a part of the cost of a grave since the Board of Cemeteries stated that we can not add a flat charge to winter burials. We are charged from \$50-\$100 for snow clearing to the grave when the grave is dug. Ray also advised that there is a new type of monument that may come up. It is a bench with the ability to add cremations in the pedestals.

Gardening Committee: Linda reported that new plants have been added to the north section berm. New gardens have been created next to the new dumpster pad, the north road tree and near the intersection by the shed. Kim's mother Joyce Collins donated 2 new hybrid lilies (Zetter Red and Orchid Ice) which were planted in the Memorial garden. Someone has planted four tall plants in the Memorial Garden. Paul suggested that we plant some Blue Spruce trees in the north section since they have shallow root systems and will provide green foliage all year.

Nominating Committee: Eileen Hellems wrote a note to Phyllis that would like to be removed from the board. Hank Wallace was discussed as a possible new member. Alex Bousdas had said she might be interested in joining.

Sunshine Committee: Linda and Gary took a helium balloon to Carol who had knee surgery instead of sending flowers.

Web: Gary reported that the website has been busy, receiving almost 5,400 visitors since it was started.

Executive Committee Meeting: Gary called an Executive Committee meeting held on 6/17/2009 to review 2 topics. The meeting was attended by Carol Feasel, Linda Stockmaster, and Phyllis McHargue.

The 1st topic dealt with the NYS Cemetery Board auditor recommendation that we create a 'standard grave configuration policy' to protect us from unwanted challenges to grave allocations and layouts. The result was the 3 'standard' configurations and the option for a variance in special cases now included in the revised 'Rules & Regulations'. These additions were submitted to and approved by the NYS Cemetery Board.

The 2nd topic reviewed and revised the cemetery rates and charges. The cemetery rates and charges have remained unchanged for approximately 2 years. The NYS Cemetery Board auditor indicated that our interment fees were at the lower end of the comparable cemeteries and that we should consider raising them. The proposed rate changes were submitted to and approved by the NYS Cemetery Board.

New Business

Phyllis asked for more brochures to be printed. A motion was made by George to spend up to \$1500 and seconded by Linda. She will look at estimates from Kinko's and maybe Tucker Printing.

It was mentioned that the Dan Dixon's house that is adjacent to the South side of the cemetery may be up for sale as he is building a new house near to Ray. If we could acquire it, this would give us City water and a good size garage.

The cemetery 'wish list' and comments form was handed out to all attending board members and needs to be completed by the end of the meeting. The intent is to provide a forum for ideas, suggestions, and issues in an anonymous way.

The 2010 development projects and budget request will be on the next quarterly board meeting agenda.

The meeting was adjourned with a motion from Melba and seconded by George.

Next Meeting – Annual and Quarterly Board meeting on March 3rd, 2010.

Directors and Officers Present:

Paul Macauley, George Zornow, Melba Rupert, Shirley Miller, Margaret Hayes, Ray Feasel, Phyllis McHargue, Gary and Linda Stockmaster.

Post-meeting update: We received approval from the DEC to use the boulders instead of a fence the day after this board meeting.